



GENERAL INFORMATION

Title: Consultant to Strengthen the Implementation of NAP on PCVE

Project Name: Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity (PROTECT) Project Phase II

Reports to: National Project Manager

Duty Station: Jakarta

Expected Places of Travel (if applicable): Jakarta; Offices of Government Officials; and other areas of Indonesia as a location of interventions for the formulation of Sub-National Action Plans (SNAPs)

Duration of Assignment: 135 working days within 12 months

REQUIRED DOCUMENT FROM HIRING UNIT

<input checked="" type="checkbox"/>	TERMS OF REFERENCE
4	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select:
	(6) Junior Specialist
(7) Specialist	
(8) Senior Specialist	
<input checked="" type="checkbox"/>	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11 or CV with three referees
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal

Need for presence of IC consultant in office:

partial (The IC is expected to be flexible and adaptable in terms of working arrangements, a regular meeting will be conducted through online/offline platform)

intermittent (explain)

full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: Yes No

Equipment (laptop etc): Yes No

Secretarial Services Yes No

If yes has been checked, indicate here who will be responsible for providing the support services: < Enter name >

I. BACKGROUND

In recent years, Indonesia has experienced the decline of number, scale, and success of extremist attacks. However, the rise of ISIS has brought with its new complexity and transnational element to violent extremism in Indonesia. The blast around *Thamrin road* in the early 2016 and the bus terminal bombing in 2017 have shown that the radical activity inspired in part by ISIS. The latest ones that occurred in Surabaya, 2018, have transformed the patterns of the violent act in the violent extremism by involving women and children, acting as perpetrators of the attack.

In response to that situation, many actors have been actively engaged to prevent violent extremism. Those factors include the government of Indonesia, CSOs, academics, and religious-based mass organizations, and UN Agencies. They have been involved in the development of the policymaking including, in the areas of law enforcement and community-based approach that aimed to reduce the risk of violent-extremism leading to terrorism.

Based on the Secretary-General's Plan of Action to Prevent Violent Extremism and Sustainable Development Goals (SDGs) 16: Peace, Justice and Strong Institutions, the United Nations Development Programme (UNDP) and the European Union has launched the project "Preventing Violent Extremism through Promoting Tolerance and Respect for Diversity" (PROTECT) on March 2019, aiming to reduce the risk of violent extremism in the region by taking a preventive and welfare approach with core respect to human rights, and gender mainstreaming in South-East Asia. The PROTECT project is a regional project, which is being implemented in four countries of South-East Asia: Thailand, Philippines, Malaysia, and Indonesia.

In recent years, the number of violent and extremist acts has been increasing both globally and domestically. Since 2002, eight out of nine regions in the world have experienced an increase in terrorism. From 2006 to 2016, deaths caused by terrorism rose by 67 percent, and the acts of terrorism are predicted to continue in years to come (Global Terrorism Index, 2017), and when we refer to the Global Terrorist Index, 2019, the total deaths from terrorism are now down over 52 percent from their peak in 2014. Although the total number of deaths from terrorism has fallen, the impact of terrorism remains widespread. Conflict remains the primary driver of terrorism, with over 95 percent of deaths from terrorism occurring in countries already in conflict.

Moreover, at the regional level, with regards to the driving forces behind violent extremism in the region, Indonesia has taken the lead in the effective approaches to address violent extremism. In November 2019, Indonesia was a prime mover in preparation for the regional Bali Work Plan on PCVE, endorsed by ASEAN.

Fortunately, in this susceptible condition, both state and non-state actors have been collaboratively responding to the issues. At the state level in Indonesia, the Indonesian National Counter-Terrorism Agency of Indonesia (BNPT), has made serious endeavours formulating a national policy framework for countering violent extremism called "*Rencana Aksi Nasional Pencegahan dan Penanggulangan Ekstremisme berbasis Kekerasan yang Mengarah pada Terorisme*" (RAN PE)/National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism (NAP on PCVE).

