

REQUEST FOR QUOTATION (RFQ) (Goods) Supply of ICT Equipment for Pacific Island Countries

To: Potential Bidders	DATE: June 3, 2021		
	REFERENCE: RFQ/FJI/011/2021		

Dear Sir / Madam:

We kindly request you to submit your quotation for Supply of ICT Equipment for Pacific Island Countries (Kiribati, Cook Is, Solomon Is, Tonga, Vanuatu, Tuvalu, Samoa and Federated States of Micronesia (FSM), as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotation may be submitted on or before 17 June 2021 (New York Time as appears on E-tendering Event) via UNDP E-tendering system.

Please acknowledge receipt of this RFQ by sending an email to procurement.fj@undp.org, indicating whether you intend to submit a quotation or otherwise. You may also utilize the "Accept Invitation" function in eTendering system, by registering at https://etendering.partneragencies.org. The Bidder's Guide has been uploaded on the e-tender site for registration purposes. Once registered, login and find the following event:

BU Code: FJI10

Event ID: 0000009428

Quotations submitted by email must be limited to a maximum of 10MB, virus-free and no more than 3 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms	⊠DAP
[INCOTERMS 2010]	230/11
(Pls. link this to price schedule)	
Customs clearance ¹ , if needed, shall be	⊠Supplier/Offeror
done by:	
Exact Address/es of Delivery Location/s	Lot 1: Kiribati National Assembly, Tarawa, Kiribati
, , , ,	Lot 2: Parliament of the Cook Islands, Raratonga, Cook Is.
	Lot 3: National Parliament of Solomon Islands, Honiara, Solomon Is
	Lot 4: Parliament of Tonga, Nuku'alofa, Tonga.
	Lot 5: Vanuatu National Parliament, Port Vila, Vanuatu
	Lot 6: Parliament of Tuvalu, Funafuti, Tuvalu
	Lot 7: Parliament of Samoa, Apia, Samoa
	Lot 8: Congress of the Federated States if Micronesia, Pohnpei, FSM
	N/A
UNDP Preferred Freight Forwarder, if	
any ²	
	N/A
Distribution of shipping documents (if	
using freight forwarder)	
Latest Expected Delivery Date and Time	☑ 30-90 days from the issuance of the Purchase Order (PO)
	The delivery time can be mutually discussed.
Daliyany Cahadula	⊠Required
Delivery Schedule	
Mode of Transport	⊠Air
	Packed properly to avoid damage
Packing Requirements	Tacked properly to avoid damage
Preferred	⊠United States Dollars
Currency of Quotation ³	
Value Added Tax on Price Quotation ⁴	☑ Must be Exclusive of VAT and other applicable indirect taxes
	(Duty concession form will be provided to the successful bidder)
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¹ Must be linked to INCO Terms chosen.

²Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements

applicable to the UNDP when clearing with customs.

3 Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

After-sales services required	☑ Warranty on Parts and Labor for minimum period of 3 Years☑ Technical Support
	☑Provision of Service Unit when pulled out for maintenance/ repair
	☑ Supplier to provide international warranty and have a dedicated distributor or dealer to supply spare parts and repair
	equipment
Deadline for the Submission of Quotation	17 June 2021
	As indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.
	Note:
	Date and time visible on the main screen of the event (on eTendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. is the responsibility of the bidder to make sure proposals are submitted before the deadline. UNDP will not accept any proposal that is not submitted directly in the system.
	Bidders must avoid submitting bid at the last minute or on the day of the deadline as UNDP may not be able to assist in a timely manner should there be any technical issues as it may take some time to resolve. Therefore UNDP wont be responsible for non-submission of bid by the bidders as sufficient time was provided to all bidders to submit before the deadline.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	⊠ English
Documents to be submitted ⁵	☑ Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;
	☑ Latest Business Registration Certificate;
	☐ Latest Internal Revenue Certificate / Tax Clearance; ☐ Name (and the Company of the Company
	 ✓ Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer);
	Written Self-Declaration of not being included in the UN Security
	Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
Period of Validity of Quotes starting the	⊠ 90 days
Submission Date	In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the

