



## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **521-2021-UNDP-UKR-RFQ-RPP**

Date: 14 July 2021

### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of **Procurement tourist equipment to support ATO and JFO ex-combatants civic initiatives in target hromadas of Dnipropetrovsk and Zhytomyr oblasts** as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:  \_\_\_\_\_

Name: **Ms. Agnes Kochan**

Title: **UNDP Operations Manager**

Date: **July 14, 2021**

**SECTION 2: RFQ INSTRUCTIONS AND DATA**

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p><b>NB. If after deadline the number of bids is not enough to proceed with evaluation process, the decision about deadline prolongation can be made. For security point of view It is recommended to create 2 archive files (*.zip format only!): one should include technical proposal, another one should include financial proposal and be encrypted with password. Both files should be attached to the email letter. Herewith, absence of archives protected <u>does not lead</u> to rejection of bids.</b></p> <p>During evaluation process companies will be officially asked by UNDP procurement unit via email to provide password to archive with financial proposal. Please do not include the password either to email letter or technical proposal and disclose before official request.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>23:59 (Kyiv time), July 28, 2021</b></p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a></p> <p>Bid submission address: <b>tenders.ua@undp.org</b></p> <ul style="list-style-type: none"> <li>▪ File Format: <b>.ZIP, .PDF</b></li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: <b>20 MB</b></li> <li>▪ Mandatory subject of email: <b>521-2021-UNDP-UKR-RFQ-RPP</b></li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The bidder should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p>

<b>Fraud, Corruption,</b>	Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</a>
<b>Gifts and Hospitality</b>	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for Works</a></p> <p>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.</p>
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	<p>Quotations shall be quoted in:</p> <p><input checked="" type="checkbox"/> United States Dollars</p> <p>or</p> <p><input checked="" type="checkbox"/> Local Currency: UAH</p>

<b>Joint Venture, Consortium or Association</b>	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.
<b>Only one Bid</b>	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
<b>Duties and taxes</b>	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must: <input type="checkbox"/> be inclusive of VAT and other applicable indirect taxes <input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable indirect taxes</b> [according to Project Card Registration № 4206-02]
<b>Language of quotation</b>	<b>English or Ukrainian, or Russian</b> All the documentation including catalogues, instructions and operating manuals should be in Russian or Ukrainian (additionally in English if present)
<b>Documents to be submitted</b>	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1. <input checked="" type="checkbox"/> Copy of Latest Business Registration Certificate. <input checked="" type="checkbox"/> Extract from the Register of VAT payers or single taxpayers (not mandatory on submission stage but will be required if Offeror is selected for contract award). <input checked="" type="checkbox"/> Company Profile, indicating at least 2 (two) years of experience in the field of supply of similar to this Specification equipment. <input checked="" type="checkbox"/> At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment. <input checked="" type="checkbox"/> Quality certificates for equipment to be supplied under Lot 1. <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) – will be an advantage.
<b>Quotation validity period</b>	Quotations shall remain valid for <b>60 days</b> from the deadline for the Submission of Quotation.

<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Partial Quotes</b>	<input type="checkbox"/> Not permitted <input checked="" type="checkbox"/> <b>Permitted:</b> The offers may be submitted to different Lots, but for all the equipment under respective Lot.
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> <b>Not permitted</b> <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, <a href="#">Click or tap here to enter text.</a> reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote”
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Conditions for Release of Payment</b>	<input type="checkbox"/> Passing Inspection [specify method, if possible] <input type="checkbox"/> Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
<b>Contact Person for correspondence, notifications and clarifications</b>	E-mail address: <b>Procurement Unit, UNDP Ukraine, procurement.rpp.ua@undp.org</b> <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</b> <b>Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than <b>3 (three)</b> days before the submission deadline. Responses to request for clarification will be communicated via direct sharing the responses to requester’s email as well as announcement on UNDP Procurement Notices by <b>27 July 2021.</b>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Evaluation criteria</b>	<p><b><u>Administrative Requirements:</u></b></p> <input checked="" type="checkbox"/> Offers must be submitted within the stipulated deadline. <input checked="" type="checkbox"/> Offers must meet required Offer Validity. <input checked="" type="checkbox"/> Offers have been signed by the proper authority. <input checked="" type="checkbox"/> Offers include requested company/organization documentation as mentioned above in “Documents to be submitted” section. <input checked="" type="checkbox"/> Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine). <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions.
	<p><b><u>Technical Requirements:</u></b></p> <input checked="" type="checkbox"/> Technical responsiveness to stipulated requirements in specification. <input checked="" type="checkbox"/> At least 2 (two) years of experience in the field of supply of similar to this Specification equipment. <input checked="" type="checkbox"/> At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment. <input checked="" type="checkbox"/> The supplied equipment under Lot 1 should be confirmed by quality certificates. Bidders should provide quality certificates for all offered under Lot 1 items.

	<input checked="" type="checkbox"/> Warranty for all equipment must be at least 12 (twelve) months. All equipment must have official warranty service in Ukraine. <input checked="" type="checkbox"/> Delivery of the equipment must be done within 60 (sixty) calendar days from the date of signing the Contract.
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> <a href="#">Contract for Works</a> <input type="checkbox"/> Other Type/s of Contract [pls. specify]
<b>Expected date for contract award.</b>	<b>31 August 2021</b>
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000.00 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.
<b>Other</b>	<p>Bid recommended structure:</p> <p>Folder 1: Copies of latest registration Certificates and other relevant registration documents of company/organization.</p> <p>Folder 2: Properly filled Annex 2 and Annex 3.</p> <p>Folder 3: Quality certificates for equipment to be supplied.</p> <p>Folder 4: Recommendation letters from clients.</p> <p>Folder 5: Other documents (e.g., Company Profile, Manufacturer's Authorization of the Company as a Sales Agent, etc.)</p> <p><b>Documents should be named properly according to their content.</b></p>

## ANNEX 1: SCHEDULE OF REQUIREMENTS



### SPECIFICATION

**For tourist equipment to support ATO and JFO ex-combatants civic initiatives in target hromadas of Dnipropetrovsk and Zhytomyr oblasts**

#### 1. PROJECT DESCRIPTION

**Project Name:** The United Nations Recovery and Peacebuilding Programme, Community Security and Social Cohesion Component

**Task description:** to purchase and deliver tourist equipment.

**Country / Place of work:** Ukraine

#### 2. PROJECT BACKGROUND

The ongoing conflict in eastern Ukraine has had a direct and highly negative impact on social cohesion, resilience, livelihoods, community security, and the rule of law. Recognizing the need to urgently address reconstruction, economic recovery and peacebuilding needs in areas affected both directly and indirectly by the conflict, in late 2014 the Government of Ukraine requested technical assistance and financial support from the international community to assess priority recovery needs. In late 2014, the United Nations, the World Bank and the European Union conducted a Recovery and Peacebuilding Assessment, which the Cabinet of Ministers in mid-2015 endorsed.

