

## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE



Date: 14 May 2021

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**Country:** Thailand

**Description of the assignment:** Gender and Peacebuilding Evaluation Consultant

**Duty Station:** Home-based with no travel

**Project name:** Governance and Peacebuilding

**Period of assignment/services (if applicable):** 1 June – 31 August 2021

Proposal should be submitted no later than **27 May 2021**

Please click on the link below to apply: [https://jobs.undp.org/cj\\_view\\_job.cfm?cur\\_job\\_id=99092](https://jobs.undp.org/cj_view_job.cfm?cur_job_id=99092)

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### 1. BACKGROUND

Over 20 years since the adoption of the founding resolution on Women, Peace and Security (WPS), United Nations Security Council Resolution 1325, implementation of the agenda is lagging behind with an increasing risk of the modest gains made being rolled back in the face of emerging challenges. Faced with contemporary challenges to social cohesion and peacebuilding, including the proliferation of digital technologies, the rise of new triggers to conflict such as gendered hate speech and misinformation, the ever-present threat of the climate-crisis, and the gendered and human security implications of the COVID-19 pandemic, it is timely to take stock and re-assess strategies for future progress, using approaches which shift from advocating for inclusion towards transformative change through systems which are based on gender equality in governance and peacebuilding structures.

Through its role within the UN system as integrator in relation to sustainable development, UNDP takes a cross-cutting and multi-institutional perspective in its programming and policy to respond to the intersectional threats to inclusive and resilient peace. With dedicated regional and projects on the gendered drivers and impacts of violent extremism in South Asia and South East Asia, support (through the N-PEACE project which has recently completed) to women peacebuilders and women-led civil society in select conflict-affected countries in Asia, and a global WPS and Parliaments project implemented in Sri Lanka and Nepal, complementing UNDP's peacekeeping and social cohesion portfolios at country level, there is room for UNDP to play a wider role to accelerate

implementation, taking a whole-of-society approach to women's substantive inclusion in policy and human security decision-making.

In 2021, UNDP BRH's Bangkok Regional Hub will develop a regional gender equality strategy, and part of this will include an integrated and actionable strategic approach to gender and peacebuilding, building on its existing networks and expertise and working with other partners within and beyond the UN system, and enabling UNDP to meet the complex gendered peace challenges that the region faces. The strategic approach will enable UNDP to draw on global, regional and country-level engagements to demonstrate the transformative potential of the WPS Agenda in our re-imagining of governance and peacebuilding, and distinguish the Asia-Pacific region as a thought-leader in this space.

UNDP therefore requires the services of a Consultant to review UNDP's regional portfolio on gender and peacekeeping, including an assessment of the contribution of the recently-concluded N-PEACE project, and provide forward-looking recommendations to UNDP on its strategic approach for gender and peacebuilding in Asia-Pacific.

## **2. OBJECTIVE, SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK**

### **SCOPE OF WORK:**

The Consultant will conduct the following activities under the supervision of Governance and Peacebuilding Team Lead, and the Gender Adviser.

- Conduct a review and assessment, through desk review and in consultation with UNDP HQ, Bangkok Regional Hub, relevant Asia-Pacific Country Offices, other relevant actors in the UN system (including UN Women), and other stakeholders including civil society representatives, academics etc, of:
  - The current state of implementation of the Women, Peace and Security (WPS) Agenda in Asia-Pacific, its achievements and the main challenges and opportunities ahead
  - The results of the recently-concluded N-PEACE project and its contribution to implementation of the WPS Agenda;
  - UNDP's gender and peacebuilding programming in UNDP Asia and the Pacific (both regional and at country-level) in the context of its broader peacebuilding programming portfolio in the region and in the framework of UNDP's global policies;
- Draft a position paper on gender and peacebuilding for UNDP Asia and the Pacific setting out the findings and conclusions of the review and assessment, with recommendations to UNDP on its strategic approach to gender and peacebuilding programming in the region, and recommended interventions at regional and country level;
- Provide inputs on the regional Gender Equality Strategy as they relate to gender and peacebuilding.

### 3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

#### **Required Skills and Experience:**

The Consultant should possess the following expertise and qualifications:

#### Education:

- Master's Degree, or equivalent preferably in political science, international law, human rights, security, or other relevant social science studies.

#### Experience:

- Minimum of 10 years' experience working in international development, international relations, human rights, peacebuilding and/or security sector reform;
- Substantial experience of working with international organisations and with civil society on conflict prevention, peacebuilding and/or human security;
- Demonstrated knowledge of Women, Peace and Security at the global-level and/or in a range of different developing country contexts;
- Experience of drafting analytical and policy papers related to conflict prevention, peace and security including gender dimensions and peacebuilding in a range of developing country contexts.
- Previous experience working with the United Nations is an asset

#### Language:

- Fluency in written and spoken English.

