



PROCUREMENT NOTICE

Date: 19 May 2021

Country: Kenya

KEN/IC/2021/015– NATIONAL INDIVIDUAL CONSULTANT – TERMINAL EVALUATION OF SOUND CHEMICALS MANAGEMENT MAINSTREAMING AND UPOPS REDUCTION IN KENYA (PIMS 5361) PROJECT.

Firms are not eligible for this consultancy assignment. Open to national individual consultants only.

BACKGROUND

In accordance with UNDP and GEF M&E policies and procedures, all full- and medium-sized UNDP-supported GEF-financed projects are required to undergo a Terminal Evaluation (TE) at the end of the project. This Terms of Reference (ToR) sets out the expectations for the TE of the *full-sized* project titled ***Sound Chemicals Management Mainstreaming and UPOPs reduction in Kenya (PIMS 5361)*** implemented through the ***UNDP/Ministry of Environment and Forestry***. The project started on the **21 July 2016** and is in its **5th and last** year of implementation. The TE process must follow the guidance outlined in the document 'Guidance for Conducting Terminal Evaluations of UNDP-Supported, GEF-Financed Projects' ([Guidance for Terminal Evaluations of UNDP-supported GEF-financed Projects](#)).

PROJECT BACKGROUND AND CONTEXT

UNDP wishes to procure the services of a **National Consultant** to support the Team Leader in undertaking the Terminal Evaluation of the UNDP GEF Sound Chemicals Management mainstreaming and UPOPs Reduction in Kenya (PIMS 5361) Project.

The project's goal is the "Reduction of the release of U-POPs and other substances of concern and the related health risks, through the implementation of environmentally sound management of municipal and healthcare wastes and of an integrated institutional and regulatory framework covering management of and reporting on POPs."

The project comprises four complementary components to be implemented over a 5-year period. The interventions are cost-shared by the GEF support of USD 4,515,000 and partner co-finance of USD 21,009,805. Each component addresses a different barrier and has discrete outcomes, defined as follows: -

- Component 1. Streamlining sound management of chemicals and waste into national and county development activities through capacity building of MENR, MOH, county governments of Nairobi, Kisumu, Nakuru and Mombasa and the NGOs.
- Component 2. Introducing environmentally sound management of health care waste in selected healthcare facilities; policy and strategic plans to prepare them to adopt BAT and BEP disposal.
- Component 3. Demonstration of sound healthcare waste disposal technologies in a selected number of healthcare facilities in each county.
- Component 4. Minimizing releases of unintentionally produced POPs from open burning of waste.

- Component 5. Monitoring, learning, adaptive feedback, outreach and evaluation.

The Ministry of Environment and Forestry (ME&F) (Government) is the project's Implementing Partner that coordinates the participation of other stakeholders that include: the Ministry of Health (MoH); National Environment Management Authority (NEMA); Government Chemist Department (GCD); Water Resource Authority (WRA); University of Nairobi (UoN); Kenya Association of Manufacturers (KAM); Kenya Disaster Concern (KDC); and the Greenbelt Movement (GBM).

OBJECTIVE OF THE ASSIGNMENT

The TE will assess project performance against expectations set out in the project's Logical Framework/Results Framework (see ToR Annex A). The TE will assess results according to the criteria outlined in the Guidance for TEs of UNDP-supported GEF-financed Projects ([Guidance for Terminal Evaluations of UNDP-supported GEF-financed Projects](#)).

DURATION OF THE WORK

40 working days over a time period of **10 weeks**

DUTY STATION

Home Based with field travel as per TOR

COMPETENCE AND EXPERTISE REQUIREMENTS

Education

- Master's degree in Environmental Sciences, Natural Resources Management, Water Sanitation and Hygiene (WASH), Waste management, Chemical sciences, Engineering, Health or other closely related field (10 marks).

Experience

1. At least 5 years' experience with results-based management project mid-term or terminal evaluations, preferably for GEF/sound chemicals management projects (25 marks).
2. Experience applying SMART indicators and reconstructing or validating baseline scenarios (10 marks).
3. Competence in adaptive management, as applied to sound chemicals management (10 marks).
4. Knowledge of and experience working in Kenya or East Africa on chemicals management is an asset (10 marks).
5. Minimum 5 years of experience in relevant technical areas (20 marks).
6. Demonstrated understanding of issues related to gender and the Chemicals and Waste Focal Area; experience in gender responsive evaluation and analysis (5 marks).
7. Excellent communication skills; demonstrable analytical skills; and project evaluation/review experience within United Nations system will be considered an asset (5 marks).

Language

8. Fluency in written and spoken English with fluency in oral (3 marks),
9. Kiswahili is an asset (2 marks).

APPLICATION PROCESS

Presentation of Proposal:

Interested and qualified candidates should submit their applications which should include the following:

1. Detailed Curriculum Vitae
2. Proposal for implementing the assignment - template provided
3. Offerors letter to UNDP- template provided

Note: The successful applicant will be required to complete a UNDP Personal History Form (P11) form prior to contracting.

Applications should be received through the UNDP e Tendering Portal on or before 5.00 P.M Kenyan Time (GMT+3.00) on Monday, 31 May 2021.

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Incomplete applications will be disqualified automatically.

All applications should be submitted through the UNDP eTendering portal.

- If already registered, please go to <https://etendering.partneragencies.org> and sign in using your username and password, and search for the **event**:
Business Unit: **UNDP1**
Event ID:
- If you do not remember your password, please use the “Forgotten password” link. Do not create a new profile.
- If you have never registered in the system before, please complete a one-time registration process first by visiting <https://etendering.partneragencies.org> and using the below generic credentials:

Username: **event.guest**

Password: **why2change**

Detailed user guide on how to register in the system and submit the proposal can be found at:

<https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html>

Email submission of applications will not be accepted.

Email submission of applications will not be accepted. Queries about the position can be directed to undp.kenya.procurement@undp.org

Incomplete applications will be excluded from further consideration.

Criteria for Evaluation of Proposal: Only those applications which are responsive and compliant will be evaluated. Offers will be evaluated according to the Combined Scoring method – where the educational background and experience on similar assignments will be weighted at 70% and the price proposal will weigh as 30% of the total scoring. The applicant receiving the Highest Combined Score that has also accepted UNDP’s General Terms and Conditions will be awarded the contract.