UNDP has been active and present in eastern Ukraine for the past decade, before the conflict, focusing on community development, civil society development, and environmental protection. Work on addressing the specific conflict-related development challenges discussed above built on this earlier engagement and established partnerships and started in 2015 through **the United Nations Recovery and Peacebuilding Programme (UN RPP)**, a multi-donor funded framework programme jointly implemented by four UN partnering agencies (UNDP, UN Women, FAO, UNFPA) in cooperation with the Government of Ukraine.

Four United Nations agencies are implementing the UN RPP: the United Nations Development Programme (UNDP), the UN Entity for Gender Equality and the Empowerment of Women (UN Women), the United Nations Population Fund (UNFPA) and the Food and Agriculture Organisation of the United Nations (FAO).

Twelve international partners support the Programme: the European Union (EU), the European Investment Bank (EIB), Canada, Denmark, Germany, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland & the UK.

As an area-based programme specifically developed for the conflict-affected areas of eastern Ukraine, the UN RPP addresses the critical stabilization, peacebuilding, economic and governance priority needs in the east of Ukraine following the conflict's start. It considers the opportunities that have arisen from the Minsk Protocol of September 2014 and the renewal of its cease-fire provisions (the latest cease-fire having been agreed in March 2018) and fully adjusted to the humanitarian-development nexus.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component I: Economic Recovery and Restoration of Critical Infrastructure

Component II: Local Governance and Decentralization Reform

Component III: Community Security and Social Cohesion (CSSC).

The Programme, which operates based on a pooled funding arrangement, follows a multi-sectoral programme-based approach and is implemented using an area-based methodology. The current project is a unifying interventions framework for 13 projects funded by 12 international partners. The management of the following assignment is entrusted to the UNDP (within the UN RPP). The Netherlands finances this particular assignment.

There are nearly 370,000 demobilized men and women (those who received ATO/JFO certificate), who require support in their return to civilian life. Reintegration is the process by which ex-combatants acquire civilian status and gain sustainable employment and income. It is essentially a social and economical process with an open time frame, primarily taking place in communities at a local level. Reintegration of ex-combatants into society is difficult because ex-combatants and their families are frequently left without livelihoods or support networks during the challenging transition to civilian identity.

Component III of the UN RPP Community Security and Social Cohesion (CSSC) aims to reach some of its goals by supporting the reintegration of ex-combatants of ATO and JFO and their families. In broader terms, the Component III activities directed at enhancing community security, civic mobilization and empowerment of communities, reconciliation, and social cohesion restoration.

To facilitate the reintegration of veterans, Programme supports civic initiatives of active veterans. The initiatives are created to build dialogue in the community, to increase social security and social cohesion. Thus, there were supported initiatives in target hromadas in Zhytomyr and Dnipropetrovsk oblasts, pilot oblasts. Initiatives that were supported will receive sports and tourist equipment to work with the youth and children.

### 3. SCOPE OF WORK

1) To provide required goods according to the Specifications

2) To deliver the goods to the designated addresses as per Incoterms 2020, DDP as per Table below:

No.	No. according to specification	Product name	Quantity
<b>1</b>	<b>23, Tupic str., Orlivska ATH, Novomoskovsk raion, Dnipropetrovsk oblast</b>		
	Lot 4. No. 4.1	Rowing machine	2
	Lot 4. No. 4.2	Yogamat	7
	Lot 4. No. 4.3	Dumbbell	16
	Lot 4. No. 4.4	Band expander set	5
	Lot 4. No. 4.5	Tennis table	1
<b>2</b>	<b>49, Nalyvaika str., Zhytomyr</b>		
	Lot 1. No. 1.1	Catamaran 4-seater	1
	Lot 1. No. 1.2	Kayak 2-seater	1
	Lot 1. No. 1.3	Kayak 1 seater	1
	Lot 1. No. 1.4	Paddle	9
	Lot 1, No. 1.5	Life vest	9
<b>3</b>	<b>11700, 16, Shevchenka str., Novohrad-Volynskiy, Zhytomyr oblast</b>		
	Lot 2. No. 2.1	Sleeping bag	40
	Lot 2 No. 2.5	Thermo mat single layer	40
<b>4</b>	<b>12700, 27, Zviagelska str., Baranivska ATH, Baranivka, Zhytomyr oblast</b>		



	Lot 2, No 2.1	Sleeping bag	10
	Lot 2, No 2.6	Tourist tent for 4 persons	3
	Lot 2, No 2.8	Binoculars	1
	Lot 1, No 1.6	Inflatable boat for 4 people	1
	Lot 2, No 2.9	Portable brass compass	10
	Lot 2, No 2.2	Backpack	10
	Lot 3, No 3.1	Radio set	4
	Lot 2, No 2.5	Thermo mat single layer	10
	Lot 2, No 2.3	Metal flask	10
	Lot 3, No 3.2	Headlamp	10
	Lot 1, No 1.7	Inflatable boat for 2 people	3
	Lot 1, No. 1.5	Life vest	10
	Lot 2, No 2.4	Trekking cauldron	3
<b>5</b>	<b>12114, 9A, Nezalezhnosti str., Nova Borova, Zhytomyr oblast</b>		
	Lot 2, No 2.7	Tourist tent for 2 persons	7
	Lot 2, No 2.1	Sleeping bag	14
	Lot 2, No 2.5	Thermo mat single layer	14
	Lot 2, No 2.4	Trekking cauldron	2
	Lot 2, No 2.3	Metal flask	14
	Lot 2, No 2.10	First aid kit tourist	2
	Lot 3, No 3.3	Rechargeable flashlight	4
	Lot 2, No 2.11	Shovel, tourist	10
	Lot 2, No 2.12	Saw, tourist	2
	Lot 2, No 2.13	Tourist ax	2
	Lot 2, No 2.14	Medical stretcher	1
	Lot 1, No 1.6	Inflatable boat for 4 people	1
	Lot 1, No. 1.5	Life vest	2
	Lot 2, No 2.15	Synthetic rope	1
	Lot 2, No 2.16	Carabine	4
	Lot 2, No 2.2	Backpack	14

