



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RFQMUS2021-006: Procurement of small marine and IT equipment under the UNDP supported 'AF- Restoring Marine Ecosystem Services by Rehabilitating Coral Reefs to Meet a Changing Climate Future' and 'GEF- Mainstreaming Biodiversity into the management of the coastal zone in the Republic of Mauritius' projects	Date: 20 July 2021
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SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: 

Name: Fatuma Musa

Title: Operations Manager

Date: 15 July 2021

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>Monday 09 August 2021, 16 00 hrs Mauritius time (GMT +4)</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows: Dedicated Email Address</p> <p>Bid submission address: procurement.mu@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: PDF format ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 30 MB ▪ Mandatory subject of email: : RFQMUS2021-oo6: Procurement of small marine and IT equipment under the UNDP supported 'AF- Restoring Marine Ecosystem Services by Rehabilitating Coral Reefs to Meet a Changing Climate Future' and 'GEF- Mainstreaming Biodiversity into the management of the coastal zone in the Republic of Mauritius' projects ▪ Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y." ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either</p>

	indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC: General Terms and Conditions / Special Conditions for Contract. Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	Cancellation of PO/Contract if the delivery/completion is delayed by 120 days
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	Quotations shall be quoted in Mauritian Rupees (MUR) (for local suppliers) or United States Dollars (USD)
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p>

	<p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must: be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation	<p>English</p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input checked="" type="checkbox"/> Company Profile. <input checked="" type="checkbox"/> Registration certificate; <input checked="" type="checkbox"/> List and value of projects performed for the last 3 years plus client's contact details who may be contacted for further information on those contracts; <input checked="" type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project; <input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field; <input checked="" type="checkbox"/> Other: - Brochures or data sheets for all items quoted. <p>- Letter of agreement with local representatives (applicable to international vendors only).</p> <p>- Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.</p>
Quotation validity period	<p>Quotations shall remain valid for 120 days from the deadline for the Submission of Quotation.</p>
Price variation	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
Partial Quotes	<p><input checked="" type="checkbox"/> Permitted. Bidders may bid for any or all of the items listed.</p>
Alternative Quotes	<p>Not permitted</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p>
Conditions for Release of Payment	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Passing Inspection <input checked="" type="checkbox"/> Complete Installation <input checked="" type="checkbox"/> Passing all Testing [Testing will be carried out by the vendor's local representatives under the supervision of representatives of the MOI] <input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance [The vendor shall provide training on the setting up, operation and maintenance of equipment, including on the use of equipment and software (equipment set up, downloading data, software use)] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements

Contact Person for correspondence, notifications and clarifications	<p>E-mail address: sevika.varaden@undp.org and deepa.seeburn@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
Clarifications	<p>Requests for clarification from bidders will not be accepted any later than Friday 30 July 2021</p> <p>Responses to request for clarification will be communicated email by Tuesday 03 August 2021</p>
Evaluation method	The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
Evaluation criteria	<p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input checked="" type="checkbox"/> Comprehensiveness of after-sales services</p> <p><input checked="" type="checkbox"/> Earliest Delivery /shortest lead time</p>
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input checked="" type="checkbox"/> Purchase Order
Expected date for contract award.	16 September 2021
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Item No	Minimum technical requirements		Unit	Quantity
1	SINGLE BEAM ECHOSOUNDER			1
	Mandatory requirements			
	Application	For Marine Use (Underwater)		
	Main Processor	Embedded with Bluetooth connection		
	Battery	Universal EU/US/UK internal battery charger with option external power		
	Depth range	0.5 to 70 m		
	Cabling	To provide minimum 3m cable (RS232 or MIL spec C26482 connectors (as appropriate) for connection with PC or laptop at the other end via USB		
	Casing	Serial data lead rugged plastic Transit case		
	Software	Including post process/import/export software/as appropriate (To Provide) and data collection		
	Compatibility	Windows Mobile software and tablet/portable PC		
	Ports	USB serial data lead or as appropriate		
	Beam spread	± 4 degrees		
	Accuracy	Maximum ± 0.03 m		
	Memory	Minimum 32 MB		
	Training	Use of equipment for data collection, downloading and interpretation using windows base software		
	Warranty	Minimum 1 year		
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		
	Compatible Telemetry Module	Radio and GPRS system (Optional)		
	Accessories			
	All as appropriate	Including spare screws and battery charger		
	Anchorage system	Corrosion free (Aluminium or Marine grade inox) shoe and frame for anchorage on small boat.		
2	UNDERWATER CAMERA			7
	Mandatory requirements			
	Application	Underwater for marine use		
	Type	Compact		
	Minimum number of pixels	16 mega pixels		
	Maximum video resolution	4K Ultra HD Videos		
	Sensor	BSI/CMOS/BSI-CMOS		
	Minimum Waterproof depth without External casing	20 meters		
	Lens range	Between 20-130mm		
	Vibration reduction	Yes		
	Magnification	5x or more		

