

PROTOCOL
of the Pre-Bid ZOOM conference within the
RFQ-2021-018: Storage and Transportation of Medical Kits

Date and time:
May 14, 2021, 15.00 - 15.30

Participants

From UNDP: Suleimenova Zulfiya (Procurement Specialist)
Ibrayev Kanat (Development Analyst)
Suttenov Erden (Project Assistant)

From potential suppliers: representatives of the following companies - Globalink Transportation and Logistics Worldwide LLP, Ecep Khan LTD.

Questions and answers:

1. How will the cargo arrive in Kazakhstan, in boxes, on pallets? Please provide the size of each kit in order to correctly calculate the required storage capacity.

Answer: *The goods will arrive in boxes. Each box will contain 16 medical kits. The size of each kit is 250X200X150mm. The weight of one kit is 0.8 - 0.9 kg.*

2. Will there be bulkhead, inspection, quantity checking, opening of cartons if the container is damaged? It is necessary to give detailed instructions on what can be done with the product, what to do and what not?

Answer: *The contractor, accompanied by a UNDP representative, must check the quantity and check the packaging for damage with the provision of photographic materials and a defective act. Damaged kits must be replaced with whole ones from the reserve provided by the main supplier of the goods. Any damaged kits must be set aside for further instructions from the customer. The opening of the will be carried out on a random basis to check the completeness and integrity of medical devices in the presence of a UNDP representative.*

3. How to deliver to the regions? Do you need pallets?

Answer: *Delivery to the regions is the responsibility of the contractor. The main thing is to deliver it intact and within the specified time to the destination and transfer to the recipients at the specified addresses.*

4. When is the delivery of cargo to Almaty expected?

Answer: *The approximate delivery time in Almaty is on the 20th of June 2021.*

5. Question about the warehouse: is it necessary to provide information on the warehouse (photos, presentation, description)?

Answer: *Yes, it is necessary to attach detailed information on the warehouse to the offer, including photos, descriptions, etc.)*

6. Is there a reserve for damaged cargo?

Answer: *The reserve is planned in the amount of 1 - 2% of the total number of first-aid kits provided by the main supplier from Dubai to the warehouse in Almaty.*

7. Question about local distribution: is it possible to stack boxes on top of each other?

Answer: *Responsibility for the formation of cargo for shipment by region lies with the supplier. The main thing is to deliver it to the destination and transfer it to the recipients in one piece and on time.*

8. To calculate the delivery of cargo by region, is it necessary to lay a separate car in each region, or can you combine delivery to several regions in one car to optimize costs and time?

Answer: *In order to optimize costs and time, it is allowed to combine cargo sent to neighboring cities. The main thing is to deliver it to the destination and transfer it to the recipients in one piece and on time.*

Suleimenova Zulfiya, Procurement Specialist	<u><i>Zulfiya Suleimenova</i></u>	17-May-2021
Ibrayev Kanat, Development Analyst	<u><i>Kanat Ibrayev</i></u>	17-May-2021
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