

**Bid Bulletin 1**  
**Provision of Organizing Conference and Events Management Services**  
**on Long Term Agreement (LTA) Basis**

**Date:** 11/05/2021

**ITB No.:** ITB/21/002

**E-tendering event ID:** [SDN10-0000008430](#)

**Project:** UNDP Projects and Other UN Agencies

**Country:** Sudan

1. **Extension of bid:** to be closed on 26/05/2021  
This will be reflected in the e-tendering portal.
2. **Pre-bid meeting:** to be conducted on 18/05/2021 at 11:00 am at UNDP Compound with possibility of virtual participation.

4	21	Pre-Bid conference	<p>Will be Conducted            Time: 11:00 AM            Date: May 18, 2021 11:00 AM</p> <ol style="list-style-type: none"> <li>1. Venue: UNDP Compound, House No 7, Block No.5 Gama'a Avenue, Khartoum, Sudan</li> <li>2. Virtual Meeting (for bidders interested in remote participation)  <a href="#">Click Here to Join Microsoft Teams</a></li> </ol> <p>The UNDP focal point for the arrangement is:            Sidahmed A. Sidahmed            email address: <a href="mailto:sidahmed.sidahmed@undp.org">sidahmed.sidahmed@undp.org</a> and copy  <a href="mailto:ei.cho.nyunt@undp.org">ei.cho.nyunt@undp.org</a>            Tel: +249 912 140 152</p>
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**3. Trend Analysis:**

From the trend analysis, the estimated number of events required by UNDP for its own purpose and for its sister agencies relaying on UNDP service provision, is 300 (events) of 30-100 participants group within three (3) years. The LTA(s) shall not guarantee an estimate volume of sales on the part of UNDP and is to be understood as a non-exclusive agreement.