Item No	Minimum technical requirements		Unit	Quantity
	LCD screen	Yes		
	Storage media	SD, SDHC, SDXC, Internal memory (Min. 400 MB)		
	Exposure control	Programmed auto exposure and exposure compensation		
	Built-in flash	Yes		
	Connectivity	USB and/or Wifi/Bluetooth connection		
	Shockproof	Yes		
	Power sources	One Rechargeable Li-ion Battery, AC Adapter		
	GPS	Built-in		
	GPS notes	with depth gauge		
	Supplied accessories	Rechargeable Li-ion Battery, Charging AC Adapter, USB cable, Camera strap for land use, Brush, Silicon grease, maintenance kit		
	Memory Card	Minimum 64 GB		
	After sales service	The bidder shall certify availability of spare and maintenance service for at least 5 years from date of delivery, if required		
	Warranty	Minimum 1 Year		
	Additional Accessories	Dual hand tray One li-ion Spare battery One memory card (minimum 64 GB)		
3	PORTABLE HANDHELD ECHOSOUNDER			7
Mandatory requirements				
Depth range	1 m to 75 m			
Measure Units	Metres (m)			
Display	LCD with LED backlighting			
Power supply	Alkaline battery powered			
Battery lifetime	Minimum 400 depth measurements			
Transducer sensor frequency	200 kHz.			
Function	Under water up to 50 m			
Weight	Less than 500g (battery weight inclusive).			
Waterproof	Yes, up to 20 m or more			
Training	Use of equipment for data collection, downloading and interpretation			
After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required			
Warranty	At least 1 year			
4	IN SITU LOGGERS (pH)			1
Mandatory requirements				
Application	Robust pH sensor suitable for ocean pH measurement Suitable for Coral reef research and ocean acidification research			
Measurement Range pH:	pH range: as a minimum between pH range 7 – 9			
Measurement Range salinity:	Salinity Range: as a minimum between 20 – 40 (psu)			
Accuracy	≤ 0.05 pH			
Frequency of measurement:	Sampling options: continuous and scheduled			

Item No	Minimum technical requirements		Unit	Quantity
	Weight:	Not more than 8 kg		
	Depth	Immersion depth of at least 5 m		
	Training	Use of equipment for data collection and interpretation		
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		
	Warranty	At least 1 year		
	Battery Life	Up to 1 year typical use		
	Memory:	Internal data storage; at least 32 MB		
5	PORTABLE HANDHELD GPS NAVIGATOR			9
	Mandatory requirements			
	Screen display type	Transflective, 65-K color TFT		
	Screen display resolution	160 x 240 pixels or higher		
	Battery type	AA batteries		
	Battery life	More than 15 hours		
	Internal memory/History	More than 1.5 GB		
	External memory storage	MicroSD™ card, up to 32 GB max		
	Memory storage capacity	Up to 2000 or more waypoints/locations/favorites Up to 10,000 or more points Up to 200 or more saved tracks Up to 200 or more routes		
	Base-map	Provided		
	Ability to add maps	Yes		
	Compass	Yes (tilt-compensated 3-axis)		
	Interface	Mini USB		
	Water rating	IPX7		
	Area calculation	Yes		
	Warranty	At least 1 year		
	Training	Use of equipment for data collection and interpretation		
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		
	Size (Maximum)	18.0 x 8.0 x 4.0 cm (L x W x D)		
	Weight	Less than 300g (batteries weight inclusive)		
	Accessories	Provided with wrist strap and protective case		
	Optional requirements			
	Sun and moon information	Optional but preferable if option is provided		
	Custom map compatible	Optional but preferable if option is provided		
	Picture viewer	Optional but preferable if option is provided		
	Barometric altimeter	Optional but preferable if option is provided		