#### 4. TECHNICAL SPECIFICATIONS

##### Lot 1.

No.	Product name and specifications requirements	Unit	Required quantity
1.1	<p><b>Catamaran 4-seater</b>            Load capacity, kg: not less than 600            Passenger capacity, persons: not less than 4            Volume, m3: not less than 1.2</p> <p>Balloons:            - length of a cover, mm: not less than 5000            - diameter of a cover, mm: not less than 500            - quantity, pcs: not less than 2</p> <p>Deck and shell board material:            - density, g /m2: not less than 800            - PVC or analogue</p> <p>Frame:            Material: aluminum alloy</p> <p>The size of a longitudinal pipe (number of 4 pieces):</p>	item	1

	<p>- diameter, mm: 35-40 mm - wall thickness, mm: 2,0-2,2</p> <p>Length (assembled not less), mm: 3000 Width (assembly not less), mm: 2000</p> <p>Complete set: Product passport, pcs: 1 Balloons, pcs: 2 Frame (set), pcs: 1 Fastening set (in packing), piece: 1 Packing backpack, piece: 2</p>		
1.2	<p><b>Kayak 2-seater</b></p> <p>Passenger capacity, persons: not less than 2 Load capacity, kg: not less than 250 Length (assembled), mm: not less than 5000 Width (assembled), mm: not less than 850</p> <p>Deck and shell board material: - density, g/m2: not less than 800 - PVC or analogue</p> <p>Frame: - material: aluminum alloy or analogue</p> <p>Complete set (not less): Product passport, pcs: 1 Shell, pcs: 1 Frame (set), pcs: 1 Fastening set (in packing), piece: 1 Packing backpack, piece: 2</p>	item	1
1.3	<p><b>Kayak 1 seater</b></p> <p>Passenger capacity, persons: 1 Load capacity, kg: not less than 380 Length (assembled), mm: not less than 4900 Width (assembled), mm: not less than 720</p> <p>Deck and shell board material: - density, g/m2: not less than 800 - PVC or analog</p> <p>Frame: - material: treated wood, aluminum alloy or similar</p> <p>Complete set (not less): Product passport, pcs: 1 Shell, pcs: 1 Frame (set), pcs: 1 Fastening set (in packing), piece: 1 Packing backpack, piece: 2</p>	item	1
1.4	<p><b>Paddle</b></p> <p>Stream material: duralumin aluminum Blade material: HDPE or similar</p>	item	9

	Length, cm: 150-170 Blade area, cm2: not less than 985		
1.5	<p><b>Life vest</b></p> <p>Universal safety vest with a breast pocket Material Nylon Oxford or similar Marine Foam filler or similar Adjustable clasps on the sides and shoulders Reflective elements on the chest and back Size: XL</p>	item	21
1.6	<p><b>Inflatable boat for 4 people</b></p> <p>Passenger capacity, persons: not less than 4 Type: motor boat, without keel Product material: PVC or analogue Length, cm: not less than 330 Width, cm: not less than 155 Cylinder diameter, cm: not less than 40 Length of the cockpit, cm: not less than 234 Cockpit width, cm: not less than 75</p> <p>Number of cylinders, pcs: not less than 3 Density of fabric, g / m2: not less than 850 Load capacity, kg: not less than 450 Transom height, mm: not less than 350 Transom material: waterproof plywood or analogue</p> <p>Complete set (not less): Boat, pcs: 1. Seat, pcs: 2 Slan-book, pcs: 1 Pump (6 l), pcs: 1 Paddle, pcs: 2 Packing bag, pcs: 1 Repair kit, pcs: 1</p>	item	2
1.7	<p><b>Inflatable boat for 2 people</b></p> <p>Passenger capacity: not less than 2 Type: motor with a stationary transom Number of pressurized compartments, pcs: 3 Load capacity, kg: not less than 420 Type of coxets: rotary Type of oars: collapsible Paddle length, cm: not less than 160 Seat type: mobile</p> <p>Material: reinforced PVC (5 layers) or similar Density of material, g / m2: not less than 950 Density of the bottom material, g / m2: not less than 950 Transom thickness, cm: not less than 2.1 Flooring: bakelite plywood at least 9 mm thick External length, cm: not less than 290 External width, cm: not less than 145 Internal length, cm: not less than 218 Internal width, cm: not less than 73 Cylinder diameter, cm: not less than 38</p>	item	3

	Delivery set (not less): Boat, pcs: 1 pc Seat, pcs: 2 Paddle, pcs: 2 Packing bag, pcs: 1 Slan-book, pcs: 1 Repair kit, pcs: 1 Pump (6 l), pcs: 1		
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**Lot 2.**

No	Product name and specifications requirements	Unit	Required quantity
2.1	<b>Sleeping bag</b>  Age group: for adults Sleeping bag shape: blanket Sleeping bag zipper location: right Season: Spring / Autumn Has a water-repellent impregnation, a compression bag Lining material: cotton  dimensions: - width, cm: 70 - 90 - length, cm: 180 - 200  Temperature range: Upper comfort temperature, C: 18.0 (not less) Lower comfort temperature, C: -5.0 (not more)	item	64
2.2	<b>Backpack</b>  Volume, L: not less than 70 Suspension system soft frame Top valve: yes Fabric type: 500D Polyester or similar	item	24
2.3	<b>Metal flask</b>  Metal: aluminum Volume, L: not less than 0.75	item	24
2.4	<b>Trekking cauldron (tripod, boiler)</b>  Product material: steel Tripod length, m: not less than 1  Boiler measurements: - Height, cm: 16 -20 - Diameter, cm: 29-32 - wall thickness, mm: 5.5-7.5  Equipment: - aluminum boiler, pcs: 1 - tripod, pcs: 1	item	5
2.5	<b>Thermo mat single layer</b>	item	64

