



## REQUEST FOR QUOTATION (RFQ) - UPDATED

RFQ Reference: <b>RFQ/LBY/SLCRR/2021/037 – Supply of spare parts for the Maintenance of 4 wastewater trucks, Sabratha Libya</b>	Date: 30 June 2021
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### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the **Supply of spare parts for the maintenance of 4 wastewater trucks**, as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

A handwritten signature in blue ink, appearing to read 'Shohrukh', is positioned to the right of the 'Issued by:' text.

Signature:

Name: Shohrukh Abdulloev

Title: Procurement Specialist (HoSC a.i.)

Date: 30/06/2021

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>07 July 2021, Time: 14:00 hours, Tripoli, Libya time</b>, ref. <a href="http://www.greenwichmeantime.com">www.greenwichmeantime.com</a> and via email at <a href="mailto:tenders.ly@undp.org">tenders.ly@undp.org</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input checked="" type="checkbox"/> Dedicated Email Address at <a href="mailto:tenders.ly@undp.org">tenders.ly@undp.org</a>.</p> <p>Bid submission address: <a href="mailto:tenders.ly@undp.org">tenders.ly@undp.org</a>.</p> <ul style="list-style-type: none"> <li>▪ File Format: PDF, Word and Excel formats</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 10 MB</li> <li>▪ Mandatory subject of email: c</li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The bidder should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</a></p>
<b>Gifts and Hospitality</b>	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the</p>

	<p>requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract.</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for Works</a></p> <p>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 20 days Maximum. The liquidated damages for delay shall be 0.5 (zero-point five percent) % of the price of the Contract per day of delay, up to a maximum of 10% of the final price of the Contract.</p> <p><input type="checkbox"/> Others [pls. specify]</p>
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	<p>Quotations shall be quoted in <b>United States Dollars (USD)</b></p>
<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
<b>Only one Bid</b>	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p>

	<p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>									
<b>Duties and taxes</b>	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>									
<b>Language of quotation</b>	<p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>									
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Company Profile.</p> <p><input checked="" type="checkbox"/> Business Licenses: Valid business license.</p>									
<b>Quotation validity period</b>	<p>Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation. In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>									
<b>Price variation</b>	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>									
<b>Partial Quotes</b>	<p><input checked="" type="checkbox"/> Permitted</p> <p>The award will be made by Lots as follows:</p> <table border="1" data-bbox="336 1391 1378 1653"> <tr> <td>Lot 1</td> <td>IVECO Spare parts</td> <td>The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>all the items</b> per Lot 1.</td> </tr> <tr> <td>Lot 2</td> <td>Mercedes Benz Spare Parts</td> <td>The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>the item</b> per Lot 2.</td> </tr> <tr> <td>Lot 3</td> <td>Other Brand of Spare Parts</td> <td>The award will be made to the Lowest priced technically responsive, eligible and qualified vendor <b>per item</b></td> </tr> </table>	Lot 1	IVECO Spare parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>all the items</b> per Lot 1.	Lot 2	Mercedes Benz Spare Parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>the item</b> per Lot 2.	Lot 3	Other Brand of Spare Parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor <b>per item</b>
Lot 1	IVECO Spare parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>all the items</b> per Lot 1.								
Lot 2	Mercedes Benz Spare Parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor per the whole lot. The bidder should quote <b>the item</b> per Lot 2.								
Lot 3	Other Brand of Spare Parts	The award will be made to the Lowest priced technically responsive, eligible and qualified vendor <b>per item</b>								
<b>Alternative Quotes</b>	<p><input checked="" type="checkbox"/> Not permitted</p>									
<b>Payment Terms</b>	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p>									
<b>Conditions for Release of Payment</b>	<p><input checked="" type="checkbox"/> Passing Inspection Quality and Quantity.</p> <p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements.</p>									

<b>Contact Person for correspondence, notifications and clarifications</b>	E-mail address: <a href="mailto:procurement.ly@undp.org">procurement.ly@undp.org</a> <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</b> <b>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than 3 days before the submission deadline. Responses to request for clarification will be communicated <a href="mailto:procurement.ly@undp.org">via procurement.ly@undp.org</a> by emails only
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the Lowest priced technically responsive, eligible and qualified vendor per item.
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time <input checked="" type="checkbox"/> Delivery time <b>30 days</b> <input checked="" type="checkbox"/> Others <a href="#">Click or tap here to enter text.</a> One similar contract for the provision of spare parts
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25% ) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> <a href="#">Contract for Works</a> <input type="checkbox"/> Other Type/s of Contract [pls. specify]
<b>Expected date for contract award.</b>	14 July 2021
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## ANNEX 1: SCHEDULE OF REQUIREMENTS