6	CURRENT METER LOGGERS			30	
	Mandatory requirements				
	Application	For marine use			
	Speed	Range	0 -40 cm/s		
		Accuracy	Less than ± 6 cm/s		
		Resolution	0.1 cm/s		
	Direction	Low range	0 – 360°		
		Accuracy	± 5°		
		Resolution	0.1°		
	Memory	At least 3 GB			
	Communications	USB			
	Battery	size A battery			
	Functional mode	Schedule	User defined		
		Burst Mode	user defined interval		
		Recording Rate	User defined rates		
	Depth Range	Minimum: 35 cm			
		Maximum 25 m			
	Software	Windows Compatible			
	Accessories				
	Spare Battery	A-size 3.6 V lithium non-rechargeable battery with polarized cable			
	Spare consumable	O - rings			1 set
		Lubricants			1
		Float			1
		Spare PVC end cap			1
		Spare Desiccants			1
		Spare lithium batteries			1
	Warranty	At least 1 year			
	Training	Use of equipment for data collection and interpretation			
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required			
7	IN SITU LOGGERS (TEMPERATURE)			25	
	Mandatory requirements				
	Application	For Marine Use (Underwater)			
	Measurement Range Temperature:	-20° to 70°C			
	Measurement Range Light:	0 to 320,000 lux			
	Accuracy	Minimum ± 0.5°C			
	Time Accuracy:	±1 minute per month			
	Operating Range:	In water/ice: -20° to 50°C, in air: -20° to 70°C			
	Depth	Submersible up to maximal depth of 30 m			
	Battery Life	Up to 1 year typical use			
	Memory	64K bytes			
	Warranty	At least 1 year			
	Training	Use of equipment for data collection and interpretation			
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required			

8	BINOCULARS			1
	Mandatory requirements			
	Magnification	8 to 10 X		
	Effective lens	40 to 44 mm		
	Eye lens	5.0 to 5.5 mm		
	Eye relief	5-75 mm		
	Field of view	Minimum 1000 metres		
	Nitrogen-filled			
	Subjective viewing angle	1500 mm		
	Waterproof and provided with a built-in casing			
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		
9	TELESCOPE			1
	Mandatory requirements			
	Optical Tube	Objective lens, effective aperture	106 to 110 mm, apochromatic, multicoated	
		Focal length (focal ratio)	700 to 800 mm	
		Resolving power/limiting magnitude	1.05 to 1.08 arc seconds/11.9 to 12.0 m	
		Light gathering power	225 to 234 X unaided eye	
		Dimensions	115 mm diameter x 550 to 600 mm long	
		Weight	Around 6 kg	
		Finder scope	XY	
	Focuser	Focusing mechanism	2 "rack-and-pinion (with focus lock)	
		Adapter threads/visual back	60 mm and 42 mm for T-ring/50.8 and 31.7 mm push fir (with use of the flip mirror)	
		Accessories	Tube rings, Dovetail tube plate, metal carry handle	
		Eye pieces	NPL20 mm (50 X, 60' field of view) NPL6 mm (167 X, 18' field of view)	
	Tripod	Leg type, material	Heavy duty aluminium tripod	
		Size	Adjustable from 807 mm to 1299 mm in length, from 730 mm to 1156 m in height, set up radius from 460 mm to 706 mm	
		Weight	Around 5.5 kg	
	Others	Accessories	SXG half pillar	
			Parts Case	
			Counterweight 1.9 kg x 1	
		Photography	Usable with Prime focus, eyepiece projection and afocal imaging	
		Solar observation	Available with sun projection screen set B	
		Total weight	Max. 35 kg (without eyepieces)	
	Configuration	Optical tube assembly		
		SX2 equatorial mount		
		SXG-HAL130 tripod		

Item no.	Minimum technical requirements		Unit	Quantity
10	MOBILE WORKSTATION LAPTOPS			2
	Mandatory requirements			
	Processor	10th or higher Generation Intel Core i9, Base frequency of at least 3.7 GHz or higher, 10 cores or better		
	Motherboard	Specify Make and Model		
	RAM	64 GB DDR4		
	Internal Storage			
	1 TB NVMe SSD (OS)	Yes		
	2 TB NVMe SSD	Yes		
	Display	at least 17-inch UHD Anti-glare, Non-Touch, LED-Backlit		
	Graphics Card	Dedicated graphic card of at least 6GB GDDR6 with 3D rendering and modelling capability		
	Connectivity	10/100/1000 Network Interface Card, Wireless LAN/Bluetooth		
	Ports (Minimum number of ports)			
	USB	at least 3		
	· USB 3.2	2		
	· Thunderbolt (USB type-C)	1		
	HDMI	Yes		
	Audio	Yes		
	Other			
	Keyboard	Qwerty Keyboard		
	Touch Pad	Yes		
	Sound Card	Yes		
	Integrated Speaker	Yes		
	Media Card Reader	Yes		
	Webcam	Yes		
	Integrated Microphone	Yes		
	Wireless Mouse	Yes		
	Optical Drive	Specify External or Internal DVD Writer Dual Layer		
	Operating System (OS) ¹	Windows 10 Professional 64-bit		
	Office Software ¹			
	Microsoft Office Home & Business 2019 (Word, Excel, PowerPoint & Outlook)	Yes		
	One-time purchase (standalone version)	Yes		
	Carrying Case:	Branded Backpack type		
	Warranty	at least 3 years		
	Battery Life (Hours)	Specify		
	Weight	Specify		
	Dimensions (W x D x H)	Specify		
	Make & Model	Specify		
	Country of Origin	Specify		