⁵ First 2 items in this list are mandatory for the supply of imported goods

	extension in writing, without any modification whatsoever on the Quotation.			
Partial Quotes	☑ Permitted. This RFQ is in 8 lots. Bidders should provide quotation for lots separately. Bidders are permitted to provide quotation for 1 or more lots as preferred. Note: the items under the Technical Specifications (Annex 1) is required for all 8 countries. Hence bidders are to provide quotation for each country separately in the Form for Submitting Quotation Annex 2 and indicate the Lot number and Country quotation is being submitted for as below: Lot 1: Kiribati Lot 2: Cook IS Lot 3: Solomon Is Lot 4: Tonga. Lot 5: Vanuatu Lot 6: Tuvalu Lot 7: Samoa Lot 8: Federated States of Micronesia (FSM)			
Payment Terms ⁶				
Evaluation Criteria [check as many as applicable]	 ☑ Technical responsiveness/Full compliance to requirements and lowest price⁷ ☑ Comprehensiveness of after-sales services ☑ Full acceptance of the PO/Contract General Terms and Conditions ☑ Earliest Delivery / Shortest Lead Time⁸ 			
UNDP will award to:	One or more Supplier, depending on the following factors: Important Technical responsiveness/Full compliance to requirements as per the Evaluation Criteria (above) and lowest price per each lot.			
Type of Contract to be Signed	☑ Purchase Order			

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⁶ UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank checque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

⁷ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

⁸ This shall be used for time-critical and/or exigent requirements (e.g., post-crisis emergencies, elections, etc.).

Special conditions of Contract	☑ Cancellation of PO/Contract if the delivery/completion is delayed by the agreed date on the PO unless prior agreed by UNDP.
Conditions for Release of Payment	☑ Written Acceptance of Goods based on full compliance with RFQ requirements
Annexes to this RFQ ⁹	 ☑ Specifications of the Goods Required (Annex 1) ☑ Form for Submission of Quotation (Annex 2) ☑ General Terms and Conditions / Special Conditions (Annex 3) ☑ Etendering User Guide for Bidders Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ¹⁰	Deepak Kumar Procurement Associate procurement.fj@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation,

⁹ Where the information is available in the web, a URL for the information may simply be provided.

¹⁰ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link:

https://www.un.org/Depts/ptd/sites/www.un.org.Depts.ptd/files/files/attachment/page/pdf/unscc/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Deepak Naicker Procurement Associate 02/06/2021

Technical Specifications

1. Portable PA System

Item	Specifications
PA System	 Highly portable with ergonomic easy-carry handle 4-channel digital mixer with optional music ducking and treble, bass and effect control Two XLR combo jacks for mic/line sources; one 1/4" instrument input; one 1/8" aux input ¼-inch pass thru output for system expansion Two powered USB 3.0 ports for hi-speed charging of compatible mobile and select DJ devices Bluetooth audio streaming and DSP control Broadcast Bluetooth capable to audio stream and control up to four speakers via the app Easily swappable battery with up to 8 hours playtime
Microphones	2x Wireless Microphones
Accessory	Tripod Stand

2. Video Conference (All-in-one sound bar)

Item	Specifications
Primary Features	 USB audio and video support Beamforming microphone array 4 speaker elements Ultra-wide angle camera with 120 degree field of view Remote administration and management, system notifications (SNMP), auto configuration support Works with your chosen UC application Connect calls with Bluetooth & NFC
Device	Speaker Bar: 4 Speaker elements with tweeter and mid-Woofer on left and right Speaker Frequency Response : 160 – 20,000 Hz Max SPL: 90 dB at 1 M Microphones: 4 microphone beamforming array Microphone Coverage: 180 degrees audio pickup Microphone Frequency Response: 160 – 16,000 Hz Full Duplex Audio: Yes Echo Cancellation: Ultra wideband AEC LED indicator: Mute/unmute Camera Sensor: High Definition CMOS Privacy: Digital video mute LED Indicators: Camera Operational LED UVC Support: UVC 1.5 Field of View: 120 degrees

