



REQUEST FOR PROPOSAL (RFP) (For Low-Valued Services)

Name and Address of Firm	DATE: June 23 2021
	REFERENCE: RFP/PNG/006-2021

Dear Sir / Madam:

We kindly request you to submit your Proposal for **International Communication, Community Engagement and Accountability (CCE) Expertise: support to the PNG CCEA Situation Analysis and CCEA program roll out.**

Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Proposals may be submitted on or before 30th of June 2021 and via email, courier mail or fax to the address below: procurement.pg@undp.org

Your Proposal must be expressed in the English, and valid for a minimum period of 120 days

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it reaches the address above on or before the deadline. Proposals that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your Proposal by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of UNDP requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price shall be re-computed by UNDP, and the unit price shall prevail and the total price shall be corrected. If the Service Provider does not accept the final price based on UNDP's re-computation and correction of errors, its Proposal will be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the Proposal. At the time of Award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFP shall be subject to the General Terms and Conditions indicated herein. The mere act of submission of a Proposal implies that the Service Provider accepts without question the General Terms and Conditions of UNDP in this link: <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>

Please be advised that UNDP is not bound to accept any Proposal, nor award a contract or Purchase Order, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a Purchase Order or Contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its Service Providers to adhere to the UN Supplier Code of Conduct found in this link : http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your Proposal.

Sincerely yours,
Procurement Team
UNDP PNG

Description of Requirements

Context of the Requirement	<i>Communication, Community Engagement and Accountability (CCE) Project</i>
Implementing Partner of UNDP	National Disaster Centre (NDC)
Brief Description of the Required Services ¹	This work supports the activities to be implemented by 2 agreed personnel, a UNDP appointed Senior National CCE Coordinator and an appointed International CCE Expert to ensure the effective scale up of CCEA communication.
List and Description of Expected Outputs to be Delivered	<ul style="list-style-type: none"> • An interagency CCE group will be reestablished and strengthened. Demonstrated by meeting minutes and attendance. • 2 trainings will be adapted and delivered following an assessment of capacity needs. Evidenced by training reports. • One learning event is hosted by UNDP and supported by International CCE Expert. A report outlines the key topics covered and documents next steps • One learning review is undertaken. It is designed and published in at least 2 languages.
Person to Supervise the Work/Performance of the Service Provider	Richard Higgins, Humanitarian Coordination Specialist
Frequency of Reporting	Quarterly basis based on payment schedule
Progress Reporting Requirements	Reporting based on progress reports.
Location of work	<input checked="" type="checkbox"/> Exact Address: <input checked="" type="checkbox"/> At Contractor's Location
Expected duration of work	July 2021 to July 2022

¹ A detailed TOR may be attached if the information listed in this Annex is not sufficient to fully describe the nature of the work and other details of the requirements.

Target start date	19 July 2021
Latest completion date	31 July 2022
Travels Expected	The duty station for this assignment is Home-based. It is assumed that due to the COVID-19 situation, in-country visits will not be possible during this project period.
Special Security Requirements	<input checked="" type="checkbox"/> Others: Not required
Facilities to be Provided by UNDP (i.e., must be excluded from Price Proposal)	<input checked="" type="checkbox"/> Others: UNDP will not be required to provide additional resources to this Institutional Contract. This contract is supported by a proposal (RFP) for the same project period and by the provision on UNDP staff member (Senior National CCE Coordinator) to support the delivery of shared objectives.
Implementation Schedule indicating breakdown and timing of activities/sub-activities	<input checked="" type="checkbox"/> Required: Refer to TOR
Names and curriculum vitae of individuals who will be involved in completing the services	<input checked="" type="checkbox"/> Required
Currency of Proposal	<input checked="" type="checkbox"/> United States Dollars
Value Added Tax on Price Proposal ²	<input checked="" type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes
Validity Period of Proposals (Counting for the last day of submission of quotes)	<input checked="" type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal.

² VAT exemption status varies from one country to another. Pls. check whatever is applicable to the UNDP CO/BU requiring the service.

Partial Quotes	<input checked="" type="checkbox"/> Not permitted
Payment Terms ³	Refer to TOR for payment for detailed information.
Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	Humanitarian Coordination Specialist and Operations Manager and or Deputy Resident Representative
Criteria for Contract Award	<input checked="" type="checkbox"/> Lowest Price Quote among technically responsive offers <input checked="" type="checkbox"/> Highest Combined Score (based on the 70% technical offer and 30% price weight distribution) <input checked="" type="checkbox"/> Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non acceptance of the GTC may be grounds for the rejection of the Proposal.
Criteria for the Assessment of Proposal	<p><u>Technical Proposal (70%)</u></p> <input checked="" type="checkbox"/> Expertise of the Firm (21%) <input checked="" type="checkbox"/> Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan (21%) <input checked="" type="checkbox"/> Management Structure and Qualification of Key Personnel (28%) <i>(To be technical competent bidder must score minimum 49% out of 70%)</i> <p><u>Financial Proposal (30%)</u></p> <p>To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.</p>
UNDP will award the contract to:	<input checked="" type="checkbox"/> One and only one Service Provider
Type of Contract to be Signed	<input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) UNDP (this template is also utilized for Long-Term Agreement ⁴ and <i>if LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.</i>)

³ UNDP preference is not to pay any amount in advance upon signing of contract. If the Service Provider strictly requires payment in advance, it will be limited only up to 20% of the total price quoted. For any higher percentage, or any amount advanced exceeding \$30,000, UNDP shall require the Service Provider to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the payment advanced by UNDP to the Service Provider.

Contract General Terms and Conditions ⁵	<input checked="" type="checkbox"/> General Terms and Conditions for contracts (goods and/or services) Applicable Terms and Conditions are available at: http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
Annexes to this RFP ⁶	<input checked="" type="checkbox"/> Form for Submission of Technical Proposal (Annex 2) <input checked="" type="checkbox"/> Form for Submission of Financial Proposal (Annex 3) <input checked="" type="checkbox"/> Bid Submission Form (Annex 4) <input checked="" type="checkbox"/> Detailed TOR (Annex 5)
Contact Person for Inquiries (Written inquiries only) ⁷	UNDP PNG Procurement procurement.pg@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

⁵ Service Providers are alerted that non-acceptance of the terms of the General Terms and Conditions (GTC) may be grounds for disqualification from this procurement process.

⁶ Where the information is available in the web, a URL for the information may simply be provided.

⁷ This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was received.

<p>Required Documents that must be submitted to Establish Qualification of Processes</p>	<ul style="list-style-type: none"> ☒ Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured ☒ Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder ☒ Certificate of Registration of the business, including Articles of Incorporation, or equivalent document if Bidder is not a corporation ☒ Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any ☒ Latest Audited Financial Statement (Income Statement and Balance Sheet) including Auditor's Report past [2 years] ☒ Statement of Satisfactory Performance from the Top [3] Clients in terms of Contract Value the past ☒ CV's of all key personnel proposed for this tender ☒ Information about „green“ efforts of the company ☒ All information regarding any past and current litigation during the last five (5) years, in which the involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the resolution if already concluded. ☒ Statement of Satisfactory Performance from the Top [3] Clients in terms of Contract Value the past [5 years] ☒ Signed Technical Proposal (Annex 2) ☒ Signed Financial Proposal (Annex 3) ☒ Signed Bid Proposal Form(Annex 4)
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FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL⁸

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery⁹)

[insert: Location].

[insert: Date]

To: [insert: Name and Address of UNDP focal point]

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP dated [specify date], and all of its attachments, as well as the provisions of the UNDP General Contract Terms and Conditions :

A. Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of UNDP by indicating the following :

- a) Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations;*
- b) Business Licenses – Registration Papers, Tax Payment Certification, etc.*
- c) Latest Audited Financial Statement – income statement and balance sheet to indicate its financial stability, liquidity, credit standing, and market reputation, etc. ;*
- d) Track Record – list of clients for similar services as those required by UNDP, indicating description of contract scope, contract duration, contract value, contract references;*
- e) Certificates and Accreditation – including Quality Certificates, Patent Registrations, Environmental Sustainability Certificates, etc.*
- f) Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.*

B. Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

⁸ This serves as a guide to the Service Provider in preparing the Proposal.

⁹ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

C. Qualifications of Key Personnel

The Service Provider must provide :

- a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.;*
- b) CVs demonstrating qualifications must be submitted if required by the RFP; and*
- c) Written confirmation from each personnel that they are available for the entire duration of the contract.*

*[Name and Signature of the Service Provider's
Authorized Person]
[Person]
[Designation]
[Date]*

A. Cost Breakdown per Deliverable*

Deliverables [list them as referred to in the TOR]	Percentage of Total Price (Weight for payment)	Price (Lump Sum All Inclusive)
Advance Upfront Payment	20%	
Payment upon submission and acceptance of the following deliverables: • 1 st Quarterly progress report	20%	
Payment upon submission and acceptance of the following deliverables: • 2 nd Quarterly progress report	20%	
Payment upon submission and acceptance of the following deliverables: • 3 rd Quarterly progress report	20%	
Payment upon submission and acceptance of the following deliverables: • Final report	20%	

**This shall be the basis of the payment tranches*

D. Cost Breakdown by Cost Component [This is only an Example]:

Description of Activity	Remuneration per Unit of Time	Total Period of Engagement	No. of Personnel	Total Rate
I. Personnel Services				
1. Services from Home Office				
a. Expertise 1				
b. Expertise 2				
2. Services from Field Offices				
a. Expertise 1				
b. Expertise 2				
3. Services from Overseas				
a. Expertise 1				
b. Expertise 2				
II. Out of Pocket Expenses				
1. Travel Costs				
2. Daily Allowance				
3. Communications				
4. Reproduction				
5. Equipment Lease				
6. Others				

III. Other Related Costs				
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*[Name and Signature of the Service Provider's
Authorized Person]*

[Person]

[Designation]

[Date]

Bid/Proposal Submission Form

Date: _____

To: UNDP

Dear Sir/Madam:

We, the undersigned, hereby offer to provide professional services to [Insert tender title] in accordance with your Request for Proposal dated (insert the date) and our Proposal. We are hereby submitting our Proposal, which includes the Technical Proposal and Financial Proposal sealed under a separate envelope.

We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in it may lead to our disqualification;
- b) We are currently not on the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are we associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council;
- c) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and
- d) We do not employ, nor anticipate employing, any person who is or was recently employed by the UN or UNDP.

We confirm that we have read, understood and hereby accept the Terms of Reference describing the duties and responsibilities required of us in this RFP, and the General Terms and Conditions of UNDP's Contract for Professional Services.

We agree to abide by this Proposal for 120 days. We undertake, if our Proposal is accepted, to initiate the services not later than the date indicated in the Data Sheet. We undertake, if our Proposal is accepted, to initiate the services not later than the date indicated in the Data Sheet.

We fully understand and recognize that UNDP is not bound to accept this proposal, that we shall bear all costs associated with its preparation and submission, and that UNDP will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the evaluation.

We remain,

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Contact Details: [please mark this letter with your corporate seal, if available]

TERMS OF REFERENCE

International Communication, Community Engagement and Accountability (CCE) Expertise: Support to the PNG CCEA Situation Analysis and CCEA Program Roll Out

Location:	Remote expertise, located outside of PNG
Type of contract:	Request for Proposal (RFP)
Project:	CCEA Coordination in PNG
Languages Required:	English
Starting Date:	19 th July 2021
Duration of Initial Contract:	12 months

1. Project Background

Papua New Guinea – home to 50% of the population of the Pacific region – faces a variety of challenges with humanitarian consequences as a result of regular natural disasters (earthquakes, volcanoes, landslides, frost, drought, tsunamis), conflicts, civil strife and governance issues. The hazard profile of Papua New Guinea comprises frequent localized disasters affecting specific communities and regions although there have also been less frequent large-scale disasters such as the 2015/16 El Niño-induced drought and frost and the 2018 Highlands Earthquake. National and sub- national capacities for and investment in disaster risk management remain weak. There is broad variation in national, provincial and local capacities to plan for and effectively respond to humanitarian emergencies. The need to strengthen co-ordination and communication between national and provincial institutions responsible for humanitarian planning, preparedness, response and recovery, remains a priority.

Following the departure of UN OCHA from Papua New Guinea in June 2015, UNDP assumed the role of humanitarian response coordination in addition to its overall responsibility to conduct operational activities for disaster mitigation, prevention and preparedness. This humanitarian response coordination role includes contingency planning, managing information sharing and coordination of international humanitarian partners' interventions. It is the focal point for emergencies within the UN System and provides secretariat support to the UN Resident Coordinator, UN Country Team, Disaster Management Team, Inter-Cluster Coordination Group and, as appropriate, the National Disaster Centre.

In this context, the Humanitarian Advisory Team Project is recruiting a Senior National Coordinator to assist in coordinating a scoping mission on response-wide Communication, Community Engagement and Accountability to address capacities, capabilities, opportunities and gaps. It has been widely agreed that effective Communication, Community Engagement and Accountability (CCEA) are essential for making progress toward greater participation and accountability towards affected populations in humanitarian response. The Senior National Coordinator will be supported by an International CCEA Expert from the firm.

The firm will support the implementation and scale up of existing capacity in CCEA in the response. By providing remote technical support to the National Coordinator, the firm will build capacity, mentor and support the delivery of specific outputs, below.

2. Objective

The overall objectives of the consultancy are to:

- a. Provide technical oversight of the PNG CCEA scale up and implementation, by mentoring and supporting a Senior National Coordinator.
- b. Foster opportunities to build capacity, develop quality products and share learning in and between PNG and other regional contexts.

3. Scope of consultancy

The main tasks of the assignment consist of the following:

1. Provide technical remote support to the Senior National CCE Coordinator in PNG and support shared deliverables including effective coordination, learning documentation and training.
2. Support the development of TORs and identification of suitable candidates to deliver on trainings
3. Support the identification of priority learning needs and co-design workshops and training needs
4. Support the Senior National Coordinator to deliver 2 x workshop
5. Support the development of TORs and identify a consultant to carry out an after action review
6. Develop a quarterly report with the Senior National Coordinator and share once agreed. Report to cover progress made in the set up and implementation of the coordination national platform and key deliverables.

4. Key deliverable and schedule of payment

Reporting period and key milestones	Duration	Report due	Payment Percentage	Review and Approvals
Advance Upfront Payment	Lump sum	19 th July 202	20%	Humanitarian Coordination Specialist
Payment upon submission and acceptance of the following deliverables: <ul style="list-style-type: none">• 1st Quarterly progress report	Lump sum	31 st October 2021	20%	Humanitarian Coordination Specialist
Payment upon submission and acceptance of the following deliverables: <ul style="list-style-type: none">• 2nd Quarterly progress report	Lump sum	31 st January 2022	20%	Humanitarian Coordination Specialist

Reporting period and key milestones	Duration	Report due	Payment Percentage	Review and Approvals
Payment upon submission and acceptance of the following deliverables: <ul style="list-style-type: none"> • 3rd Quarterly progress report 	Lump sum	30 th April 2022	20%	Humanitarian Coordination Specialist
Payment upon submission and acceptance of the following deliverables: <ul style="list-style-type: none"> • Final report 	Lump sum	31 st July 2022	20%	Humanitarian Coordination Specialist

5. Institutional Arrangements

The work will be undertaken over period of July 2021 to July 2022 by the firm. The firm will work closely with UNDP's Senior National Coordinator to discuss and report on prioritisation and a relevant timeline.

The UNDP will manage the Senior National Coordinator and oversee the in country actions as per share deliverables.

6. Resources Provided

UNDP will not be required to provide additional resources to this Institutional Contract. This contract is supported by a proposal (RFP) for the same project period and by the provision on UNDP staff member (Senior National CCE Coordinator) to support the delivery of shared objectives.

7. Duration of the Assignment

The duration of the assignment is from 19th July 2021 to 31st July 2022

8. Duty Station

The duty station for this assignment is Home-based. It is assumed that due to the COVID-19 situation, in-country visits will not be possible during this project period.

9. Qualification, Team Composition and Experiences

General expertise and qualifications of the consulting firm should be as follows:

- Minimum 10 years' experience working with developing countries on communication, community engagement and accountability
- Demonstratable experience in the developing national CCEA platforms and designing, monitoring and undertaking training, learning and evaluation.

- Demonstratable experience in mentoring and working closely with others in a remote context.
- Ability to work independently and to deliver high quality programs with minimal supervision
- Strong inter-personal skills, in particular, demonstrated team leadership qualities and excellent oral communication skills.
- Experience of PNG and the Asia-Pacific region is an advantage.