	<p>Material: polyethylene foam or similar</p> <p>The size:</p> <ul style="list-style-type: none"> <li>- length, mm: not less than 1700</li> <li>- width, mm: not less than 500</li> <li>- thickness, mm: not less than 8</li> </ul> <p>Density, kg / m3: 30-35</p> <p>Single layer</p> <p>Ribbed on one side</p>		
2.6	<p><b>Tourist tent for 4 persons</b></p> <p>The bedroom is closed with a mosquito net.</p> <p>Two entrances to the tent from the front and back side.</p> <p>The entrances are closed with a zipper.</p> <p>Form - gable.</p> <p>Number of seats, pcs: not less than 4</p> <p>Outer tarpaulin material: 190T polyester or similar.</p> <p>The frame is internal.</p> <p>Inner tent: polyester.</p> <p>Water resistance: not less than 3000 mm water column</p> <p>Arcs: glass fiber at least 8.5 mm</p> <p>Studs: steel</p> <p>Seams are additionally glued</p>	item	3
2.7	<p><b>Tourist tent for 2 persons</b></p> <p>Tourist tent for 2 persons (not less)</p> <p>Internal arrangement of the frame</p> <p>Number of layers: at least 2</p> <p>Number of inputs not less than 2</p> <p>Number of vestibules: at least 2</p> <p>Use time: spring-summer-autumn</p> <p>The size:</p> <ul style="list-style-type: none"> <li>- length, cm: not less than 250</li> <li>- width, cm: not less than 220</li> <li>- height, cm: less than 120</li> </ul> <p>Material: polyester</p> <p>Frame: Durapol, Ø 8.5 mm or analogue</p> <p>Waterproofness of awning: not less than 6000 mm of water column</p> <p>Set:</p> <ul style="list-style-type: none"> <li>- tent</li> <li>- tent pegs</li> <li>- cover</li> </ul>	item	7
2.8	<p><b>Binoculars</b></p> <p>Zoom magnification: not less than 20x</p> <p>Objective diameter, mm: not less than 50</p> <p>Exit pupil diameter, mm: not less than 2.5</p> <p>Minimum focusing distance, m: 6</p> <p>Field of view at 1000 meters, m: not less than 85</p> <p>Enlightenment: Multi-Coated</p>	item	1

	<p>Focusing: center wheel Housing: Polycarbonate with anti-slip rubber coating or analogue</p> <p>Equipment:</p> <ul style="list-style-type: none"> <li>- binoculars</li> <li>- soft quality bag with belt</li> <li>- binoculars strap</li> <li>- a napkin for cleaning optics</li> <li>- protective cover for glasses</li> <li>- protective lens cap</li> <li>- instruction</li> </ul> <p><i>Arsenal 20x50 Porro (NBN18-2050N) or analogue</i></p>		
2.9	<p><b>Portable brass compass</b></p> <p>Compass type: magnetic Style: compass medallion, folding case</p>	item	10
2.10	<p><b>First aid kit tourist</b></p> <p>First aid kit for first aid equipped with medical grade content. Material: 420 nylon or similar There is a zipper around the perimeter of the bag, there is a special handle for carrying in the hand, loops for attaching to a belt are provided.</p> <p>Minimum kit composition (at least): Dressings for wounds, sterile, pcs: 2 Bactericidal adhesive plaster, piece: 1 Thermo blanket, piece: 1 Medical gloves, pair: 1 Adhesive plaster, piece: 1 Bandage scissors, piece: 1</p>	item	2
2.11	<p><b>Shovel, tourist</b></p> <p>Shovel, small for tourist purposes, with parameters, mm: 85-105 x 400-430</p>	item	10
2.12	<p><b>Saw, tourist</b></p> <p>Material: steel, chopped blade Handle material: rubberized plastic Folds and locks, there is a lock-lock Length 20-25 cm</p>	item	2
2.13	<p><b>Tourist ax</b></p> <p>Handle material: rubber coated plastic Length, cm: 26-28 cm</p> <p>The kit includes:</p> <ul style="list-style-type: none"> <li>- ax</li> <li>- blade cover</li> </ul>	item	2
2.14	<p><b>Medical stretcher</b></p> <p>Unfolded dimensions LxWxH, cm: 210-230 x 52-56 x 12-18 Folded dimensions: LxWxH, cm: 170-190 x 10-14 x 12-17</p> <p>Maximum load mass, kg: not less than 150 kg</p>	item	1

	Equipment: Stretcher: 1 pc Patient safety belt: 2 pcs.		
2.15	<b>Synthetic rope</b>  Length, m: 15-20 Width, mm: 8-10 Breaking force, kg: not less than 5200	item	1
2.16	<b>Carabine</b>  Weight, g: 70-80 Dimensions, mm: 100-120 x 60-64 Transverse strength, kN: not less than 10 Longitudinal strength, kN: not less than 30 Strength with an open latch, kN: not less than 10 Opening width, mm: 19-21	item	4

**Lot 3.**

No	Product name and specifications requirements	Unit	Required quantity
3.1	<b>Radio set</b>  Radius of action, km: not less than 10 Frequency Range: PMR (446 MHz) Number of channels: at least 16 Transmitter power, W: not less than 0.5 W Frequency grid step: 12.5 kHz  Equipment: Walkie-talkie, pcs: 2 Headset with microphone with VOX function, pcs: 2 Carrying strap, pcs: 2 Clip, pcs: 2 Battery, pcs: 2 Bag for transportation in hand, pcs: 1  <i>Radios TALKABOUT T82 EXTREME Twin Pack WE or analogue</i>	item	4
3.2	<b>Headlamp</b>  Bulb type: LED Body material: anodized aluminum or similar Flashlight type: headlamp	item	10
3.3	<b>Rechargeable flashlight</b>  1 LED with a power of at least 30 W Charging time: 8-10 hours Battery: at least 4V1500mAh - 6000mAh Working temperature: from -5 C to +45 C Working time (full power), hour: not less than 5 Working time (half power), hour: not less than 9	item	4

**Lot 4.**

No	Product name and specifications requirements	Unit	Required quantity
4.1	<p><b>Rowing machine</b></p> <p>Maximum user weight, kg: not less 180 kg            Display: Yes            Loading system: air (aerodynamics)            Construction: complex            Power supply: batteries</p> <p>Complete set:            Trainer, pcs: 1            Display, pcs: 1            User manual, pcs: 1</p> <p><i>Concept2 Model D or analogue</i></p>	item	2
4.2	<p><b>Yogamat</b></p> <p>Length, cm: not less than 173            Width, cm: not less than 61            Thickness, cm: not less than 0.3</p>	item	7
4.3	<p><b>Dumbbell</b></p> <p>Dumbbell type: non-separable            Cover: neoprene, vinyl, or analogue            Weight: 1KG</p>	item	16
4.4	<p><b>Band expander set</b></p> <p>Purpose: for sports activities            Length, cm: not less than 120            Width, cm: not less than 12            Material: latex            Package contents: 4 load levels</p> <p>Complete set:            4 pcs of tapes of different load levels</p>	item	5
4.5	<p><b>Tennis table</b></p> <p>Construction: folding            Width, mm: 1525-1530            Length, mm: 2740-2745            Height, mm: 760-765</p> <p>Tabletop thickness: at least 15 mm            For closed rooms</p> <p>Complete set:            Table, pcs: 1            Mesh, pcs: 1            Instructions for use.</p> <p><i>Stag Fitness TTIN-240 or analogue</i></p>	item	1



## 5. ADDITIONAL REQUIREMENTS

- 1) Delivery of equipment/goods should be accompanied by manufacturer's warranty. The warranty period for all equipment must be not less than 12 (twelve) months. All the equipment must have official warranty service in Ukraine.
- 2) Delivery under the Lot must be carried out during 60 (sixty) days from the contract signing date.
- 3) All necessary technical documentation in Russian or Ukrainian (English – optional) languages must be given by the Contractor at the day of delivery.

