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Date: Friday, July 09, 2021
Reference: **RFP/UNDP/IICPSD/2021/04**
Subject: Clarification Letter 1
Deadline: **Friday, July 16, 2021**

Dear Sir/ Madam,

Please be informed that, further to inquiries from prospective Offerors, we are sending both the clarification request received and the respective UNDP response to all Offerors which asked questions and posting on relevant procurement websites along with our standard practices.

Clarification Note: 1		
No:	Question	Answers / Corrections
1	We understand that the objective of the study is to produce a sector diagnosis and roadmap that will establish a basis for BCtA to implement an innovation-through-replication programme in a specified market and location. According to this we would like to ask: Which is the sector of analysis? Which is the country selected to do this analysis?	The country for the analysis is Colombia. Regarding the sector, most likely it will be Healthcare (with a focus on telehealth) or Agribusiness (with a focus on agri-tech and financial services) but this is still to be confirmed.
2	Are there specific requirements about the type of projects that the bidder firm should sustain as experience? What is the score assigned for the firm experience?	There are no specific requirements for this. The score assigned for Bidder's track record in inclusive business and experience working with international organizations, governments and multilaterals is 200 out of 700.
3	What are the characteristics required of the Team Leader and the Inclusive Innovation Specialist? What is the score assigned for the work team?	The characteristics and scores for the work team can be found on page 21 of the RfP document. Proposers should specify which individual is proposed to perform each role and provide an organigram to display reporting structure.
4	On page 31, section 1, the TOF mentions: "Description of the inclusive business model currently being implemented, the mechanism for achieving positive social and economic impact on low-income populations". According to this we would like to ask: Does it mean that the bidder firm should describe their inclusive business model?	Yes



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5	Are the delivery start and end timelines fixed? Or could the project start in mid-September. Many of our colleagues are out of office in August and this is important for us to determine whether or not we can bid.	The delivery start and end timelines are flexible but only within a short time frame. The aim of the project is to start at the end of July, mid-September is not feasible
6	Deadline submission date: also due to capacity issues resulting from the summer period and ongoing projects, would it be possible to have an extension and submit the proposal closer to the 30th of July?	The current deadline is a fixed deadline, there are no possibilities of extending it
7	Has/have the sector(s) of focus for this project been determined? The health sector, and health-tech specifically, seem implied within the ToR, but wanted to confirm.	The focus hasn't been determined but most likely health-tech or agribusiness will be the focus of the study
8	Can you provide any additional information on the target geography(ies)/country(ies)? This would be helpful, as the size & market dynamics of the diagnostic subject will significantly influence project scope & budget	The target geography for this study is Colombia
9	In Section 2 of the Technical Proposal response form, Example Solution and Implementation Methodology, should we be explicit about what sector / country we select in the illustrative example? Assume we are putting forth a customized methodology but should base it off a hypothetical sector and country	We suggest for you to make a proposal for agribusiness or healthcare sector in Colombia
10	Is there a budget range for this project?	No
11	We are a private firm and thus do not have certified financial statements available to share. Is filling out the provided table with attestation sufficient to address financial qualification requirements?	A company officer can certify the financials with provided table.
12		



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All other terms and conditions remain the same.

Thank you and best regards,

Procurement IICPSD
Istanbul, Turkey