Since 2017, the Government of Indonesia already initiated the development of the NAP PCVE, therefore, the first phase of the PROTECT Project provided extensive support to accelerate the issuance of the NAP on PCVE through several activities. As a result, in December 2019, BNPT successfully submitted the final draft of the Presidential Regulation regarding the NAP on PCVE to the Ministry of Laws and Human Rights for further process of its issuance, and in 6 January 2021, the President of the Republic of Indonesia officially signed the Presidential Regulation No. 7 of 2021 concerning the National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism. After its issuances, a lot of policy support to implement the NAP are required, where the second phase of PROTECT can contribute to ensure the NAP on PCVE both at national and sub-national

level is properly implemented.

In addition, the project seeks to continue to work with women and youth, to enhance the capacity and resilience towards the extremist narratives and processes of radicalization. All the proposed activities are evidence-based where intervention is required, building on the research findings of the 1st phase of the PROTECT project. For example, enabling factor of the radicalization process was identified by the research on the role of the state- university mosques, such as the fact that the dissemination and recruitment process already modified to respond to the issuance of the Government Regulation in Lieu of Law No. 2 of 2017 regarding the mass organization, and that student activity unit has been utilized as a part of recruitment mechanism, dormitory, loan, and some mentoring scheme has been provided by the so-called “radical group”. Based on this finding, the project will address this issue through policy engagement with the government as well as capacity building of youth to promote positive narrative.

Lastly, the project aims to contribute to fill in the current knowledge gap on violent extremism in Indonesia and South East Asia through several pieces of research.

Since 2017, the Government of Indonesia is committed to counterterrorism and violent extremism as demonstrated by formulating the National Action Plan on Preventing and Countering Violent Extremism that leads to Terrorism, led by the National Counter-Terrorism Agency (BNPT). In 25 January 2019, the President of the Republic of Indonesia issued the Initiative Permit (*Izin Prakarsa*) of the NAP on PCVE and has assigned BNPT as the main government institution that responsible for the development and finalization of the NAP on PCVE. The first phase of the PROTECT project has built intensive engagement with BNPT and other relevant Ministries by providing extensive support to the acceleration of the issuance of NAP on PCVE through several activities, such as the series of Focus Group Discussion (FGD) to finalize NAP on PCVE. These series of FGDs have contributed significantly to the advancement of NAP on PCVE document, for instance:

1. Adjusted the number of pillars based on the Internal Governance Regulations of BNPT, from the initial 4 (four) pillars:
 1. Prevention consists of preparedness, counter-radicalization, and protection
 2. Deradicalization
 3. Law Enforcement and Strengthening Legislative Framework; and
 4. Partnership and International Cooperation,

to 3 (three) pillars:

1. Prevention consists of preparedness, counter-radicalization and deradicalization
 2. Law Enforcement and Strengthening the National Legislative Framework; and
 3. Partnership and International Cooperation.
2. Increasing the consistency in the Matrix of NAP on PCVE (Appendix to Presidential Regulation No. 7 of 2021)
3. Provided technical assistance by hiring a consultant on legal drafting to work on NAP on PCVE related documents to ensure the consistency of legal terms used in all documents
4. Supported the development and publication of the Monitoring and Evaluation (M&E) Guidelines for the NAP on PCVE.

After the lengthy process, on 27 December 2019, BNPT has successfully submitted the official letter and final draft of the Presidential Regulations regarding the NAP on PCVE to the Ministry of Laws and Human Rights for the further process of its issuance and enactment. As the result, in January 2020, the first meeting of the Harmonization process has been conducted by the Ministry of Laws and Human Rights, and then followed up with a small team meeting to discuss the pending issues. As a result, on 6 January 2021, the President of the Republic of Indonesia officially signed the Presidential Regulation No. 7 of 2021 concerning the National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism.

The project would like to provide continuous support to government counterparts in disseminating the substance of NAP on PCVE both at the national and sub-national levels, including the facilitation of the adoption of the NAP into Sub-National Action Plan in 5 (five) cities namely Bandung, Bogor, Makassar, Malang, and Surakarta.

The project would like to also extend the support to ensure the NAP on PCVE is properly implemented both at the national and sub-national level, and coherent with the model of “whole of government and whole of society” approach. This includes supporting the establishment of the Joint Secretariat for NAP on PCVE and facilitate the enhancement of the current Monitoring and Evaluation (M&E) Guidelines of NAP on PCVE.

In addition to that, the project will also seek to conduct a series of policy advocacy to ensure state budget allocation at the Ministries/State Institutions and Provincial, District, City government level to implement the Action Plan Matrix as obligated by the Presidential Regulation.

