Invitation to Bid
Deep Well Rehabilitation Works in South YAP

Reference: ITB_FJI_JPN_002_21
Project: ECDR Project
Country: FSM

Pre-Bid Conference
6th May 2021
4PM (Fiji Time)
Agenda

- Introduction
- Purpose
- Scope of Service
- Documents to be Submitted
- Examples of RFQ Rejection
- Important Notes
- Questions and Answers
INTRODUCTION

A. Sign-in Sheet
   • All attendees must sign-in

B. Project Team
   Yoko Ebisawa– Project Manager
   Anthony De La Cruz. –Country Project coordinator
   Vimal Pillay, Procurement Specialist
   Bhesh Ghimire- Structural Engineer

Lines of Communication during the RFQ period
All queries to be sent via email
vimal.pillay@undp.org/victorina_loyola@undp.org/anthony.de.la.cruz@undp.org
PURPOSE

The purpose of this meeting is to briefly discuss about this procurement, clarify issues and to answer questions on any matter that may be raised in respect to the ITB_FJI_JPN_002_21-Deep Well Rehabilitation Works in South YAP
Scope of Services

UNDER THIS PROJECT UNDP AIMS TO IMPROVE WATER SUPPLY AND WATER SECURITY IN THE SOUTHERN YAP DISTRICT FOR THE VILLAGES FEDOR, YABOCH, TAFNITH, DARIKAN, FARA, LAMER, LUWECH, NEL, NGOF, AND AIRPORT BY REHABILITATION AND AUGMENTATION TO THE EXISTING WATER SUPPLY SYSTEM
DOCUMENTS TO BE SUBMITTED

✓ Quotation Submission Form duly completed and signed (including signed BoQ)
✓ Technical and Financial Offer duly completed and signed (Form F)
✓ Company Profile.
✓ Registration certificate/Construction licence;
✓ List and value of projects performed for the last 2 years plus client’s contact details who may be contacted for further information on those contracts;
✓ Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field;
✓ Completed and signed CVs for the proposed key Personnel;
✓ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division.
Preliminary Examination Criteria

BIDS WILL BE EXAMINED TO DETERMINE WHETHER THEY ARE COMPLETE AND SUBMITTED IN ACCORDANCE WITH ITB REQUIREMENTS AS PER BELOW CRITERIA ON A YES/NO BASIS:

COMPANY PROFILE

VALID BUSINESS LICENSE IN CONSTRUCTION

MINIMUM BID DOCUMENTS, AS PROVIDED IN THE ITB

MINIMUM EXPERIENCE

SIMILAR NATURE OF WORKS
EXAMPLES OF RFQ REJECTION

- Late submission. The ITB is handed in after the deadline for submission.
- ITB not submitted to the correct email address;
- Reference and Marking Instructions not adhered to.
- The ITB not properly signed as per Solicitation Documents and mandatory forms not completed
- Insufficient documents have been provided;
- Documents provided does not directly address each point of the evaluation Criteria;
IMPORTANT NOTES

Forward bids to the correct email address etenderbox.pacific@undp.org
Ensure to submit all mandatory Documentations
Due date - 20th May 2021 Fiji Time
Deadline to seek clarification – 4 days before bid closing date
Award will be based on technically compliant and lowest bid
QUESTION/ANSWER SESSION – DISCUSSION

Question and Answer Session on Technical Details of the RFQ
THANK YOU