# ANNEX 3:

**QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 4: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| Are you a UNGM registered vendor? | * Yes ☐ No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | * Yes ☐ No |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | * Yes ☐ No |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | * Yes ☐ No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | * Yes ☐ No |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Is your company a member of the UN Global Compact | | * Yes ☐ No | | | |
| Bank Information | | Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text.  SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text.  Bank Account Number: Click or tap here to enter text. | | | |
| **Previous relevant experience: 3 contracts** | | | | | |
| **Name of previous contracts** | **Client & Reference**  **Contact Details including e-mail** | | **Contract Value** | **Period of activity** | **Types of activities undertaken** |
|  |  | |  |  |  |
|  |  | |  |  |  |
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**Bidder’s Declaration**

|  |  |  |
| --- | --- | --- |
| **Yes** | **No** |  |
| ☐ | ☐ | **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
| ☐ | ☐ | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
| ☐ | ☐ | **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |
| ☐ | ☐ | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct [:https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct](https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct) and acknowledge that it  provides the minimum standards expected of suppliers to the UN. |
| ☐ | ☐ | **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring  Organisation’s Point of Contact. |
| ☐ | ☐ | **Prohibitions, Sanctions:** l/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
| ☐ | ☐ | **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their  operations in the foreseeable future. |

|  |  |  |
| --- | --- | --- |
| **Yes** | **No** |  |
| ☐ | ☐ | **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity. |
| ☐ | ☐ | I/We understand and recognize that you are not bound to accept any Quotation you receive, and we  certify that the goods offered in our Quotation are new and unused. |
| ☐ | ☐ | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature: Name: Click or tap here to enter text.

Title: Click or tap here to enter text. Date: Click or tap to enter a date.

# ANNEX 4: TECHNICAL AND FINANCIAL OFFER – Lot 1

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 3: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Currency of the Quotation: KZT**  **INCOTERMS: DDP** | | | | | |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price** |
| 1. | **Inter-row tine cultivator** | ea | 1 |  |  |
| **Total Final (incl/excl VAT)** | | | | |  |

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot**  **comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications | ☐ | ☐ | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) | ☐ | ☐ | Click or tap here to enter text. |
| Delivery time of the goods, 30 calendar days  from the date of the Contract | ☐ | ☐ | Click or tap here to enter text. |
| Validity of Quotation | ☐ | ☐ | Click or tap here to enter text. |
| Payment terms | ☐ | ☐ | Click or tap here to enter text. |
| Product is new, in their original packaging | ☐ | ☐ | Click or tap here to enter text. |
| The packaging of the equipment must ensure  its safety during transportation | ☐ | ☐ | Click or tap here to enter text. |
| A minimum of 12 months warranty for the  equipment from the date of transfer of the product to the use of FAO | ☐ | ☐ | Click or tap here to enter text. |
| Availability of a service center or technical support service if equipment maintenance /  repair is required | ☐ | ☐ | Click or tap here to enter text. |
| Acceptance by the supplier of the UNDP  General Terms and Conditions | ☐ | ☐ | Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin:  (*if export licence required this must be submitted*  *if awarded the contract*) | Click or tap here to enter text. |

(Below Form to be filled by Bidder)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Description | Technical requirement | Bidder’s confirmation |
| 1.1 | A rear mounted cultivator using  category II three point linkage | 1 unit |  |
| 1.2 | Tractor power requirement, hp | Minimum 60 |  |
| 1.3 | Working speed, кm/h | до 10 |  |
| 1.4 | Rigid frame | Built of 75 x 40 mm U Channel or  Tubular bars |  |
| 1.5 | Unit capacity, ha / h | Not less than 5,0 |  |
| 1.6 | Working depth (mm) | 100-150 |  |
| 1.7 | Minimum row spacing width, mm | 450 |  |
| 1.8 | Maximum row spacing width, mm | 700 |  |
| 1.9 | Number of working sections | 9 |  |
| 1.10 | Number of tuk-lifting sections | Not less than 8 |  |
| 1.11 | Availability of a set of floor tines | Yes |  |
| 1.12 | Availability of a set of loose tines | Yes |  |
| 1.13 | Overall dimensions in working  position, L\*W\*H, mm | 1760\*6500\*1700 |  |
| 1.14 | Each tine of “C” profile type, 55 x 25  mm cross section | Yes |  |
| 1.15 | Each tine fitted with a support and a  non-stop break back device incorporating heavy springs | Yes |  |
| 1.16 | Each tine fitted with a reversible 125 mm point share made of high quality  steel | Yes |  |
| 1.17 | Support frame of each tine | Made of two Angle bars 65x65x6  mm or better |  |
| 1.18 | Under frame clearance:  : | Minimum 400 mm. |  |
| 1.19 | Minimum weight | 800-1350 kg. |  |
| 1.20 | Minimum fertilizer application rate, kg | 34 |  |
| 1.21 | Maximum fertilizer application rate, kg | 348 |  |
| 2. | Compliance with International Standards: | |  |
| 2.1 | Provision of certificate of conformity | Yes |  |