¹ Email address for licensing (including OS & Office Software) registration would be provided on request

Item no.	Minimum technical requirements		Unit	Quantity
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		
11	EXTERNAL HARD DRIVE			3
	Mandatory requirements			
	Storage: SSD 2TB	Yes		
	HDD / SDD Enclosure	Yes		
	USD 3.2	Yes		
	Shock Resistant	Yes		
	Warranty	Minimum 1 year		
	Make & Model	Specify		
	Country of origin	Specify		
12	WORKSTATION			2
	Mandatory requirements			
	Make & Model	All parts should be from the same brand		
	Processor			
	Intel Xeon Processor	Yes		
	Base Frequency	at least 3.7 GHz		
	Cache	at least 11 MB		
	Motherboard	Branded		
	RAM	Minimum 16 GB		
	Internal Storage			
	512 GB SATA SSD (OS)	Yes		
	1 TB SATA HDD	Yes		
	Graphics Card	Dedicated Graphics Card of at least 2GB		
	Input Devices	Qwerty Enhanced Keyboard & Optical Mouse		
	Networking	10/100/1000BaseT Network Interface Card		
	Ports			
	USB	at least 4		
	HDMI	at least 1		
	Display Port	at least 1		
	SD Card Reader	Yes		
	PCI Slots	at least 3		
	Optical Drive	Internal DVD Writer Dual Layer		
	Operating System	Windows 10 Professional - 64 bits		
	Accessories			
	Webcams	Yes - 4 per workstation		
	Headsets	Yes - 4 per workstation		
	Warranty	Minimum 3 years		
	After sales service	The bidder shall certify availability of spare parts and maintenance service for at least 5 years from date of delivery, if required		

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods at the Mauritius Oceanography Institute (MOI) within 90 days of issuance of PO.
Delivery Terms (INCOTERMS 2020)	Delivery at Place
Customs clearance (must be linked to INCOTERM)	Shall be done and costs borne by Supplier/bidder
Exact Address(es) of Delivery Location(s)	Mauritius Oceanography Institute Morcellement de Chazal, Albion Mauritius
Distribution of shipping documents (if using freight forwarder)	N/A
Packing Requirements	N/A
Training on Operations and Maintenance	The vendor shall provide training on the setting up, operation and maintenance of equipment, including on the use of equipment and software (equipment set up, downloading data, software use)
Warranty Period	As specified in the technical specifications for each equipment
After-sales service and local service support requirements	Availability of spare parts for at least 5 years from date of delivery Local technical support for minimum of 5 years
Preferred Mode of Transport	N/A

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	: RFQMUS2021-006: Procurement of small marine and IT equipment under the UNDP supported 'AF- Restoring Marine Ecosystem Services by Rehabilitating Coral Reefs to Meet a Changing Climate Future' and 'GEF- Mainstreaming Biodiversity into the management of the coastal zone in the Republic of Mauritius' projects	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)				
Is your company a member of the UN Global Compact	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	: RFQMUS2021-006: Procurement of small marine and IT equipment under the UNDP supported 'AF- Restoring Marine Ecosystem Services by Rehabilitating Coral Reefs to Meet a Changing Climate Future' and 'GEF- Mainstreaming Biodiversity into the management of the coastal zone in the Republic of Mauritius' projects	Date: Click or tap to enter a date.

Currency of the Quotation: Click or tap here to enter text.					
INCOTERMS: Click or tap here to enter text.					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Click or tap here to enter text.				
2.	Click or tap here to enter text.				
3.	Click or tap here to enter text.				
4.	Click or tap here to enter text.				
5.	Click or tap here to enter text.				
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price					

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements <i>[pls. specify]</i>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.