



**Pre-proposal meeting minutes against meeting held on 13 June, 2021**  
**For Hiring Agency to Support the Roll-Out of “Strong Families” – a Family Skills-based Programme as part of UNODC’s Project on Countering the Threats of Drugs and Crime in Cox’s Bazar.**

Reference: RFP-BD-2021-018

**Members attended the meeting**

| Srl | Name                               | Designation  |
|-----|------------------------------------|--|
| 1   | Mr. Shah Mohammad Naheean          | Officer-in-Charge & National Programme Coordinator, UNODC-Bangladesh |
| 2   | Mr. Mohammad Masud Parvez Siddique | Procurement Associate, cluster CO/BD                                 |
| 3   | Bidders                            | In Zoom meeting  |

With reference to the subject **RFP issued on 7 June, 2021**, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh. Also, as per request of Invitees, UNDP Bangladesh has amended in some points as stated below.

| S/L | Queries from Invitees (Bidders)  | UNDP Response on behalf of UNODC  |
|-----|--|---|
| 1   | Please elaborate ‘running 2 cycles’ from deliverables section and 2 revised cycles | 2 pre-piloting cycles will be rolled-out at first and based on the experience, 2 revised cycles will be rolled-out incorporating necessary adjustments. |
| 2.  | Do we need to include the Host Community along with FDMNS?                         | No, the focus is on FDMNs only.   |
| 3.  | Deadline for proposal submission   | Now extended deadline for proposal submission is 22 June, 2021.   |

It is requested to submit your bid 1 or 2 days prior or well before the closing time. Please avoid last minute submission. Please protect your financial proposal with a password while submitting proposal.

\*Any bidder seeking E-tendering access/submission related support should specify RFP number’ on the Email subject line and send it to [bd.procurement@undp.org](mailto:bd.procurement@undp.org) within **17 June, 2021**.

Note: Above Clarifications in response to queries raised during advertising period shall be an integral part of the RFP document and supersede the all provisions as applicable.

**Attendance list-Name of the Organization:**

| Sl no. | Name of the organization as per zoom pre-proposal meeting chat box record |
|--------|---|
| 1      | <b>Dhaka Ahasania Mission</b>   |

*Offered*