### Annex – Technical Specifications Lot 1 – IVECO Spare Parts

<u>LOT</u>	No.	Item Name	Description – Technical Specifications	Quantity	Technical specification Offered Please detail brand and Characteristics
<u>1</u>	1	Transmission shaft	This Transmission Shaft uses to operate the above mentioned HFR105S-Water pump via the Gear Box of the truck IVECO 380, year model 2009 <ul style="list-style-type: none"> <li>• Code No. 500300R/850</li> <li>• Length 850 mm</li> <li>• Year Model 2009</li> <li>• IVECO Truck 380</li> </ul>	2	
<u>1</u>	2	Manual Gearbox	Manual Gearbox, new ECOSPLIT, 16 S 1620 TD, for IVECO-ASTRA 4231 Truck, Year of Model 2013 with sixteen gear steps, the fully synchronized manual transmission shows its strength, especially when it comes to off-road applications such as in construction and special vehicles. <ol style="list-style-type: none"> <li>1. Fully synchronized basic transmission</li> <li>2. Servoshift support</li> <li>3. 16 gear steps</li> <li>4. Low noise</li> <li>5. Optional Intarder for a plus in safety</li> <li>6. PTOs for auxiliary power units</li> <li>7. ZF Friedrichshafen AG Brand</li> <li>8. Part List No.: 1341 001 008, Serial No.: 00309383, P.O.T: N221PL</li> </ol>	1	
<u>1</u>	3	Manual Gearbox	Manual Gearbox, Left hand drive 19 ton ZF manual, transmission: ZF, 16 gears for IVECO MAGIRUS AG, 190E31 Truck, Year of Model 2005, made in Spain <ol style="list-style-type: none"> <li>1. Engine power:225KW</li> <li>2. Engine type :8210.22</li> <li>3. Wheelbase:4200</li> <li>4. VIN.: DTB1931015T001172, WJMA1VNS00C036191</li> </ol>	1	
<u>1</u>	4	IVECO Engine	This new Engine for IVECO Truck, EROCARGO 180E28, Made in Italy, Year of Model 2009, 280 hp 6 cylinders <ul style="list-style-type: none"> <li>• Euro 3</li> <li>• Cylinder in Line 6</li> <li>• Capacity (Litres): 5.88</li> <li>• MEC. 6 Speed</li> <li>• FPT Brand, Type 2695A911P12, Part No.:93020874</li> </ul>	3	
<u>1</u>	5	IVECO Gearbox	This Manual Gearbox for IVECO Truck, EROCARGO 180E28, power output: 280	3	

		<p>hp (208 KW), Lift hand drive, Made in Italy, Year of Model 2009</p> <ul style="list-style-type: none"> <li>• Ratio: ZF 9S1110 TO</li> <li>• Euro 3</li> <li>• Cylinder in Line 6</li> <li>• Capacity (Litres): 5.88 MEC. 6 Speed</li> </ul>		
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**Annex – Technical Specifications Lot 2 – Mercedes Benz Spare part**

<u>LOT</u>	No.	Item Name	Description – Technical Specifications	Quantity	Technical specification Offered Please detail brand and Characteristics
<u>2</u>	1	Mercedes Benz Engine	<p>This new Engine for Mercedes Benz Truck, ACTORS 3341, Blue TEC 5, Made in Turkey, Year of Model 2013.</p> <ol style="list-style-type: none"> <li>1. Engine type: V6</li> <li>2. Engine capacity:300KW</li> <li>3. Number of gears:12</li> </ol>	1	

**Annex – Technical Specifications Lot 3 – Other brand of Spare parts**

<u>LOT</u>	No.	Item Name	Description – Technical Specifications	Quantity	Technical specification Offered Please detail brand and Characteristics
<u>3</u>	1	Water pressure pump	<p>This pump uses for removing sediment and blockage of sewage pipelines:</p> <ul style="list-style-type: none"> <li>• Pressure = 150 bars</li> <li>• Debit = 105 L/min</li> <li>• DC = 30 Kw</li> <li>• Brand = HAWK</li> <li>• Model: HFR105S</li> </ul>	2	
<u>3</u>	2	Flange + Adapter + Power Take Off	<p>These Flange and Adapter and Power Take Off are fixed/installed between the Gear Box of IVECO 380, year model 2009 and 500300R/850 mm Transmission shaft for IVECO 380, 2009 Truck:</p> <p><b>Flange:</b> 1120 flange (8 Spline)  <b>Adapter:</b> 4X3 ISO Adapter 6X8 (8 Spline)  <b>Power Take Off (PTO):</b> 80X80 mm</p>	2	
<u>3</u>	3	Pressure Regulator Valve	<p>The <b>PN2/500 bar</b> pressure regulator is a manually adjustable, pressure operated pneumatic-control device. According to its setting, this device limits the pump/system pressure by conveying the excess of Water to the by-pass:</p> <ul style="list-style-type: none"> <li>• <b>‘Pratissoli’ brand or equivalent</b></li> </ul>	2	

