undp_logo **ANNEX III**

**Price Submission Form**

**Form 1.**

**Resident Representative**

**United Nations Development Programme, Trinidad and Tobago**

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, I, the undersigned, offer to provide (the requested services) for the total sum of (indicate amount in number and letters) including applicable taxes, plus the per diem expenses as may be ascertained in accordance with the Price Schedule described below and made part of this Offer.

1. **Breakdown of Cost by Components:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cost Components** | **Unit Cost per day TT$** | **Quantity** | **Total Rate for the Contract Duration TT$** |
| 1. **Personnel Costs** |  |  |  |
| Professional Fees |  |  |  |
| Life Insurance |  |  |  |
| Medical Insurance |  |  |  |
| Communications |  |  |  |
| Land Transportation |  |  |  |
| Others (pls. specify) |  |  |  |
|  |  |  |  |

1. **Breakdown of Cost by Deliverables\***

\*Basis for payment tranches

| **No.** | **Deliverable** | **Percentage of Total Price (Weight for payment** | **Amount**  **TT$** |
| --- | --- | --- | --- |
| 1 | Submission and acceptance of work plan | 10% |  |
| 2 | Submission and acceptance of guidelines for the incorporation of gender analyses in policy development | 25% |  |
| 3 | Submission and acceptance of training plan and material | 25% |  |
| 4 | Training of planning and monitoring staff in ministries | 40% |  |
| 5 | Submission and acceptance of sector-specific gender and climate change toolkits |
| 6 | Submission and acceptance of training report |
|  | **Total** | **100%** | **TT$** |

I undertake, if my Offer is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated.

I agree to abide by this Offer for a period of 90 days from the date fixed for receiving of Offers in the Request for Quotation, and it shall remain binding upon me and may be accepted at any time before the expiration of that period.

I understand that you are not bound to accept any Offer you may receive.

Date:

Name and signature: