

Minutes of the Pre-bid meeting held on June 22, 2021
RE-RFP-BD-2021-003 for Hiring a firm for Development & Maintenance of Judicial Service Delivery Platform (Enhancing & Integrating Judicial Dashboard, Portal, Cause-list)- Re-Advertised

Date: June 23, 2020

Members attended the meeting:

Name	Designation
Rezwana Haque Chaity	Head of Procurement, UNDP
Ehsanul Karim Chowdhury	Procurement Associate, UNDP
Md. Hasanuzzaman	Solution Architect, a2i
Nahid Nazim	Procurement Associate, a2i
Bidders	

With reference to the subject Re-RFP issued on June 16, 2021, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Does the applicant have to be Bangladeshi company, or can the foreign company apply directly? If the foreign company can apply, what is the procedure?	This is an open international competition. Therefore, any company can apply. There is no separate procedure for foreign companies. Any company who meets the minimum eligibility criteria, is allowed to submit bid. Please follow the Section 2. Instruction to Bidders.
2	What are the key challenges faced in the current system?	Current System was not developed considering the judiciary eco-system like: integration among digital filing, cause-list, payment system, SSO, judicial organogram , Judicial Portal etc.
3	As per the architecture there is a mention of Chabot integration, should we develop a FAQ Chabot, or it just needs to be integrated with an existing one? If so, should the Chabot be available both in the portal & mobile application?	The new developed system will be integrated with existing chatbot. It will be needed to integrate with both mobile app and web platform.
4	As per section 3.1.2 Judiciary Information & Service Access Gateway, should we create any marketing content based on the location of the users or the criteria mentioned in the RFP?	No. vendor need not to create any marketing content based on the location of the user rather system will provide proactive information and services based on the visitor's or user's location, previous service consuming history etc.
5	The proposed solution should be an integrated portal of all the portals and reflect all the documents and data related to a particular case when searched using case number or keyword. Should any data be processed by the portal?	Proposed solution will not process any data, rather it will publish imported data from other relevant systems.

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6	What are parent & child portals?	Supreme Court portal will be the parent portal and the subordinate court portal and tribunal portals will be the child portals.
7	How many concurrent users do you expect to have on daily basis? Do you have any estimated projection for next 3 to 5 years? (Page 27)	1000+- concurrent users per second system should be considered
8	Regarding the Data migration plan, please explain the source of data or any other system from which data will be migrated? Also, type and volume of data vendor needs to migrate? (Page 35)	The source of data will be existing Judicial Portal (which includes supreme court, subordinate court, and tribunal), Cause-list Portal and Dashboard. 10 GB data which are in MySQL format.
9	As per HLD of Judicial Service Delivery Platform at section 3.1 whether any Single Sign On(SSO) platform have to develop or have to integrate with existing SSO platform	Under this assignment a separate open source based SSO platform have to develop and all other judiciary platforms will get sign service from this component. All judiciary court's structure, judges profile will be the core component of this platform.
10	How lawyers will get authentication service?	A separate core component should be developed to managing profiles of all lawyers and SSO authentication service
11	Is it possible to develop mobile application using hybrid platform?	No, Native application development is needed.
12	Should we develop the system from scratch or we will enhance the existing systems?	Most of the components are needed to develop from scratch, vendor can use some of existing component of judicial portal if they want.
13	Is there any existing role configuration by which role based Dashboard will work?	Vendor need to design role management considering judicial hierarchy and other relevant system
14	From where Judges Profile will be accessed?	Judge profile will be preserved under SSO and access management component. This component has to be developed under this assignment.
15	Can a firm apply without RJSC registration	Yes, any firm can apply who are meeting the minimum eligibility criteria. However, RJSC registration will be required for a firm before

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		awarding a contract, if already not registered.
16	Is Joint venture allowed?	Yes, Joint Venture is allowed.
	E-submission sometimes create problems. What is your suggestion on this?	<p>Please check whether you can access e-tendering system and if you can access, please 'accept' the bid in the system in order to get auto-notifications from the system for any updates/modifications.</p> <p>We request you to submit your bid a day prior or well before the closing time. Please avoid last minute submission.</p> <p>Any bidder seeking E-tendering access or submission related support should specify 'Call for Reference number' on the Email subject line and send it to bd.procurement@undp.org with screen shots of the problem.</p>
	Special note	<p>The Financial Proposal and the Technical Proposal files MUST BE COMPLETELY SEPARATE and uploaded separately in the system and clearly named as either "TECHNICAL PROPOSAL" or "FINANCIAL PROPOSAL", as appropriate. The file with the "FINANCIAL PROPOSAL" must be encrypted with a password. Please DO NOT put price anywhere in the submission or in the e-tendering system other than encrypted financial proposal. Please insert '1' as your bid price in the e-tendering line item. Please do not mention the amount in the forwarding letter as well.</p>

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the Re-RFP document and supersede the all provisions as applicable.