

## Questions & Answers Round 1

### **Request for Quotation (RFQ) Ref. # RFQ-UNDP-CB-2021-005 “Long Term Agreement - Virtual Meeting Development and Facilitation Support for the Global Programme on Strengthening the Rule of Law and Human Rights for Sustaining Peace and Fostering Development, CB,UNDP”**

1. **Q:** In the RFQ (ToR Annex 1), we noticed that the average days of work per team member is 225. However the higher limit per annum is 5 events which takes 30 days per event. Therefore for 3 years, the total upper limit is 5 events \* 30 days \* 3 year is 450 days. Thus, do we based our quotation onto the upper limit of 450 days or the suggested 225 days?

**A:** Please note that in the RFQ (ToR) Annex 1, the average days of work is 225 in total, not per team member. RFQ TOR mention “The estimated number of days for the 3-year period is 225 (75 days per year).” Therefore, the quotation should be provided per day and for a total of 3 years/225 days.

Please do also take into consideration section “Framework Agreement” in pg. 9