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company* Company NameClick or tap here to enter text. Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text. | Authorized Signature:  Date:Click or tap here to enter text. Name:Click or tap here to enter text.  Functional Title of Authorised Signatory:Click or tap here to enter text.  Email Address: Click or tap here to enter text. |

# ANNEX 5: TECHNICAL AND FINANCIAL OFFER – Lot 2

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 3: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Currency of the Quotation: KZT**  **INCOTERMS: DDP** | | | | | |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price** |
| 1. | **Rotary harrow** | ea | 1 |  |  |
| **Total Final (incl/excl VAT)** | | | | |  |

**Compliance with Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot**  **comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications | ☐ | ☐ | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) | ☐ | ☐ | Click or tap here to enter text. |
| Delivery time of the goods, 30 calendar days  from the date of the Contract | ☐ | ☐ | Click or tap here to enter text. |
| Validity of Quotation | ☐ | ☐ | Click or tap here to enter text. |
| Payment terms | ☐ | ☐ | Click or tap here to enter text. |
| Product is new, in their original packaging | ☐ | ☐ | Click or tap here to enter text. |
| The packaging of the equipment must ensure  its safety during transportation | ☐ | ☐ | Click or tap here to enter text. |
| A minimum of 12 months warranty for the  equipment from the date of transfer of the product to the use of FAO | ☐ | ☐ | Click or tap here to enter text. |
| Availability of a service center or technical support service if equipment maintenance /  repair is required | ☐ | ☐ | Click or tap here to enter text. |
| Acceptance by the supplier of the UNDP  General Terms and Conditions | ☐ | ☐ | Click or tap here to enter text. |

**Other Information:**

|  |  |
| --- | --- |
| Estimated weight/volume/dimension of the Consignment: | Click or tap here to enter text. |
| Country/ies of Origin:  (*if export licence required this must be submitted*  *if awarded the contract*) | Click or tap here to enter text. |

(below form to be filled by Bidder)

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | **Description** | **Technical Requirements** | **Bidder’s confirmation** |
| 1.1 | A rear mounted rotary harrow using  category II three point linkage | 1 unit |  |
| 1.2 | Working width: | 5.6 m. |  |
| 1.3 | Working depth: | 6-10 sm. |  |
| 1.4 | Intended for continuous tillage of compacted soils of different mechanical composition with crushing and  embedding plant residues. | Yes |  |
| 1.5 | Frame | Fitted with 26 sets of rotary  spiked tines |  |
| 1.6 | Heavy rotary tines protected by  replaceable standard shear pins | Yes |  |
| 1.7 | Inter row distance | Approx. 110 sm. |  |
| 1.8 | Each tine assembly bolted onto the  support frame individually | Yes |  |
| 1.9 | Overall dimensions in the transport  position, L\*W\*H: | 1705\*4360\*1145 |  |
| 1.10 | Rigid frame built of U Channel or  Tubular bars | Yes |  |
| 1.11 | Ground clearance | 350 mm. |  |
| 1.12 | Minimum weight | 850-1000 kg. |  |
| 1.13 | Operating speed | 8-12 km. per hour |  |
| 1.14 | Productivity | 8.0 hectares per hour |  |
| 1.15 | Transition into transport and working  conditions | Hydraulic |  |
| 2. | Compliance with International Standards: | |  |
| 2.1 | Provision of certificate of conformity | Yes |  |

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company* Company NameClick or tap here to enter text. Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.:Click or tap here to enter text. Email Address:Click or tap here to enter text. | Authorized Signature:  Date:Click or tap here to enter text. Name:Click or tap here to enter text.  Functional Title of Authorised Signatory:Click or tap here to enter text.  Email Address: Click or tap here to enter text. |