Also, through the engagement with LPSK since the first phase of project implementation, the project will facilitate the formulation of technical policy on synergy and support from Ministries and State Agencies in handling and fulfilling the rights of victims of violent extremism (Road map and Standard of Procedure for fulfilling the rights of victims of terrorism).

The Government of Indonesia has issued Presidential Regulation Number 7 of 2021 concerning the National Action Plan on Preventing and Countering Violent Extremism that Leads to Terrorism, 2020 – 2024 (NAP on PCVE) signed by the President in 6 January 2021. As part of PROTECT project’s commitment in building the national capacities to implement the NAP on PCVE, the project will continue the extensive support to the Government of Indonesia in the implementation of NAP on PCVE through various policy engagement and advocacy:

1. dissemination of the substance of NAP on PCVE to the broader public at the National and Sub-National Level
2. facilitate the adoption of the NAP into Sub-National Action Plan in 5 (five) targeted area of intervention (Bandung, Bogor, Makassar, Malang, and Surakarta)
3. support the establishment and works of the Joint Secretariat for NAP on PCVE at BNPT as a coordinating agency
4. facilitate the enhancement of the current M&E Guidelines of NAP on PCVE
5. conduct a series of policy advocacy to ensure state budget allocation at the Ministries/State Institutions and Provincial, District, and City government level to implement the Action Plan Matrix as obligated by the Presidential Regulations.

The IC’s main objective is to facilitate a series of policy engagement measures to ensure the implementation of NAP on PCVE both at the national and sub-national level, including the adoption to the Sub-National Action Plan (SNAP) in 5 (five) cities, and also continue the facilitation activities to ensure that the NAP on PCVE will be incorporated into Government’s Annual Programme and budget. The IC will work closely with the local consultants in the respective areas of intervention in facilitating policy advocacy regarding the adoption of Sub-National Action Plan (SNAPs) in 5 (five) cities.

The PROTECT project will be implemented for and with direct participation and close partnership with:

1. The national government, such as:
 - The Coordinating Ministry for Human Development and Cultural Affairs,
 - The Coordinating Ministry for Political, Legal and Security Affairs,
 - The National Development Planning Agency
 - The National Counter-Terrorism Agency (BNPT),
 - The Ministry of Home Affairs,
 - The Ministry of Foreign Affairs
 - The Indonesian Witness and Victim Protection Agency (LPSK), also
 - the relevant Government counterparts.

2. Provincial and City-level Governments of Bandung, Bogor, Makassar, Malang, and Surakarta.
3. Civil Society Organizations (CSOs), Religious-based Organization, Youth and Women Organization

After the issuance of Presidential Regulations No. 7 of 2021 concerning on NAP on PCVE, a lot of policy support to implement the NAP are required, where the second phase of PROTECT can contribute to ensure the NAP on PCVE both at national and sub-national level is properly implemented. During the first semester of its implementation, the project has conducted several policy engagement activities as an effort to disseminate the substance of NAP on PCVE to the local level (2021), inviting the representatives from Provincial and City Government from 5 (five) areas of intervention, namely Bogor, Bandung, Malang, Makassar, and Surakarta. The meetings have put forward recommendations regarding the facilitation in preparing the implementation of NAP on PCVE in the local level, including the adoption to SNAP. One of the recommendations is regarding the facilitation to develop the Circular Letter to the Ministry of Home Affairs regarding the implementation of NAP on PCVE in the local level, include in the 5 (five) areas of intervention.

In line with the project, the information on the PROTECT project is available mainly by reading the project documents and the presentation materials including the factsheet on the project.

Other relevant documentation that could clarify the context of the work for the IC Consultant is:

1. On the project specification, consult the country office Project document of PROTECT Project
2. On the National Action Plan on Preventing and Countering Violent Extremism leading to Terrorism (NAP on PCVE), refer to Presidential Regulation No. 7 of 2021 concerning the NAP on PCVE
3. Monitoring and Evaluation Tools System (Guidelines) of NAP on PCVE which has been developed under the PROTECT project phase I, and
4. Government Regulation No. 35 of 2020 concerning the Amendment of Government Regulation No. 7 of 2018 regarding Providing Compensation, Restitution, And Assistance to Witness and Victim

The relevant documentation will be available and or given only to the selected consultant.

The IC will work closely in daily basis with the government counterparts of the PROTECT project. For example, have a regular communication which can be through virtual meeting, etc. In more specific term, the IC will engage and collaborate with the Coordinating Ministry for Human Development and Cultural Affairs; The Coordinating Ministry for Political, Legal and Security Affairs; The National Counter-Terrorism Agency; The Ministry of Home Affairs; The National Development Planning Agency; The Ministry of Religious Affairs; The Ministry of Education and Culture Affairs; The Ministry of Law and Human Rights; the Ministry of Women Empowerment and Child Protection, Indonesian Witness and Victims Protection Agency (LPSK); Provincial and City-level government in the five targeted cities; which is Bandung, Bogor, Makassar, Malang and Surakarta as well as CSOs.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work

Under the direct supervision of the National Project Manager of PROTECT project and the Head of Democratic Governance and Poverty Reduction Unit, the IC will work closely with the key ministries, such as the National Counter-Terrorism Agency (BNPT), the Ministry of Home Affairs, the Indonesian Witness and Victim Protection Agency (LPSK), and other relevant stakeholders, as well as the City level governments.

The IC will be responsible for the following tasks:

1. Facilitate workshops, Focus Group Discussions (FGD), and coordination meetings with the government counterparts both at the national and sub-national level regarding the implementation of NAP on PCVE
2. Facilitate series of policy advocacy to ensure state budget allocation at the Ministries/State Institutions and Provincial, District, and City Government level to implement the Action Plan Matrix as obligated by the Presidential Regulations
3. Facilitate policy engagement activities with at least once with the local governments out of 5 (five) targeted areas of interventions which is Bandung, Bogor, Makassar, Malang and Surakarta to adopt the NAP into Sub-National Action Plan on PCVE
4. Supervise 5 (five) local consultants in Bandung, Bogor, Makassar, Malang and Surakarta to facilitate and assist the local government/relevant authorities in formulating the SNAPs in their areas
5. Enhance communications engagement between government counterparts, relevant authorities, and other stakeholders, including CSOs on PCVE issues at the national and sub-national levels.
6. Facilitate series of public advocacy to facilitate the drafting of technical policy on synergy and support from Ministries and State Agencies in handling and fulfilling the rights of victims of violent extremism (Roadmap and SOP for fulfilling the rights of victims of terrorism).

Expected Outputs and deliverables

The expected outputs from the activities are:

1. The adoption of the NAP on PCVE into Sub-National Action Plans (SNAPs) in 5 (five) targeted areas of interventions
2. The budget allocation at the Ministries/State Institutions and Provincial, District, and City Government level to implement the Action Plan Matrix as obligated by the Presidential Regulation
3. The formulation of technical policy on synergy and supports from Ministries and State Agencies in handling and fulfilling the rights of victims of violent extremism (Road map and Standard of Procedure for fulfilling the rights of victims of violent extremism and or terrorism)
4. Inputs from government counterparts incorporated through FGD and meetings.

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required
Deliverable 1 Inception report detailing/refining the work plan and methodology to ensure timely execution of deliverables and the update of the NAP on PCVE and works required for its implementation, the update of the Indonesia-Knowledge Hub, related institutions and stakeholders should be engaged,	10 days	End of July 2021	National Project Manager

<p>Deliverable 2</p> <ol style="list-style-type: none"> 1. Analysis of some policy engagement on the implementation of the NAP on PCVE at the national level, such as: <ol style="list-style-type: none"> 1.1. The establishment of the Joint Secretariat for the implementation of NAP on PCVE 1.2. The enhancement of Monitoring and Evaluation Guideline for the implementation of NAP on PCVE 2. Analysis and identify the required activities for the implementation of the Indonesia-Knowledge Hub 3. Analysis of some policy engagement for the implementation of the NAP on PCVE at 5 targeted cities 4. Desk review on the importance to establish victim trust fund to fulfil the rights of victim of terrorism and the Roadmap and Grand Strategy for Handling Victims of Terrorism 5. Progress Report including: <ol style="list-style-type: none"> 1. Update on the potential development of the SNAP on PCVE in 5 target areas of intervention and their initial response 2. List of participants 3. Targeted institutions to be involved at national and sub-national level, both from government institutions and CSOs. 4. Recommendation from Policy Engagement Activities e.g. Focus Group Discussion (FGD), Coordination Meeting, etc. 5. Summary of report and achievement of 5 local consultants 	30 days	End of September 2021	National Project Manager
<p>Deliverable 3</p> <ol style="list-style-type: none"> 1. Analysis of some policy engagement on the implementation of the NAP on PCVE at national and sub-national level, such as: <ol style="list-style-type: none"> 1.1. The dissemination of NAP on PCVE at the national and sub-national levels 1.2. The implementation of Monitoring and Evaluation Guideline for the implementation of NAP on PCVE 1.3. Supervise some policy engagement facilitated by local consultant for the implementation of the SNAP on PCVE at Bandung and Bogor 2. Analysis of the result of some policy engagement for the implementation of the Indonesia Knowledge Hub 3. Progress Report including: <ol style="list-style-type: none"> 1. Update on the work' achievements of the NAP on PCVE and initiation of the drafting SNAP on PCVE in 5 target areas of intervention 2. List of participants 3. Targeted institutions at national and sub-national level, both from government institutions, CSOs, and other stakeholders engaged 4. Recommendation from Policy Engagement Activities 5. Summary of report and achievement of 2 local consultants at Bandung and Bogor 	30 days	End of November 2021	National Project Manager

<p>Deliverable 4</p> <ol style="list-style-type: none"> 1. Analysis of some policy engagement on the implementation of the NAP on PCVE at the national and sub-national level, such as: <ol style="list-style-type: none"> 1.1. The work of Joint Secretariat for the Implementation of NAP on PCVE 1.2. Evaluate the implementation of Monitoring and Evaluation Guideline for the implementation of NAP on PCVE for the first year implementation 1.3. Supervise some policy engagement activities facilitated by local consultants for the implementation of the SNAP on PCVE at Makassar and Malang 2. Analysis of the result of some facilitation activities for the implementation of the Indonesia Knowledge Hub 3. Analysis of the result of some policy engagement to secure budget allocated in ministries and state institution for the implementation of NAP on PCVE 4. Analysis of the result of some policy engagement on the establishment of victim trust fund and the development of Roadmap and Grand Strategy for Handling Victims of Terrorism through several public consultations, FGDs, and meetings 5. Progress Report including: <ol style="list-style-type: none"> 1. Update on the work' achievements of the NAP on PCVE and initiation of the drafting and implementing SNAP on PCVE in 5 target areas of intervention 2. Update the work on incorporating state budget at ministries and local government to support the implementation of NAP on PCVE 3. Update on the development of Roadmap and Grand Strategy for Handling Victims of Terrorism 4. Update on the establishment of victim trust fund 5. List of participants 6. Targeted institutions to be engaged at national and sub-national level, both from government institutions, CSOs, and other stakeholders 7. Recommendation from Policy Engagement Activities 8. Summary of report and achievement of 2 local consultants at Makassar and Malang 	30 days	End of February 2022	National Project Manager
<p>Deliverable 5</p> <ol style="list-style-type: none"> 1. Analysis of some policy engagement on the implementation of the NAP on PCVE at the national and sub-national level, such as: <ol style="list-style-type: none"> 1.1. The dissemination of NAP on PCVE at the national and sub-national levels and drafting sub-national action plan on PCVE 1.2. Supervise some policy engagement facilitated by local consultant for the implementation of the sub-national action plan on PCVE at Surakarta 2. Finalized the development of the Roadmap and Grand Strategy for Handling Victims of Terrorism 3. Progress Report including: 	30 days	End of May 2022	National Project Manager

<ol style="list-style-type: none"> 1. Update on the work' achievements of the NAP on PCVE and initiation of the drafting SNAP on PCVE in 5 target areas of intervention 2. Update the work on incorporating state budget at ministries and local government to support the implementation of NAP on PCVE 3. Update on the development of Roadmap and Grand Strategy for Handling Victims of Terrorism 4. Update on the establishment of victim trust fund 5. List of participants and stakeholders engaged 6. Recommendation from Policy Engagement Activities conducted 7. Summary of report and achievement of local consultant at Surakarta 			
<p>Deliverable 6</p> <p>A Final Report which will consist of:</p> <ol style="list-style-type: none"> 1. Completed summary of works and achievement based on progress report 2. The draft of technical policy on synergy and support from Ministries and State Agencies in handling and fulfilling the rights of victims of violent extremism (Roadmap and SOP for fulfilling the rights of victims of terrorism). 3. The draft of SNAP on P/CVE 4. Recommendations for further intervention 	5 days	End of June 2022	National Project Manager