3. Smart/LED TV

Item	Specification			
55" Smart/LED TV	Display Size : 55 inches Screen : 4K			
	HDMI Port Yes			
	USB Port Yes			
	Wi-Fi Type Wi-Fi Direct			
	Digital Audio Output Yes			
	RF Connectivity Input 1			
	Component In (RGB Cable) Component In (Y/Pb/Pr) 1			
	Composite In (Audio Video	1 (Common Use for		
	Cable) Component Y)			

4. Portable Delegation Unit

Item	Specifications		
Mixer	Portable		
	Support 12 delegate mics and 2 wireless mics		
	Support 2 Speakers		
	USB and Bluetooth		
	Carrying Case		
Microphones	12 Delegate Microphones		
	2 Wireless Microphones		
	Carrying Case		
Speakers	2 (portable)		
	Tripod Stand		
	Casing		
Accessories	All required cables and connectors		

5. Portable Projector

Item	Specifications
Projector	Resolution: 854x480
	Aspect Ratio: 16:9 (WVGA)
Dynamic Contrast : 120,000:1	
	Display Type : DLP x 1
	Video Modes : 720p, 1080i, 1080p/60,

	Data Modes : MAX 1920x1080
	Lamp Type : LED
	Lamp Life : 30,000 hours
	Input: HDMI, USB Type A, C
Accessories	1x Power cord (1.0m / 3.28ft)
	1x HDMI cable (1.0m/ 3.28ft)
	1x Carrying case
	Carry Case
Stand	Projector Tripod Stand

FORM FOR SUBMITTING SUPPLIER'S QUOTATION¹¹ (This Form must be submitted only using the Supplier's Official Letterhead/Stationery¹²)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ/FJI/011/2021**:

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item	
	Lot Number: (Please enter Lot Number for which quotation is being submitted for)					
Countr	y: (Please entry Country for which quotation is being		or)			
	1) Portable PA	System				
a)	PA System	1				
b)	Microphones	2				
c)	Accessory	1				
	2) Video Conference (All-	in-one sound	d bar)			
a)	Primary Features and Device	1				
	3) Smart/LE	D TV				
a)	55" Smart/LED TV	1				
	b) Portable Deleg	ation Unit				
a)	Mixer	1				
b)	Microphones (12 Delegate Microphones, 2 Wireless Microphones, Carrying Case)	1				
c)	Speakers (2 (portable) Tripod Stand Casing)	1				
d)	Accessories					
c) Portable Projector						
a)	Projector	1				
b)	Accessories	1				

¹¹ This serves as a guide to the Supplier in preparing the quotation and price schedule.

¹² Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

- 1	Charles						
c)	Stand						
	Cost of Transportation / Freight						
	Cost of Insurance						
	Other charges (pls specify)						
	Total Final and All-Inclusive Price Quotation for	Lot # indicated	d above				
Lot Number: (Please enter Lot Number for which quotation is being submitted for) Country: (Please enter Country for which quotation is being submitted for)							
a)	PA System	1					
b)	Microphones	2					
c)	Accessory	1					
d) Video Conference (All-in-one sound bar)							
a)	Primary Features and Device	1					
	b) Smart/LED TV						
a)	55" Smart/LED TV	1					
	b) Portable Del	egation Unit	<u> </u>	l			
a)	Mixer	1					
b)	Microphones (12 Delegate Microphones, 2	1					
,	Wireless Microphones, Carrying Case)						
	The cost of the co						
c)	Speakers (2 (portable) Tripod Stand Casing)	1					
d)	Accessories						
	e) Portable Projector						
a)	Projector	1					
b)	Accessories	1					
c)	Stand						
	Cost of Transportation / Freight						
	Cost of Insurance						
	Other charges (pls specify)						
	Total Final and All-Inclusive Price Quotation for Lot # indicated above						

(Note to Bidder: Please copy and paste the above table if you intend to submit quotation for more lots)

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our	Your Responses				
Quotation are as follows:	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal		
Delivery Lead Time					
Warranty and After-Sales Requirements					
Warranty on Parts and Labor for minimum period of 3 Years					
Validity of Quotation (90 days)					
All Provisions of the UNDP General Terms and Conditions					

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person] [Designation] [Date]

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
 - 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

- 16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.
- **16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is

recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.