**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Actual Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| VAT payer status | Click or tap here to enter text. |
| Contract person name | Click or tap here to enter text. |
| Contact person email | Click or tap here to enter text. |
| Contact person phone | Click or tap here to enter text. |
| Company’s core activities | Click or tap here to enter text. |
| Profile – describing the nature of business, field of expertise. | Click or tap here to enter text. |
| Business Licenses – Registration Papers, Extract from the Register of VAT payers or single taxpayers, etc. | EDRPOU, ID tax number.  Copies of State registration and Extract from the Register of VAT payers or single taxpayers should be attached. |
| Are you a UNGM registered vendor? | Yes  No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | Yes  No |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | Yes  No |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | Yes  No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | Yes  No |
| Is your company a member of the UN Global Compact | Yes  No |
| Bank Information | Bank Name: Click or tap here to enter text.  Bank Address: Click or tap here to enter text.  IBAN: Click or tap here to enter text.  SWIFT/BIC: Click or tap here to enter text.  Account Currency: Click or tap here to enter text.  Bank Account Number: Click or tap here to enter text. |
| References | Please provide at least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification goods and contact details of respective clients. |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|  |  | **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|  |  | I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|  |  | **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer. |
|  |  | I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct: <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|  |  | **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|  |  | **Prohibitions, Sanctions:** l/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|  |  | **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|  |  | **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity. |
|  |  | I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|  |  | By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |  |
| --- | --- | --- |
| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

***Table 1. Conformity to the Specification***

**Lot 1.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and**  **Technical characteristics** | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics**  *(Technical characteristics should not be less / more/ worse than those listed in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **1.1** | **Catamaran 4-seater**  Load capacity, kg: not less than 600  Passenger capacity, persons: not less than 4  Volume, m3: not less than 1.2  Balloons:  - length of a cover, mm: not less than 5000  - diameter of a cover, mm: not less than 500  - quantity, pcs: not less than 2  Deck and shell board material:  - density, g /m2: not less than 800  - PVC or analogue  Frame:  Material: aluminum alloy  The size of a longitudinal pipe (number of 4 pieces):  - diameter, mm: 35-40 mm  - wall thickness, mm: 2,0-2,2  Length (assembled not less), mm: 3000  Width (assembly not less), mm: 2000  Complete set:  Product passport, pcs: 1  Balloons, pcs: 2  Frame (set), pcs: 1  Fastening set (in packing), piece: 1  Packing backpack, piece: 2 |  |  |
| **1.2** | **Kayak 2-seater**  Passenger capacity, persons: not less than 2  Load capacity, kg: not less than 250  Length (assembled), mm: not less than 5000  Width (assembled), mm: not less than 850  Deck and shell board material:  - density, g/m2: not less than 800  - PVC or analogue  Frame:  - material: aluminum alloy or analogue  Complete set (not less):  Product passport, pcs: 1  Shell, pcs: 1  Frame (set), pcs: 1  Fastening set (in packing), piece: 1  Packing backpack, piece: 2 |  |  |
| **1.3** | **Kayak 1 seater**  Passenger capacity, persons: 1  Load capacity, kg: not less than 380  Length (assembled), mm: not less than 4900  Width (assembled), mm: not less than 720  Deck and shell board material:  - density, g/m2: not less than 800  - PVC or analog  Frame:  - material: treated wood, aluminum alloy or similar  Complete set (not less):  Product passport, pcs: 1  Shell, pcs: 1  Frame (set), pcs: 1  Fastening set (in packing), piece: 1  Packing backpack, piece: 2 |  |  |
| **1.4** | **Paddle**  Stream material: duralumin aluminum  Blade material: HDPE or similar  Length, cm: 150-170  Blade area, cm2: not less than 985 |  |  |
| **1.5** | **Life vest**  Universal safety vest with a breast pocket  Material Nylon Oxford or similar  Marine Foam filler or similar  Adjustable clasps on the sides and shoulders  Reflective elements on the chest and back  Size: XL |  |  |
| **1.6** | **Inflatable boat for 4 people**  Passenger capacity, persons: not less than 4  Type: motor boat, without keel  Product material: PVC or analogue  Length, cm: not less than 330  Width, cm: not less than 155  Cylinder diameter, cm: not less than 40  Length of the cockpit, cm: not less than 234  Cockpit width, cm: not less than 75  Number of cylinders, pcs: not less than 3  Density of fabric, g / m2: not less than 850  Load capacity, kg: not less than 450  Transom height, mm: not less than 350  Transom material: waterproof plywood or analogue  Complete set (not less):  Boat, pcs: 1.  Seat, pcs: 2  Slan-book, pcs: 1  Pump (6 l), pcs: 1  Paddle, pcs: 2  Packing bag, pcs: 1  Repair kit, pcs: 1 |  |  |
| **1.7** | **Inflatable boat for 2 people**  Passenger capacity: not less than 2  Type: motor with a stationary transom  Number of pressurized compartments, pcs: 3  Load capacity, kg: not less than 420  Type of cochets: rotary  Type of oars: collapsible  Paddle length, cm: not less than 160  Seat type: mobile  Material: reinforced PVC (5 layers) or similar  Density of material, g / m2: not less than 950  Density of the bottom material, g / m2: not less than 950  Transom thickness, cm: not less than 2.1  Flooring: bakelite plywood at least 9 mm thick  External length, cm: not less than 290  External width, cm: not less than 145  Internal length, cm: not less than 218  Internal width, cm: not less than 73  Cylinder diameter, cm: not less than 38  Delivery set (not less):  Boat, pcs: 1 pc  Seat, pcs: 2  Paddle, pcs: 2  Packing bag, pcs: 1  Slan-book, pcs: 1  Repair kit, pcs: 1  Pump (6 l), pcs: 1 |  |  |