## 6. EXPERIENCE AND QUALIFICATION REQUIREMENTS

- a) Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine).
- b) At least 2 (two) years of experience in the field of supply of similar to this Specification equipment.
- c) At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment.
- d) The supplied equipment under Lot 1 should be confirmed by quality certificates. Bidders should provide quality certificates for all offered under Lot 1 items.

The Contract will be awarded to the technically compliant offer with the lowest prices

## 7. PRICE OFFER AND PAYMENT SCHEDULE

- The contract value must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the work in their price quotation (such as the supply of all materials and equipment, transportation costs, staff salaries, office expenses, etc.).
- Payments should be arranged as follows:

100% of the unit cost of the goods shall be made through bank transfer to the Contractor's account during 30 (thirty) days from the date of receipt of the original invoice, Act of acceptance of goods delivered signed by both parties and registered VAT certificate, if applicable.

Partial delivery is allowed as per agreement with a UNDP at the stage of Contract signing.

Considering that purchase of goods will be carried out within the project of international technical assistance, price offers/invoices for payment must be presented without VAT.

**Bidders must submit their price offers in the following format:**

### Lot 1:

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT, indicate currency	Total cost, without VAT, indicate currency
1	Catamaran 4-seater Indicate Brand, Model and parameters	1		
2	Kayak 2-seater Indicate Brand, Model and parameters	1		
3	Kayak 1-seater Indicate Brand, Model and parameters	1		
4	Paddle Indicate Brand, Model and parameters	9		

5	Life vest <b>Indicate Brand, Model and parameters</b>	21		
6	Inflatable boat for 4 people <b>Indicate Brand, Model and parameters</b>	2		
7	Inflatable boat for 2 people <b>Indicate Brand, Model and parameters</b>	3		
8	<b>Delivery</b>	1		
<b>TOTAL without VAT, indicate currency</b>				

**Lot 2:**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT, indicate currency	Total cost, without VAT, indicate currency
1	Sleeping bag <b>Indicate Brand, Model and parameters</b>	64		
2	Backpack <b>Indicate Brand, Model and parameters</b>	24		
3	Metal flask <b>Indicate Brand, Model and parameters</b>	24		
4	Trekking cauldron <b>Indicate Brand, Model and parameters</b>	5		
5	Thermo mat single layer <b>Indicate Brand, Model and parameters</b>	64		
6	Tourist tent for 4 persons <b>Indicate Brand, Model and parameters</b>	3		
7	Tourist tent for 2 persons <b>Indicate Brand, Model and parameters</b>	7		
8	Binoculars <b>Indicate Brand, Model and parameters</b>	1		
9	Portable brass compass <b>Indicate Brand, Model and parameters</b>	10		
10	First aid kit tourist <b>Indicate Brand, Model and parameters</b>	2		
11	Shovel, tourist <b>Indicate Brand, Model and parameters</b>	10		
12	Saw, tourist <b>Indicate Brand, Model and parameters</b>	2		
13	Tourist ax <b>Indicate Brand, Model and parameters</b>	2		
14	Medical stretcher <b>Indicate Brand, Model and parameters</b>	1		

15	Synthetic rope Indicate Brand, Model and parameters	1		
16	Carabine Indicate Brand, Model and parameters	4		
17	Delivery	1		
<b>TOTAL without VAT, indicate currency</b>				

**Lot 3:**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT, indicate currency	Total cost, without VAT, indicate currency
1	Radio set Indicate Brand, Model and parameters	4		
2	Headlamp Indicate Brand, Model and parameters	10		
3	Rechargeable flashlight Indicate Brand, Model and parameters	4		
4	Delivery	1		
<b>TOTAL without VAT, indicate currency</b>				

**Lot 4:**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT, indicate currency	Total cost, without VAT, indicate currency
1	Rowing machine Indicate Brand, Model and parameters	2		
2	Yogamat Indicate Brand, Model and parameters	7		
3	Dumbbell Indicate Brand, Model and parameters	16		
4	Band expander set Indicate Brand, Model and parameters	5		
5	Tennis table Indicate Brand, Model and parameters	1		
6	Delivery	1		
<b>TOTAL without VAT, indicate currency</b>				

## Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods within <b>60 (sixty)</b> calendar days after Contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	<b>DDP</b>
<b>Customs clearance (must be linked to INCOTERMS 2020)</b>	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> <b>Supplier/bidder</b> <input type="checkbox"/> Freight Forwarder
<b>Exact Address(es) of Delivery Location(s)</b>	<b>1. 23, Tupic str., Orlivska ATH, Novomoskovsk raion, Dnipropetrovsk oblast</b>  <b>2. 49, Nalyvaika str., Zhytomyr</b>  <b>3. 11700, 16, Shevchenka str., Novohrad-Volynskyi, Zhytomyr oblast</b>  <b>4. 12700, 27, Zviagelska str., Baranivska ATH, Baranivka, Zhytomyr oblast</b>  <b>5. 12114, 9A, Nezalezhnosti str., Nova Borova, Zhytomyr oblast</b>
<b>Distribution of shipping documents (if using freight forwarder)</b>	n/a
<b>Packing Requirements</b>	<b>Packaging must comply with the rules for the safe transport of goods offered.</b>
<b>Training on Operations and Maintenance</b>	n/a
<b>Warranty Period</b>	<b>Not less than 12 (twelve) months of official warranty service in Ukraine.</b>
<b>After-sales service and local service support requirements</b>	<b>Availability of official service in Ukraine.</b>
<b>Preferred Mode of Transport</b>	<b>Land</b>

**ANNEX 2: QUOTATION SUBMISSION FORM**

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

**Company Profile**

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Actual Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
VAT payer status	Click or tap here to enter text.
Contract person name	Click or tap here to enter text.
Contact person email	Click or tap here to enter text.
Contact person phone	Click or tap here to enter text.
Company's core activities	Click or tap here to enter text.
Profile – describing the nature of business, field of expertise.	Click or tap here to enter text.
Business Licenses – Registration Papers, Extract from the Register of VAT payers or single taxpayers, etc.	EDRPOU, ID tax number. Copies of State registration and Extract from the Register of VAT payers or single taxpayers should be attached.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes,	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>provide a Copy of the valid Certificate):</i>	
Does your Company have a written Statement of its Environmental Policy? <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.
References	Please provide at least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification goods and contact details of respective clients.

### Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict

Yes	No	
		of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

**Table 1. Conformity to the Specification**

**Lot 1.**

#	Name of equipment and Technical characteristics	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics <i>(Technical characteristics should not be less / more/ worse than those listed in the assignment)</i>
1.1	<p><b>Catamaran 4-seater</b></p> <p>Load capacity, kg: not less than 600            Passenger capacity, persons: not less than 4            Volume, m3: not less than 1.2</p> <p>Balloons:            - length of a cover, mm: not less than 5000            - diameter of a cover, mm: not less than 500            - quantity, pcs: not less than 2</p> <p>Deck and shell board material:            - density, g /m2: not less than 800            - PVC or analogue</p> <p>Frame:            Material: aluminum alloy</p> <p>The size of a longitudinal pipe (number of 4 pieces):            - diameter, mm: 35-40 mm            - wall thickness, mm: 2,0-2,2</p> <p>Length (assembled not less), mm: 3000            Width (assembly not less), mm: 2000</p> <p>Complete set:            Product passport, pcs: 1            Balloons, pcs: 2            Frame (set), pcs: 1            Fastening set (in packing), piece: 1            Packing backpack, piece: 2</p>		



1.2	<p><b>Kayak 2-seater</b></p> <p>Passenger capacity, persons: not less than 2  Load capacity, kg: not less than 250  Length (assembled), mm: not less than 5000  Width (assembled), mm: not less than 850</p> <p>Deck and shell board material:  - density, g/m2: not less than 800  - PVC or analogue</p> <p>Frame:  - material: aluminum alloy or analogue</p> <p>Complete set (not less):  Product passport, pcs: 1  Shell, pcs: 1  Frame (set), pcs: 1  Fastening set (in packing), piece: 1  Packing backpack, piece: 2</p>		
1.3	<p><b>Kayak 1 seater</b></p> <p>Passenger capacity, persons: 1  Load capacity, kg: not less than 380  Length (assembled), mm: not less than 4900  Width (assembled), mm: not less than 720</p> <p>Deck and shell board material:  - density, g/m2: not less than 800  - PVC or analog</p> <p>Frame:  - material: treated wood, aluminum alloy or similar</p> <p>Complete set (not less):  Product passport, pcs: 1  Shell, pcs: 1  Frame (set), pcs: 1  Fastening set (in packing), piece: 1  Packing backpack, piece: 2</p>		
1.4	<p><b>Paddle</b></p> <p>Stream material: duralumin aluminum  Blade material: HDPE or similar  Length, cm: 150-170  Blade area, cm2: not less than 985</p>		
1.5	<p><b>Life vest</b></p> <p>Universal safety vest with a breast pocket  Material Nylon Oxford or similar  Marine Foam filler or similar  Adjustable clasps on the sides and shoulders  Reflective elements on the chest and back  Size: XL</p>		

<p><b>1.6</b></p>	<p><b>Inflatable boat for 4 people</b></p> <p>Passenger capacity, persons: not less than 4  Type: motor boat, without keel  Product material: PVC or analogue  Length, cm: not less than 330  Width, cm: not less than 155  Cylinder diameter, cm: not less than 40  Length of the cockpit, cm: not less than 234  Cockpit width, cm: not less than 75</p> <p>Number of cylinders, pcs: not less than 3  Density of fabric, g / m2: not less than 850  Load capacity, kg: not less than 450  Transom height, mm: not less than 350  Transom material: waterproof plywood or analogue</p> <p>Complete set (not less):  Boat, pcs: 1.  Seat, pcs: 2  Slan-book, pcs: 1  Pump (6 l), pcs: 1  Paddle, pcs: 2  Packing bag, pcs: 1  Repair kit, pcs: 1</p>		
<p><b>1.7</b></p>	<p><b>Inflatable boat for 2 people</b></p> <p>Passenger capacity: not less than 2  Type: motor with a stationary transom  Number of pressurized compartments, pcs: 3  Load capacity, kg: not less than 420  Type of coxets: rotary  Type of oars: collapsible  Paddle length, cm: not less than 160  Seat type: mobile</p> <p>Material: reinforced PVC (5 layers) or similar  Density of material, g / m2: not less than 950  Density of the bottom material, g / m2: not less than 950  Transom thickness, cm: not less than 2.1  Flooring: bakelite plywood at least 9 mm thick  External length, cm: not less than 290  External width, cm: not less than 145  Internal length, cm: not less than 218  Internal width, cm: not less than 73  Cylinder diameter, cm: not less than 38</p> <p>Delivery set (not less):  Boat, pcs: 1 pc  Seat, pcs: 2  Paddle, pcs: 2  Packing bag, pcs: 1  Slan-book, pcs: 1  Repair kit, pcs: 1  Pump (6 l), pcs: 1</p>		

**Lot 2.**

#	Name of equipment and Technical characteristics	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics <i>(Technical characteristics should not be less / more/ worse than those listed in the assignment)</i>
2.1.	<p><b>Sleeping bag</b></p> <p>Age group: for adults  Sleeping bag shape: blanket  Sleeping bag zipper location: right  Season: Spring / Autumn  Has a water-repellent impregnation, a compression bag  Lining material: cotton</p> <p>dimensions:  - width, cm: 70 - 90  - length, cm: 180 - 200</p> <p>Temperature range:  Upper comfort temperature, C: 18.0 (not less)  Lower comfort temperature, C: -5.0 (not more)</p>		
2.2	<p><b>Backpack</b></p> <p>Volume, L: not less than 70  Suspension system soft frame  Top valve: yes  Fabric type: 500D Polyester or similar</p>		
2.3	<p><b>Metal flask</b></p> <p>Metal: aluminum  Volume, L: not less than 0.75</p>		
2.4.	<p><b>Trekking cauldron (tripod, boiler)</b></p> <p>Product material: steel  Tripod length, m: not less than 1</p> <p>Boiler measurements:  - Height, cm: 16 -20  - Diameter, cm: 29-32  - wall thickness, mm: 5.5-7.5</p> <p>Equipment:  - aluminum boiler, pcs: 1  - tripod, pcs: 1</p>		
2.5	<p><b>Thermo mat single layer</b></p> <p>Material: polyethylene foam or similar</p> <p>The size:</p>		