### 4. DURATION OF ASSIGNMENT, DUTY STATION AND EXPECTED PLACES OF TRAVEL

**Duration:** from 1 June – 31 August 2021 for the maximum of 30 working days

#### **Duty Station:**

The consultancy will be Home-Based without travel required

## 5. FINAL PRODUCTS

### Expected Outputs and Deliverables:

The Consultant will work under supervision of UNDP's Governance and Peacebuilding Team Lead, and the Gender Adviser. The consultant will be responsible to deliver:

1. By 31 July 2021, a draft report reviewing and assessing the current context for the WPS agenda in Asia-Pacific and UNDP's contribution to it, with recommendations for UNDP's strategic approach to gender and peacebuilding in the region;
2. By 31 August 2021, a final report as above, incorporating all comments received;
3. Inputs to the Gender Equality Strategy as they relate to gender and peacebuilding.

## 6. PROVISION OF MONITORING AND PROGRESS CONTROLS

### Institutional Arrangement:

The Consultant will work under supervision of Governance and Peacebuilding Team Lead, and the Gender Adviser, UNDP BRH

## 7. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Candidates wishing to be considered for this assignment are required to submit the following documents interested individual consultants must submit the following documents/information to demonstrate their qualifications. Please group them into **one (1) single PDF document** as the application only allows to upload maximum one document:

- Letter of Confirmation of Interest and Availability using the template provided by UNDP;
- Personal CV or P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Financial Proposal that indicates the daily rate/fee of the candidate, in US dollars; Incomplete proposals may not be considered;
- Please provide two (2) writing samples of recent written work relating to women, peace and security/gender and peacebuilding.

**Incomplete proposals may not be considered. The short listed candidates may be contacted and the successful candidate will be notified.**

## 8. FINANCIAL PROPOSAL

### Scope of Price Proposal and Schedule of Payments

The method of payment is **output-based lump-sum scheme**. The total amount quoted shall be **all-inclusive lump sum** and include all costs components required to perform the deliverables identified in the TOR, including professional fee, travel costs, insurance, living allowance (if any work is to be done outside the Individual Consultant (IC)'s duty station) and any other applicable cost to be incurred by the IC in completing the assignment. The contract price will be fixed output-based price regardless of extension of the herein specified duration.

The payments shall be released upon submitting the required deliverables/outputs with satisfactory by the UNDP's Governance and Peacebuilding Team Lead, and the Gender Adviser as per agreement for each report in accordance with a set time schedule to be agreed in the contract.

Payment will be made in instalments based on the satisfactory delivery of the deliverable, as follows:

<b>Deliverables</b>	<b>Target Due Date</b>	<b>Percentage</b>	<b>Approved by</b>
1 <sup>st</sup> Deliverable: submission of a Draft report	31 July 2021	60%	UNDP's Governance and Peacebuilding Team Lead, and the Gender Adviser.
2 <sup>nd</sup> Deliverable: submission of a Final report and inputs to RBAP Regional Gender Strategy	31 August 2021	40%	UNDP's Governance and Peacebuilding Team Lead, and the Gender Adviser.
Total		100%	

In general, UNDP shall not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and the consultant, prior to travel and will be reimbursed.

Travel costs shall be reimbursed at actual but not exceeding the quotation from UNDP approved travel agent. The provided living allowance will not be exceeding UNDP DSA rates. Repatriation travel cost from home to duty station in Bangkok and return shall not be covered by UNDP.

## 9. EVALUATION

### **Evaluation Method and Criteria**

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as a) responsive/compliant/acceptable; and b) having received the highest score out of set of weighted technical criteria (70%). and financial criteria (30%). Financial score shall be computed as a ratio of the proposal being evaluated and the lowest priced proposal received by UNDP for the assignment.

### **Technical Criteria for Evaluation** (Maximum 100 points)

- Criteria 1: Relevance of Education – Max 10 points
- Criteria 2: Experience working in international development, international relations, human rights, peacebuilding and/or security sector reform - Max 20 Points
- Criteria 3: Experience of working with international organisations and with civil society on conflict prevention, peacebuilding and /or human security - Max 20 points
- Criteria 4: Demonstrated knowledge of Women, Peace and Security at the global-level and/or in a range of different developing country contexts – Max 20 points
- Criteria 5: Experience of drafting analytical and policy papers related to conflict prevention, peace and security including gender dimensions and peacebuilding in a range of developing country contexts – Max 20 points;
- Criteria 6: Excellent writing and communications skills in English – Max 5 points
- Criteria 7: Previous experience working with the United Nations – Max 5 points

Only candidates obtaining a minimum of 70% of the total technical points would be considered for the Financial Evaluation.

Applicant receiving the Highest Combined Score and has accepted UNDP's General Terms and Conditions will be awarded the contract.

### **ANNEXES**

[Annex I TOR Gender and Peacebuilding Evaluation Consultant](#)

[Annex II - General Terms and Conditions for Contracts Individual Consultants](#)

[Annex III Letter of Confirmation of Interest and Availability and financial proposal](#)

[Annex IV P11 Form for ICs optional](#)

All documents can be downloaded at: [https://procurement-notices.undp.org/view\\_notice.cfm?notice\\_id=78541](https://procurement-notices.undp.org/view_notice.cfm?notice_id=78541)