

**ANNEX 1****Application Submission Form**

(to be printed on company letterhead, signed, dated and stamped)

Date: [insert day, month, year]

To: UNDP Procurement office

We, the undersigned, apply for \_\_\_\_\_ (Lot/s) as indicated below:

(Applicants are requested to indicate "X" the Locations that they intended to apply for):

Lots	Services					

We, the undersigned, apply to be prequalified for the referenced PREQ and declare that:

- (a) We have examined and have no reservations to the Prequalification Application, including any Addendum (or Addenda to same effect), issued by the procuring UNDP entity in accordance with Instructions to Applicants (Clause 5).
- (b) We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any application that you may receive nor to invite the prequalified applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants.
- (c) We are not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNDP to provide consulting services for the preparation of the design specifications, and other documents to be used for the construction services to be procured.
- (d) *All the information and statements made in this PREQ are true and we accept that any misrepresentation contained in it may lead to our disqualification;*
- (e) We are currently not on the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are we associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council;
- (f) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and we do not employ, nor anticipate employing, any person who is or was recently employed by the UN or UNDP.
- (g) The following information shall be used by UNDP to notify us:

Name
Title



Address:

Tel:

E mail:

Best regards,

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of: Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country address]*

Dated on *[insert day number]* day of *[insert month]*, *[insert year]*