III. WORKING ARRANGEMENTS

Institutional Arrangement

The IC Consultant will report to the National Project Manager of the PROTECT project, that will directly supervise the IC Consultant for the reporting, approval, and acceptance of the outputs. The IC Consultant works in close collaboration with the National Counter-Terrorism Agency (BNPT), the Ministry of Home Affairs, the provincial and city level governments in 5 (five) cities, namely Bandung, Bogor, Malang, Makassar, and Surakarta, PROTECT team of the UNDP Co. Indonesia office, and other key parties/ state institutions, including the Indonesian Witness and Victims Protection Agency (LPSK).

The IC Consultant is expected to liaise, interact and collaborate for conducting the policy engagement in implementing NAP on PCVE both at the national and sub-national level, including the development of sub-national action plan (SNAPs) in 5 (five) targeted areas with relevant stakeholders, the government counterparts of PROTECT project and local consultants in each targeted areas, which are Bandung, Bogor, Malang, Makassar, and Surakarta. The IC consultant is expected to work in close consultation with related Ministries and Institutions in promoting further policy advocacy to relevant line Ministries to secure their budget for the listed activities on NAP on PCVE.

The IC is expected to be flexible and adaptable in terms of working arrangements. The IC will work closely with the government institutions such as the National Counter-Terrorism Agency (BNPT), the Ministry of Home Affairs, the Ministry of Laws and Human Rights, the Indonesian Witness and Victims Protection Agency (LPSK) and local-level governments in 5 (five) cities, namely Bandung, Bogor, Malang, Makassar, and Surakarta.

Due to COVID-19 situation, the IC Consultant is not allowed to travel. Therefore, to reach other 5 (five) targeted areas of intervention, the project and the IC consultant will change the modernity of the policy engagement activities by conducting the online/ virtual FGD and meeting.

The success of the project depends on the timely delivery of each component. The Consultant should ensure timely identification of potential risks and signal any delays in deliverables. The contract will be effective immediately upon signature by UNDP.

The Team of PROTECT project at UNDP CO Indonesia will have the following responsibilities:

- (i) Provide relevant documents
- (ii) Discuss and agree on the methodologies of the assignment, and
- (iii) Monitor and evaluate the progress of the assignment.

The contract and payments will be performance-based and regularly assessed by the UNDP CO Indonesia. PROTECT project will not support the IC with facilities or supplies.

Duration of the Work

In accordance with the requirements above, the consultant is expected to work for a total of 135 days, from July 2021 – June 2022 In Jakarta, and other areas of interventions if allowed due to pandemic situation.

Duty Station

The consultancy will be managed by the PROTECT project at UNDP CO Indonesia. The consultant's presence is required both at the home-place and at the duty stations. In this regard, the IC is expected to work from home and in the workplaces for face-to-face meetings where the key state parties of the PROTECT project will conduct the activities

e.g. Focus Group Discussions (FGDs), coordination meeting, and workshops. In this regard, the IC is expected to work from home and in the workplaces for face-to-face meetings with stakeholders in Jakarta and other areas of interventions.

The IC is expected to work very closely with government counterparts, such as the National Counter-Terrorism Agency (BNPT), the Ministry of Laws and Human Rights, Ministry of Home Affairs, The Indonesian Witness and Victim Protection Agency (LPSK), and relevant stakeholders for conducting the activities on the implementation of NAP on PCVE at the national and sub-national levels, including the development of sub-national action plans (SNAPs) and securing the budget of the Ministries and Institutions.

Travel Plan

Considering the pandemic situation, there will be no travel plan under this consultancy.