**Lot 2.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and**  **Technical characteristics** | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics**  *(Technical characteristics should not be less / more/ worse than those listed in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **2.1.** | **Sleeping bag**  Age group: for adults  Sleeping bag shape: blanket  Sleeping bag zipper location: right  Season: Spring / Autumn  Has a water-repellent impregnation, a compression bag  Lining material: cotton  dimensions:  - width, cm: 70 - 90  - length, cm: 180 - 200  Temperature range:  Upper comfort temperature, C: 18.0 (not less)  Lower comfort temperature, C: -5.0 (not more) |  |  |
| **2.2** | **Backpack**  Volume, L: not less than 70  Suspension system soft frame  Top valve: yes  Fabric type: 500D Polyester or similar |  |  |
| **2.3** | **Metal flask**  Metal: aluminum  Volume, L: not less than 0.75 |  |  |
| **2.4.** | **Trekking cauldron (tripod, boiler)**  Product material: steel  Tripod length, m: not less than 1  Boiler measurements:  - Height, cm: 16 -20  - Diameter, cm: 29-32  - wall thickness, mm: 5.5-7.5    Equipment:  - aluminum boiler, pcs: 1  - tripod, pcs: 1 |  |  |
| **2.5** | **Thermo mat single layer**  Material: polyethylene foam or similar  The size:  - length, mm: not less than 1700  - width, mm: not less than 500  - thickness, mm: not less than 8  Density, kg / m3: 30-35  Single layer  Ribbed on one side |  |  |
| **2.6** | **Tourist tent for 4 persons**  The bedroom is closed with a mosquito net.  Two entrances to the tent from the front and back side.  The entrances are closed with a zipper.  Form - gable.  Number of seats, pcs: not less than 4  Outer tarpaulin material: 190T polyester or similar.  The frame is internal.  Inner tent: polyester.  Water resistance: not less than 3000 mm water column  Arcs: glass fiber at least 8.5 mm  Studs: steel  Seams are additionally glued |  |  |
| **2.7** | **Tourist tent for 2 persons**  Tourist tent for 2 persons (not less)  Internal arrangement of the frame  Number of layers: at least 2  Number of inputs not less than 2  Number of vestibules: at least 2  Use time: spring-summer-autumn  The size:  - length, cm: not less than 250  - width, cm: not less than 220  - height, cm: less than 120  Material: polyester  Frame: Durapol, Ø 8.5 mm or analogue  Waterproofness of awning: not less than 6000 mm of water column  Set:  - tent  - tent pegs  - cover |  |  |
| **2.8** | **Binoculars**  Zoom magnification: not less than 20x  Objective diameter, mm: not less than 50  Exit pupil diameter, mm: not less than 2.5  Minimum focusing distance, m: 6  Field of view at 1000 meters, m: not less than 85  Enlightenment: Multi-Coated  Focusing: center wheel  Housing: Polycarbonate with anti-slip rubber coating or analogue  Equipment:  - binoculars  - soft quality bag with belt  - binoculars strap  - a napkin for cleaning optics  - protective cover for glasses  - protective lens cap  - instruction |  |  |
| **2.9** | **Portable brass compass**  Compass type: magnetic  Style: compass medallion, folding case |  |  |
| **2.10** | **First aid kit tourist**  First aid kit for first aid equipped with medical grade content.  Material: 420 nylon or similar  There is a zipper around the perimeter of the bag, there is a special handle for carrying in the hand, loops for attaching to a belt are provided.  Minimum kit composition (at least):  Dressings for wounds, sterile, pcs: 2  Bactericidal adhesive plaster, piece: 1  Thermo blanket, piece: 1  Medical gloves, pair: 1  Adhesive plaster, piece: 1  Bandage scissors, piece: 1 |  |  |
| **2.11** | **Shovel, tourist**  Shovel, small for tourist purposes, with parameters, mm: 85-105 x 400-430 |  |  |
| **2.12** | **Saw, tourist**  Material: steel, chopped blade  Handle material: rubberized plastic  Folds and locks, there is a lock-lock  Length 20-25 cm |  |  |
| **2.13** | **Tourist ax**  Handle material: rubber coated plastic  Length, cm: 26-28 cm  The kit includes:  - ax  - blade cover |  |  |
| **2.14** | **Medical stretcher**  Unfolded dimensions LxWxH, cm: 210-230 x 52-56 x 12-18  Folded dimensions: LxWxH, cm: 170-190 x 10-14 x 12-17  Maximum load mass, kg: not less than 150 kg  Equipment:  Stretcher: 1 pc  Patient safety belt: 2 pcs. |  |  |
| **2.15** | **Synthetic rope**  Length, m: 15-20  Width, mm: 8-10  Breaking force, kg: not less than 5200 |  |  |
| **2.16** | **Carabine**  Weight, g: 70-80  Dimensions, mm: 100-120 x 60-64  Transverse strength, kN: not less than 10  Longitudinal strength, kN: not less than 30  Strength with an open latch, kN: not less than 10  Opening width, mm: 19-21 |  |  |

