

Minutes of the Meeting

(Pre-Bid Meeting - UNDP-ITB-2021-176 - Construction of Tsunami Evacuation Shelters at Two Districts of Karachi (Malir & Kemari) and Gwadar (Gunz, Pasni & Surbandar))

	Date: 05 July, 2021
	Time: 2.00 PM to 3.00 PM
	Online (Zoom) meeting
Participants	<ol style="list-style-type: none"> 1. Mr. Nouman Ayaz (Mohmand Developers) 2. Mr. Anwar Zeb Khan (Hadaf International) 3. Mr. Muhammad Jawad Shahid (3G Engineers) 4. Mr. Naveed Asad Zaidi (Nordtec) 5. Mr. Malik Mansoor Ahmed (Nordtec) 6. Mr. Saeed Ahmed (BOT Associates Private Limited) 7. Mr. Muhammad Shoaib (M/s Rab Nawaz & Co) <p>Consulting Firm PEPAC</p> <ol style="list-style-type: none"> 1. Mr. Nawazish Ali (PEPAC) 2. Mr. Shahid Mahmood (PEPAC) <p>UNDP</p> <ol style="list-style-type: none"> 1. Mr. Ali Saeed (Procurement Officer) 2. Ms. Kanwal A. Kazmi (Procurement Specialist) 3. Mr. Gohar Yasin (Admin & Finance Officer, DRRiP Project) 4. Mr. Adnan Iqbal (Admin & Finance Associate, Tsunami) 5. Mr. Abdul Waheed (Monitoring & Reporting Associate, Tsunami)

Agenda item	Discussion Points	Decision
Opening remarks	Mr. Ali Saeed (PU) opened the meeting and welcomed the participants. He briefed the participants on the ITB of the tsunami evacuation shelter for the target district (Malir, Keamari and Gwadar).	UNDP already provided the details of each shelter site with the exact location for every district in the ITB. Furthermore, the details of the contact person also mentioned for any further assistance. Potential bidders may visit the sites.
Introduction of the Project	Mr. Abdul Waheed (MRA) proceeded with welcoming the participants and briefed them about the project activities being implementing especially the scope of the tsunami evacuation shelter	
Introduction of the Structure		

<p>Closing remarks</p>	<p>Q.5: What will be the payment schedule? Will UNDP pay any advance payment?</p> <p>UNDP team responded that there is no advance payment allowed in this ITB. The payment shall be made to the contractor against running bill of executed works through submission of Interim Payment Certificate (IPC) with supporting documents dually verified by the Construction supervision consultant firm and the UNDP project Civil Engineer.</p> <p>Mr Ali Saeed closed the session by thanking the participants.</p>	
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