	<ul style="list-style-type: none"> <li>- length, mm: not less than 1700</li> <li>- width, mm: not less than 500</li> <li>- thickness, mm: not less than 8</li> </ul> <p>Density, kg / m3: 30-35 Single layer Ribbed on one side</p>		
<b>2.6</b>	<p><b>Tourist tent for 4 persons</b></p> <p>The bedroom is closed with a mosquito net. Two entrances to the tent from the front and back side. The entrances are closed with a zipper. Form - gable. Number of seats, pcs: not less than 4 Outer tarpaulin material: 190T polyester or similar. The frame is internal. Inner tent: polyester. Water resistance: not less than 3000 mm water column</p> <p>Arcs: glass fiber at least 8.5 mm Studs: steel Seams are additionally glued</p>		
<b>2.7</b>	<p><b>Tourist tent for 2 persons</b></p> <p>Tourist tent for 2 persons (not less) Internal arrangement of the frame Number of layers: at least 2 Number of inputs not less than 2 Number of vestibules: at least 2</p> <p>Use time: spring-summer-autumn</p> <p>The size:</p> <ul style="list-style-type: none"> <li>- length, cm: not less than 250</li> <li>- width, cm: not less than 220</li> <li>- height, cm: less than 120</li> </ul> <p>Material: polyester Frame: Durapol, Ø 8.5 mm or analogue Waterproofness of awning: not less than 6000 mm of water column</p> <p>Set:</p> <ul style="list-style-type: none"> <li>- tent</li> <li>- tent pegs</li> <li>- cover</li> </ul>		
<b>2.8</b>	<p><b>Binoculars</b></p> <p>Zoom magnification: not less than 20x Objective diameter, mm: not less than 50 Exit pupil diameter, mm: not less than 2.5</p>		

	<p>Minimum focusing distance, m: 6  Field of view at 1000 meters, m: not less than 85  Enlightenment: Multi-Coated  Focusing: center wheel  Housing: Polycarbonate with anti-slip rubber coating or analogue</p> <p>Equipment:  - binoculars  - soft quality bag with belt  - binoculars strap  - a napkin for cleaning optics  - protective cover for glasses  - protective lens cap  - instruction</p>		
<b>2.9</b>	<p><b>Portable brass compass</b></p> <p>Compass type: magnetic  Style: compass medallion, folding case</p>		
<b>2.10</b>	<p><b>First aid kit tourist</b></p> <p>First aid kit for first aid equipped with medical grade content.  Material: 420 nylon or similar  There is a zipper around the perimeter of the bag, there is a special handle for carrying in the hand, loops for attaching to a belt are provided.</p> <p>Minimum kit composition (at least):  Dressings for wounds, sterile, pcs: 2  Bactericidal adhesive plaster, piece: 1  Thermo blanket, piece: 1  Medical gloves, pair: 1  Adhesive plaster, piece: 1  Bandage scissors, piece: 1</p>		
<b>2.11</b>	<p><b>Shovel, tourist</b></p> <p>Shovel, small for tourist purposes, with parameters, mm: 85-105 x 400-430</p>		
<b>2.12</b>	<p><b>Saw, tourist</b></p> <p>Material: steel, chopped blade  Handle material: rubberized plastic  Folds and locks, there is a lock-lock  Length 20-25 cm</p>		
<b>2.13</b>	<p><b>Tourist ax</b></p> <p>Handle material: rubber coated plastic  Length, cm: 26-28 cm</p> <p>The kit includes:</p>		

	- ax - blade cover		
<b>2.14</b>	<b>Medical stretcher</b>  Unfolded dimensions LxWxH, cm: 210-230 x 52-56 x 12-18 Folded dimensions: LxWxH, cm: 170-190 x 10-14 x 12-17  Maximum load mass, kg: not less than 150 kg  Equipment: Stretcher: 1 pc Patient safety belt: 2 pcs.		
<b>2.15</b>	<b>Synthetic rope</b>  Length, m: 15-20 Width, mm: 8-10 Breaking force, kg: not less than 5200		
<b>2.16</b>	<b>Carabine</b>  Weight, g: 70-80 Dimensions, mm: 100-120 x 60-64 Transverse strength, kN: not less than 10 Longitudinal strength, kN: not less than 30 Strength with an open latch, kN: not less than 10 Opening width, mm: 19-21		

**Lot 3.**

#	Name of equipment and Technical characteristics	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics <i>(Technical characteristics should not be less / more/ worse than those listed in the assignment)</i>
<b>3.1</b>	<b>Radio set</b>  Radius of action, km: not less than 10 Frequency Range: PMR (446 MHz) Number of channels: at least 16 Transmitter power, W: not less than 0.5 W Frequency grid step: 12.5 kHz  Equipment: Walkie-talkie, pcs: 2 Headset with microphone with VOX function, pcs: 2 Carrying strap, pcs: 2 Clip, pcs: 2 Battery, pcs: 2 Bag for transportation in hand, pcs: 1		

<b>3.2</b>	<b>Headlamp</b> Bulb type: LED Body material: anodized aluminum or similar Flashlight type: headlamp		
<b>3.3</b>	<b>Rechargeable flashlight</b> 1 LED with a power of at least 30 W Charging time: 8-10 hours Battery: at least 4V1500mAh - 6000mAh Working temperature: from -5 C to +45 C Working time (full power), hour: not less than 5 Working time (half power), hour: not less than 9		

**Lot 4.**

#	Name of equipment and Technical characteristics	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics <i>(Technical characteristics should not be less / more/ worse than those listed in the assignment)</i>
<b>4.1</b>	<b>Rowing machine</b> Maximum user weight, kg: not less 180 kg Display: Yes Loading system: air (aerodynamics) Construction: complex Power supply: batteries  Complete set: Trainer, pcs: 1 Display, pcs: 1 User manual, pcs: 1		
<b>4.2</b>	<b>Yogamat</b> Length, cm: not less than 173 Width, cm: not less than 61 Thickness, cm: not less than 0.3		
<b>4.3</b>	<b>Dumbbell</b> Dumbbell type: non-separable Cover: neoprene, vinyl, or analogue Weight: 1KG		
<b>4.4</b>	<b>Band expander set</b> Purpose: for sports activities Length, cm: not less than 120 Width, cm: not less than 12		

	Material: latex Package contents: 4 load levels  Complete set: 4 pcs of tapes of different load levels		
<b>4.5</b>	<b>Tennis table</b>  Construction: folding Width, mm: 1525-1530 Length, mm: 2740-2745 Height, mm: 760-765  Tabletop thickness: at least 15 mm For closed rooms  Complete set: Table, pcs: 1 Mesh, pcs: 1 Instructions for use.		

**Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements**

**Lot 1.**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT*, indicate currency	Total cost, without VAT*, indicate currency
1	Catamaran 4-seater <b>Indicate Brand, Model and parameters</b>	1		
2	Kayak 2-seater <b>Indicate Brand, Model and parameters</b>	1		
3	Kayak 1-seater <b>Indicate Brand, Model and parameters</b>	1		
4	Paddle <b>Indicate Brand, Model and parameters</b>	9		
5	Life vest <b>Indicate Brand, Model and parameters</b>	21		
6	Inflatable boat for 4 people <b>Indicate Brand, Model and parameters</b>	2		
7	Inflatable boat for 2 people <b>Indicate Brand, Model and parameters</b>	3		
8	Delivery	1		
<b>TOTAL without VAT*, indicate currency</b>				



**Lot 2.**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT*, indicate currency	Total cost, without VAT*, indicate currency
1	Sleeping bag Indicate Brand, Model and parameters	64		
2	Backpack Indicate Brand, Model and parameters	24		
3	Metal flask Indicate Brand, Model and parameters	24		
4	Trekking cauldron Indicate Brand, Model and parameters	5		
5	Thermo mat single layer Indicate Brand, Model and parameters	64		
6	Tourist tent for 4 persons Indicate Brand, Model and parameters	3		
7	Tourist tent for 2 persons Indicate Brand, Model and parameters	7		
8	Binoculars Indicate Brand, Model and parameters	1		
9	Portable brass compass Indicate Brand, Model and parameters	10		
10	First aid kit tourist Indicate Brand, Model and parameters	2		
11	Shovel, tourist Indicate Brand, Model and parameters	10		
12	Saw, tourist Indicate Brand, Model and parameters	2		
13	Tourist ax Indicate Brand, Model and parameters	2		
14	Medical stretcher Indicate Brand, Model and parameters	1		
15	Synthetic rope Indicate Brand, Model and parameters	1		
16	Carabine Indicate Brand, Model and parameters	4		
17	Delivery	1		
<b>TOTAL without VAT*, indicate currency</b>				

**Lot 3.**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT*, indicate currency	Total cost, without VAT*, indicate currency
1	Radio set Indicate Brand, Model and parameters	4		
2	Headlamp Indicate Brand, Model and parameters	10		
3	Rechargeable flashlight Indicate Brand, Model and parameters	4		
4	Delivery	1		
<b>TOTAL without VAT*, indicate currency</b>				

**Lot 4.**

No.	Product name and specification	Quantity of units (pcs)	Unit price, without VAT*, indicate currency	Total cost, without VAT*, indicate currency
1	Rowing machine Indicate Brand, Model and parameters	2		
2	Yogamat Indicate Brand, Model and parameters	7		
3	Dumbbell Indicate Brand, Model and parameters	16		
4	Band expander set Indicate Brand, Model and parameters	5		
5	Tennis table Indicate Brand, Model and parameters	1		
6	Delivery	1		
<b>TOTAL without VAT*, indicate currency</b>				

*\*Dear Partners!*

*The UN Office in Ukraine kindly informs you, that the purchase of goods and services, announced in the UN Office Tenders, is conducted within the framework of international technical assistance project.*

*Provisions of the Tax Code of Ukraine (paragraph 197.11) foresee the VAT tax exemption for operations, financed by material and technical assistance.*

The procedure for obtaining the tax exemption right for operations, performed in the framework of international technical assistance projects, is regulated by the Decree #153 of the Cabinet of Ministers of Ukraine dated February 15, 2002.

In case you already have the right to apply this VAT allowance, on the date of UNDP prepayment receipt you should prepare and register a tax invoice (hereinafter - TI) in the United Register of Tax Invoices (URTI), filled in as follows:

- the column "Comprised on the operation, exempted from taxation" on the upper left part - with the mark "Without VAT";
- Section A of the TI table section (lines I-X) should contain the summarizing data on TI transactions, namely: line I - the total amount to be paid, including VAT; line IX - the total volume of goods and services delivered. Lines II-VIII of section A are not filled;
- in column 2 of section B – supplier's (seller's) services nomenclature;
- in section 3.3 of section B - service code according to the SCPS. Box 3.3 should be filled in at all stages of the services delivery;
- in columns 4 and 5 - unit of services measurement;
- in column 6 - quantity (volume) of services delivery;
- in column 7 - the price of the service unit supply, excluding VAT;
- in column 8 - VAT rate code 903;
- in column 9 – tax allowance code according to the Handbook of other tax benefits, approved by the SFS as of the date of TI submission - "14060523".
- in column 10 - supply volume, excluding VAT (prepayment amount).

Detailed instructions to be found in the materials "Tax invoice - 2017: instruction on filling out" and "New tax invoice in the samples."

Credit against VAT tax, applied on the materials purchase for the relevant construction works performance, cannot be compensated as per the paragraph #198.5 of Tax Code of Ukraine. According to the Tax Code paragraph #198.5, goods and services supply operations, exempted from VAT based on the Tax Code paragraph #197.11, the rules for calculating tax liabilities do not apply.

Using the materials bought with VAT, there is no need to compensate the credit against VAT, as well as no need to accrue tax liabilities.

Considering all mentioned above, you are kindly asked to submit your tender applications / invoices for payment without VAT, referring to the Ukrainian legislation provisions, stated in the mentioned regulatory acts.

Should you have any additional questions, please contact the offices of the State Fiscal Service of Ukraine at the place of your enterprise registration for additional clarifications of Article 52 of the Tax Code of Ukraine.

**Table 3. Compliance with Requirements**

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS 2020):	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

<p><b>1. DDP, 23, Tupic str., Orlivska ATH, Novomoskovsk raion, Dnipropetrovsk oblast</b></p> <p><b>2. DDP, 49, Nalyvaika str., Zhytomyr</b></p> <p><b>3. DDP, 11700, 16, Shevchenka str., Novohrad-Volynskiy, Zhytomyr oblast</b></p> <p><b>4. DDP, 12700, 27, Zviagelska str., Baranivska ATH, Baranivka, Zhytomyr oblast</b></p> <p><b>5. 12114, 9A, Nezalezhnosti str., Nova Borova, Zhytomyr oblast</b></p>			
Delivery Lead Time (Delivery of equipment must be carried out within <b>60 (sixty)</b> calendar days from PO/Contact signature date)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
The warranty period for all equipment must be not less than 12 (twelve) months.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Availability of warranty service in Ukraine	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation (min. 60 days)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>
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