**Lot 3.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and**  **Technical characteristics** | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics**  *(Technical characteristics should not be less / more/ worse than those listed in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **3.1** | **Radio set**  Radius of action, km: not less than 10  Frequency Range: PMR (446 MHz)  Number of channels: at least 16  Transmitter power, W: not less than 0.5 W  Frequency grid step: 12.5 kHz  Equipment:  Walkie-talkie, pcs: 2  Headset with microphone with VOX function, pcs: 2  Carrying strap, pcs: 2  Clip, pcs: 2  Battery, pcs: 2  Bag for transportation in hand, pcs: 1 |  |  |
| **3.2** | **Headlamp**  Bulb type: LED  Body material: anodized aluminum or similar  Flashlight type: headlamp |  |  |
| **3.3** | **Rechargeable flashlight**  1 LED with a power of at least 30 W  Charging time: 8-10 hours  Battery: at least 4V1500mAh - 6000mAh  Working temperature: from -5 C to +45 C  Working time (full power), hour: not less than 5  Working time (half power), hour: not less than 9 |  |  |

**Lot 4.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and**  **Technical characteristics** | **Conformity**  **(Yes/No)** | **Offered Brand, Model and Exact characteristics**  *(Technical characteristics should not be less / more/ worse than those listed in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **4.1** | **Rowing machine**  Maximum user weight, kg: not less 180 kg  Display: Yes  Loading system: air (aerodynamics)  Construction: complex  Power supply: batteries  Complete set:  Trainer, pcs: 1  Display, pcs: 1  User manual, pcs: 1 |  |  |
| **4.2** | **Yogamat**  Length, cm: not less than 173  Width, cm: not less than 61  Thickness, cm: not less than 0.3 |  |  |
| **4.3** | **Dumbbell**  Dumbbell type: non-separable  Cover: neoprene, vinyl, or analogue  Weight: 1KG |  |  |
| **4.4** | **Band expander set**  Purpose: for sports activities  Length, cm: not less than 120  Width, cm: not less than 12  Material: latex  Package contents: 4 load levels  Complete set:  4 pcs of tapes of different load levels |  |  |
| **4.5** | **Tennis table**  Construction: folding  Width, mm: 1525-1530  Length, mm: 2740-2745  Height, mm: 760-765  Tabletop thickness: at least 15 mm  For closed rooms  Complete set:  Table, pcs: 1  Mesh, pcs: 1  Instructions for use. |  |  |

***Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements***

**Lot 1.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **1** | Catamaran 4-seater  **Indicate Brand, Model and parameters** | **1** |  |  |
| **2** | Kayak 2-seater  **Indicate Brand, Model and parameters** | **1** |  |  |
| **3** | Kayak 1-seater  **Indicate Brand, Model and parameters** | **1** |  |  |
| **4** | Paddle  **Indicate Brand, Model and parameters** | **9** |  |  |
| **5** | Life vest  **Indicate Brand, Model and parameters** | **21** |  |  |
| **6** | Inflatable boat for 4 people  **Indicate Brand, Model and parameters** | **2** |  |  |
| **7** | Inflatable boat for 2 people  **Indicate Brand, Model and parameters** | **3** |  |  |
| **8** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** | | | |  |