10. Technical Evaluation Criteria

Summary of Technical Proposal Evaluation Forms		Points Obtainable
1.	Expertise & reputation of Firm / Organization	250
2.	Proposed Methodology, Approach and Implementation Plan	450
3.	Management Structure and Key Personnel	300
	Total	1000

Expertise of the Firm/Organization			Points obtainable
1.1	Reliability and history of the Firm/Organization's competence, technical and financial and proof of sustainability/ Reputation of Organization and Staff / Credibility / Industry Standing		20
1.2	General Organizational Capability which is likely to affect implementation:	Sub-score	50
	- Number of personnel and available facilities/expertise to produce a report of this nature	20	
	- Financial stability and soundness in the last two years (2019 & 2020)	20	
	- Types of undertaken activities	10	
1.3	Past experience:	Sub-score	

	<ul style="list-style-type: none">Minimum 10 years' experience working with developing countries on communication, community engagement and accountability.	40	130
	<ul style="list-style-type: none">Demonstratable experience in the developing national CCEA platforms and designing, monitoring and undertaking training, learning and evaluation and also demonstratable experience in mentoring and working closely with others in a remote context	50	
	<ul style="list-style-type: none">Ability to work independently and to deliver high quality programs with minimal supervision.	40	
1.4	Organizational Commitment to Humanitarian Development and Community Engagement. <ul style="list-style-type: none">Organization demonstrates significant commitment to humanitarian development and community engagement in the Asia/Pacific region.		50
Total Section 1			250

Section 2. Proposed Methodology, Approach and Implementation Plan		Points obtainable
2.1	To what degree does the Proposer understand the task? Have the important aspects of the task been addressed in sufficient detail? - Proposed methodology in carrying out the required tasks and delivering the required outputs – description of activities.	60
2.2	Does the proposal demonstrate an understanding of the project environment and has this been properly used in the preparation of the proposal?	60
2.3	To what degree does the Proposer's have the technical understanding of the requirements of this engagement?	50
2.4	To what degree does the Proposer's approach to technical assistance including training and mentoring that meet the requirements	50
2.5	Is the conceptual framework adopted appropriate for the task?	60
2.6	Are the different components of the project adequately weighted relative to one another?	50
2.7	Is the scope of the task well defined and does it correspond to the TOR?	60
2.8	Is the sequence of activities and the planning logical, realistic and promise efficient implementation of the project?	60
Total Section 2		450

Section 3. Management Structure and Key Personnel				Points obtainable
3.1	Team Leader and Team Members - Description of the project team and their qualifications (Refer TOR)			300
	Team Members:		Sub-Score	
	3.1.1. Designated Leader		100	
	<ul style="list-style-type: none">Advanced university degree (master's degree or equivalent degree) in science, social science, international studies or a related field is required or a first-level university degree in combination with 10 years of qualifying experience may be accepted in lieu of the advanced university degree	40		
	<ul style="list-style-type: none">He/she should have at least minimum 10 years' experience in humanitarian and development, with field level assessment, design and implementation and research, evidence and policy.	30		
	<ul style="list-style-type: none">Demonstrate experience working with developing countries on communication, community engagement and accountability.	30		
	3.1.2 Trainer/Capacity support		Sub-Score	
	<ul style="list-style-type: none">Advanced university degree (master's degree or equivalent degree) in science, social science, international studies or a related field is required or a first-level university degree in combination with 10 years of qualifying experience may be accepted in lieu of the advanced university degree	40	100	
	<ul style="list-style-type: none">At least 10 years of experiences in project management for development and humanitarian projects specializing in communication for migration, peacebuilding, site management, shelter, livelihood, water sanitation and hygiene project.	30		
	<ul style="list-style-type: none">Demonstrate experience in delivering training and support on Community Engagement and Accountability	30		

3.1.3 International CCE Expert			Sub-Score	
	<ul style="list-style-type: none"> Advanced university degree (master's degree or equivalent degree) in science, social science, international studies or a related field is required or a first-level university degree in combination with 10 years of qualifying experience may be accepted in lieu of the advanced university degree 	40		
	<ul style="list-style-type: none"> Minimum 10 years' experience working with developing countries on communication, community engagement and accountability 	30		
	<ul style="list-style-type: none"> Demonstratable experience in the developing national CCEA platforms and designing, monitoring and undertaking training, learning and evaluation. 	30	100	
Total Section 3				300