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

A Master's Degree in development studies, business and policy administration, social sciences, international relations or other fields related to the scope of the assignment

Years of experience:

1. Minimum 7 years of relevant experience working in the field of advocacy with government counterparts and relevant authorities at the national and sub-national level (required);

2. Experience working on social cohesion or in preventing and countering violent extremism, radicalism, conflict prevention, tolerance, and diversity issues;
3. Experience in developing monitoring tools or facilitation and drafting materials;
4. Experience working with government institutions both at the national and sub-national level would be an asset.
5. Experience in formulating development strategies and policies;

III. Competencies and special skills requirement:

Corporate

1. Demonstrates integrity by modelling the UN's values and ethical standards (human rights, peace, tolerance, integrity, respect, results orientation, impartiality).
2. Promotes the vision, mission and strategic goals of UNDP
3. Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
4. Understanding the sensitivities of programming in fragile or conflict-affected contexts in Indonesian context
5. Understanding the sensitivities of programming in fragile or conflict-affected contexts.
6. Demonstrated knowledge, experience, expertise and ability in conducting studies and strategies
7. Understand the substance of the Presidential Regulation no. 7 of 2021 concerning the National Action Plan on Preventing/ Countering Violent Extremism (NAP on PCVE) and related documents, such as matrix of actions, monitoring and evaluation tools system (guideline), etc
8. Excellent public speaking and presentation skills
9. Fluency in English with excellent written communication skills, and strong experience writing reports, and
10. Fluency in Bahasa Indonesia required.

Functional

1. A Solid experience in facilitation high level meetings
2. Background knowledge about the United Nations and UNDP
3. Demonstrates ability in conducting creative-thinking and innovation learning events
4. Good teamwork and interpersonal skills
5. Flexibility and ability to handle multiple tasks and work under pressure, and
6. Excellent computer skills especially Word, Excel and Power Point, and Email.

Leadership

1. Demonstrated ability to think strategically and to provide credible leadership
2. Demonstrated intellectual leadership and ability to integrate knowledge with broader strategic overview and corporate vision and overseeing the analysis/resolution of complex issues, and
3. Strong managerial/leadership experience and decision-making skills with proven track record of mature judgments.

Managing Relationships

1. Demonstrated well developed people management and organizational skills, and
2. Excellent negotiating and networking skills with strong partnerships in technical organizations in the practice area.

Managing Complexity

1. Ability to address global development issues
2. Substantive knowledge and understanding of development cooperation with the ability to support the practice architecture of UNDP and inter-disciplinary issues
3. Demonstrated substantive leadership and ability to integrate knowledge with broader strategic, policy and operational objectives, and
4. A sound global network of institutional and individual contacts.

Knowledge Management and Learning

1. Ability to strongly promote and build knowledge products

2. Promotes knowledge management in UNDP and a learning environment in the office through leadership and personal example, and
3. Seeks and applies knowledge, information and best practices from within and outside of UNDP.

Judgment/Decision-Making

1. Mature judgment and initiative
2. Proven ability to provide strategic direction to the project implementation process, and
3. Independent judgment and discretion in advising on handling major policy issues and challenges, uses diplomacy and tact to achieve result.

V. EVALUATION METHOD AND CRITERIA

Individual consultants will be evaluated based on the following methodologies:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight; [70%]

* Financial Criteria weight; [30%]

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>		
<ul style="list-style-type: none"> • Criteria A: qualification requirements as per TOR: 	70	
<u>Academic Qualifications:</u> A Master's Degree in development studies, business and policy administration, social sciences, international relations or other fields related to the scope of the assignment.	20	
<u>Years of experience:</u>		
1. Minimum 7 years of relevant experience working in the field of advocacy with government counterparts and relevant authorities at the national and sub-national level (required)	15	
2. Experience working on social cohesion or in preventing and countering violent extremism, radicalism, conflict prevention, tolerance, and diversity issues	10	
3. Experience in developing monitoring tools or facilitation and drafting materials	10	
4. Experience working with government institutions both at the national and sub-national level would be an asset, and	8	
5. Experience in formulating development strategies and policies.	7	

<ul style="list-style-type: none"> • Criteria B: Brief Description of Approach to Assignment 	30	
<ul style="list-style-type: none"> 1. Understanding of the TOR 2. Proposed approach 3. Proposed methodology 4. Proposed implementation plan 	8 8 7 7	
<ul style="list-style-type: none"> • Criteria C: Further Assessment by Interview (if any) 		