

Notice to Bidders/Tenderers
Tender Notice 3

Bidders are kindly requested to note that the following clarification questions and response were provided:

Question 1

Is the bidder required to include the cost of workshops in the financial budget or will these be funded by UNDP?

Response:

UNDP will be organizing the workshops and are most likely to take a virtual format. If however, physical workshop will take place, the hospitality and associate costs are expected to be covered by UNDP. The company costing with respect to the workshops shall primarily include their presence (working days) and expertise that would be provided.

Question 2

Does UNDP expect the experts to travel to each of these countries to conduct the consultations or can we conduct these virtually with the presence of local staff?

Response:

Overall, the consultations will most likely take virtually format, which would then require participation of the experts virtually.

Question 3

The TOR mentions Malawi as the country for implementation but the outputs on p.26 mentions the five participating countries. Could you clarify if this project will only cover Malawi or also the other African countries where S4H is implemented.

Response:

The programme will cover 5 countries – Malawi, Namibia, Zimbabwe, Zambia, Liberia. The request for proposal of services shall equally cover all 5 countries. Please see the concept note: <https://www.gcfprojects-undp.org/tp/project/6619>

Question 3

Should we submit one proposal covering all the countries or separate proposals?

Response:

One proposal covering all countries, preferably, for the ease of financial evaluation. Additionally, if desired, country breakdown estimate can be also attached. Overall, primarily the costs for the consultancy services for all 5 countries together will be considered.