**Lot 2.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **1** | Sleeping bag  **Indicate Brand, Model and parameters** | **64** |  |  |
| **2** | Backpack  **Indicate Brand, Model and parameters** | **24** |  |  |
| **3** | Metal flask  **Indicate Brand, Model and parameters** | **24** |  |  |
| **4** | Trekking cauldron  **Indicate Brand, Model and parameters** | **5** |  |  |
| **5** | Thermo mat single layer  **Indicate Brand, Model and parameters** | **64** |  |  |
| **6** | Tourist tent for 4 persons  **Indicate Brand, Model and parameters** | **3** |  |  |
| **7** | Tourist tent for 2 persons  **Indicate Brand, Model and parameters** | **7** |  |  |
| **8** | Binoculars  **Indicate Brand, Model and parameters** | **1** |  |  |
| **9** | Portable brass compass  **Indicate Brand, Model and parameters** | **10** |  |  |
| **10** | First aid kit tourist  **Indicate Brand, Model and parameters** | **2** |  |  |
| **11** | Shovel, tourist  **Indicate Brand, Model and parameters** | **10** |  |  |
| **12** | Saw, tourist  **Indicate Brand, Model and parameters** | **2** |  |  |
| **13** | Tourist ax  **Indicate Brand, Model and parameters** | **2** |  |  |
| **14** | Medical stretcher  **Indicate Brand, Model and parameters** | **1** |  |  |
| **15** | Synthetic rope  **Indicate Brand, Model and parameters** | **1** |  |  |
| **16** | Carabine  **Indicate Brand, Model and parameters** | **4** |  |  |
| **17** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** | | | |  |

**Lot 3.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **1** | Radio set  **Indicate Brand, Model and parameters** | **4** |  |  |
| **2** | Headlamp  **Indicate Brand, Model and parameters** | **10** |  |  |
| **3** | Rechargeable flashlight  **Indicate Brand, Model and parameters** | **4** |  |  |
| **4** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** | | | |  |

**Lot 4.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **1** | Rowing machine  **Indicate Brand, Model and parameters** | **2** |  |  |
| **2** | Yogamat  **Indicate Brand, Model and parameters** | **7** |  |  |
| **3** | Dumbbell  **Indicate Brand, Model and parameters** | **16** |  |  |
| **4** | Band expander set  **Indicate Brand, Model and parameters** | **5** |  |  |
| **5** | Tennis table  **Indicate Brand, Model and parameters** | **1** |  |  |
| **6** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** | | | |  |

***Table 3. Compliance with Requirements***

|  |  |  |  |
| --- | --- | --- | --- |
|  | **You Responses** | | |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications |  |  | Click or tap here to enter text. |
| Delivery Term (INCOTERMS 2020):  **1. DDP, 23, Tupic str., Orlivska ATH, Novomoskovsk raion, Dnipropetrovsk oblast**  **2. DDP, 49, Nalyvaika str., Zhytomyr**  **3. DDP, 11700, 16, Shevchenka str., Novohrad-Volynskyi, Zhytomyr oblast**  **4. DDP, 12700, 27, Zviagelska str., Baranivska ATH, Baranivka, Zhytomyr oblast**  **5. 12114, 9A, Nezalezhnosti str., Nova Borova, Zhytomyr oblast** |  |  | Click or tap here to enter text. |
| Delivery Lead Time (Delivery of equipment must be carried out within **60 (sixty)** calendar days from PO/Contact signature date) |  |  | Click or tap here to enter text. |
| The warranty period for all equipment must be not less than 12 (twelve) months. |  |  | Click or tap here to enter text. |
| Availability of warranty service in Ukraine |  |  | Click or tap here to enter text. |
| Validity of Quotation (min. 60 days) |  |  | Click or tap here to enter text. |
| Payment terms |  |  | Click or tap here to enter text. |

|  |  |
| --- | --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company*  Company Name: Click or tap here to enter text.  Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.: Click or tap here to enter text.  Email Address: Click or tap here to enter text. | Authorized Signature:  Date: Click or tap here to enter text.  Name: Click or tap here to enter text.  Functional Title of Authorised  Signatory: Click or tap here to enter text.  Email Address: Click or tap here to enter text. |