

## PRE-BID MEETING AND SITE VISIT REPORT FOR THE RECONSTRUCTION AND EQUIPPING OF THE SANTA COMMUNITY MULTI-FUNCTIONAL CENTER FOR WOMEN AND YOUTHS SANTA UNDER THE UNDP RECOVERY PROGRAM IN THE NORTH WEST REGION.

On behalf of the Regional Coordinator, I the undersigned Mr. Rowland Mujih the Civil Engineer of UNDP in the North West Region certifies that the Santa Council authorities, the Contractors, the Consultant Luster Prints and UNDP had a Pre-Bid meeting and carried out the reconnaissance site visit of the worksite at the Santa Council premises on the 08/07/2021 organized as part of the bidding process for the reconstruction and equipping of the Santa Community Multi-Functional Center for Women and Youths Santa « UNDER THE FRAMEWORK OF THE RECOVERY PROGRAM OF THE UNDP IN THE NORTH WEST REGION ».

Below are the following points discussed during the meeting, actions taken:

- 1. A reconnaissance site visit to the proposed construction site.
- 2. A word of prayer by the RP Social Cohesion Expert, Mr. Leslie NGWA.
- 3. A word from the lord Mayor (2<sup>nd</sup> Deputy Mayor of Santa Council Mr. Javice AZONG).
- 4. Introduction by the RP Social Cohesion Expert, Mr. Leslie NGWA.
- 5. Sensitization on project objectives by the RP Civil Engineer, Mr. Rowland MUJIH.
- 6. Training on the use of the UNDP Platform for bid application by the RP Civil Engineer, Mr. Rowland MUJIH.
- 7. Questions and Answers by the Participants.
- 8. Review of the plans of the Center.
- 9. A word from the Social Cohesion Expert, Mr. Leslie NGWA.
- 10. Closing remarks by the lord Mayor (2<sup>nd</sup> Deputy Mayor of Santa Council Mr. Javice AZONG).
- 11. Issuing of Attendance Attestation to participants.

In witness whereof, this Report of the Pre-Bid Meeting and site visit is drawn up this day, month and year, to serve and validate what it is due.

Some photos during meeting:







Santa, Bamenda, the 08th July 2021.

Prepared by:

Rowland Mujih.

UNDP Civil Engineer

RP/NWR

ATTENDANCE SHEET OF PRE-BID MEETING AT (Place) SANTA ON THE 08 th JULY 2021 AT TIME: 11:30 auto 13:45 PM

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ATTENDANCE SHEET OF PRE-BID MEETING AT (Place) SANTA ON THE 08 th JULY 2021 AT TIME: 41:30 am to 13:45 PM.

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