			<ul style="list-style-type: none"> <li>• Max. Pressure:500 Bar</li> <li>• Min.Pressure:7 Bar</li> </ul> Debit Max.= 200 L/min		
<u>3</u>	4	High pressure hose	The sewer jetting kit clears blockages without the need for chemicals. Ideal for all types of medium and high-pressure jetting applications, such as <b>Municipality sewer pipelines</b> and drainpipe. <ul style="list-style-type: none"> <li>• Hose Length: 100m</li> <li>• Hose I.D. 1/2" (12.0mm), O.D 21mm</li> <li>• Hose Connection: G1/2" M4. Sewer Jet Nozzle: stainless steel, #045,</li> <li>• Orifices (3 back &amp; 1 forward)</li> <li>• Adapters: Metal adapter (Removable)</li> <li>• Working Pressure: 160bar / 2320psi</li> <li>• Burst Pressure: 480bar / 6960 psi</li> <li>• Max Temperature: 60oC / 140oF</li> </ul>	2	
<u>3</u>	5	Hydraulic pump	This pressurized hydraulic pump is uses for backhoy PALFINGER crane fixed on the truck back. <ol style="list-style-type: none"> <li>1. Model:PK18080 B</li> <li>2. Year model: 1997</li> </ol>	1	
<u>3</u>	6	Batteries	Batteries for Trucks, 24V, capacity of 150 Am <ul style="list-style-type: none"> <li>• 24 Volt</li> <li>150 Amper</li> </ul>	10	
<u>3</u>	7	Wheel Tires for Trucks	These wheel Tires are for the above-mentioned IVECO Trucks <ul style="list-style-type: none"> <li>• Type 12.00R20, 20PR156/153K</li> <li>• Steel radial</li> <li>• Heavy duty</li> </ul>	18	
<u>3</u>	8	Wheel Tires for Trucks	These wheel Tires are for the above-mentioned IVECO Trucks. <ul style="list-style-type: none"> <li>• Type: 13R22.5, 22.5PR154/150K, 123PSI</li> <li>• Steel radial</li> <li>• Heavy duty</li> </ul>	12	

### Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods 30 days after Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	DAP
<b>Customs clearance (must be linked to INCOTERM)</b>	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder



<b>Exact Address(es) of Delivery Location(s)</b>	Municipality Sabratha, Libya – General Company for Water and Wastewater Previous coordination with the assigned field Engineer.
<b>Distribution of shipping documents (if using freight forwarder)</b>	N/A
<b>Packing Requirements</b>	As applicable for each item
<b>Training on Operations and Maintenance</b>	N/A
<b>Warranty Period</b>	Click or tap here to enter text.
<b>After-sales service and local service support requirements</b>	No
<b>Preferred Mode of Transport</b>	Choose an item.

## ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:		
RFQ reference:	<b>RFQ/LBY/SLCRR/2021/037 Spare parts for the Maintenance of 4 wastewater trucks</b>	Date: Click or tap to enter a date.

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade	<input type="checkbox"/> Yes <input type="checkbox"/> No

institutions promoting such issues (If yes, provide a Copy)				
Is your company a member of the UN Global Compact		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Bank Information		Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.		
<b>Previous relevant experience: 3 contracts</b>				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

**Bidder's Declaration**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted. Mention NOT APPLICABLE- N/A if you would not quote a Lot.

Name of Bidder:		
RFQ reference:	<b>RFQ/LBY/SLCRR/2021/037 - Spare parts for the Maintenance of 4 wastewater trucks</b>	Date: Click or tap to enter a date.

#### **Lot 1 IVECO Spare parts**

<b>Currency of the Quotation: USD</b>					
<b>INCOTERMS: DAP</b>					
Item No	Description	UOM	Qty	Unit price USD	Total price USD
1	Transmission shaft	Unit	2		
2	Manual Gearbox	Unit	1		
3	Manual Gearbox	Unit	1		
4	IVECO Engine	Unit	3		
5	IVECO Gearbox	Unit	3		
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
<b>Total Final and All-inclusive Price</b>					

#### **Lot 2 Mercedes Benz Spare Parts**

<b>Currency of the Quotation: USD</b>					
<b>INCOTERMS: DAP</b>					
Item No	Description	UOM	Qty	Unit price USD	Total price USD
1	Mercedes Benz Engine	Unit	1		
Total Price					

Transportation Price	
Insurance Price	
Installation Price	
Training Price	
Other Charges (specify)	
<b>Total Final and All-inclusive Price</b>	

**Lot 3 Other Brand of Spare Parts**

<b>Currency of the Quotation: USD</b>					
<b>INCOTERMS: DAP</b>					
<b>Item No</b>	<b>Description</b>	<b>UOM</b>	<b>Qty</b>	<b>Unit price USD</b>	<b>Total price USD</b>
1	Water pressure pump	Unit	2		
2	Flange + Adapter + Power Take Off	Unit	2		
3	Pressure Regulator Valve	Unit	2		
4	High pressure hose	Unit	2		
5	Hydraulic pump	Unit	1		
6	Batteries	Unit	10		
7	Wheel Tires for Trucks	Unit	18		
8	Wheel Tires for Trucks	Unit	12		
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
<b>Total Final and All-inclusive Price</b>					

**Compliance with Requirements**

	<b>You Responses</b>		
	<b>Yes, we will comply</b>	<b>No, we cannot comply</b>	<b>If you cannot comply, pls. indicate counter - offer</b>
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

**Other Information:**

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text. Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>