

Pre-bid meeting minutes
RFP-2021-039 "Provision of services for analyzing the possibility of introducing various renewable energy technologies, including heat supply, cooling, and hot water supply (HW) in different geographic zones, considering the resource potential"

Location: online by Zoom

Date and time: July 21, 2021, 11:00 (Nur-Sultan time)

Questions from potential bidders		UNDP response
1	We are a company that has not previously participated in UNDP tenders. Would you like to clarify if there are any points that you can rely on when applying? What result do you expect from Suppliers?	Information regarding the expected results is detailed in the Request for Proposal and Terms of Reference. Documents and works that were carried out earlier, and to which there is a reference in the Terms of Reference, will be provided to the winners of the tender.
2	Are there any additional requirements for Suppliers? What else do Suppliers need to know?	All qualification requirements for participating companies are displayed in the Terms of Reference and Request for Proposal.
3	We have proposals that would help reduce the consumption of heat and power in Kazakhstan and have a positive impact on the economy of minerals and their more rational use.	You can state your vision and approaches to the implementation of the Terms of Reference in Appendix 2A in the section "Proposed Methodology". The more detailed proposed methodology provided then it is better.
4	Could you tell me about the timing of the work? Do you need to provide services before December 31, 2021?	It is expected to sign the contract in August 2021, and the end of the contract in February 2022.
5	With whom can we agree on a package of documents before sending them? Is it possible to get contacts of responsible persons from UNDP?	According to UNDP procurement procedures, we do not review documents until the deadline for submission of documents. The Request for Proposal indicates that all questions in writing may be directed to the UNDP Procurement Specialist. All questions and answers received from potential Suppliers will be publicly available so all participants will have an equal opportunity and access to information.
6	We are planning to exhibit air purification facilities for the spray booths of large factories. Will this be relevant within the framework of these Terms of Reference?	As part of the terms of reference, more research work is required, please read the terms of reference.
7	Can the Company provide several directions for a technical proposal?	The Request for Proposal indicates that UNDP does not accept partial bids. An integrated approach to the implementation of those tasks is important.
8	Could you please inform what is the price limits for the financial proposal within this assignment?	Companies independently calculate the budget for the implementation of this assignment. For convenience, Appendix 2B contains a list of expenses: personnel services, other services, transportation costs, etc. UNDP does not set any limits; the financial proposal should be formed on the basis of market analysis and on the calculation of costs for the implementation of activities in accordance with the ToR.

UNDP once again draws your attention to the requirement to password protect the Financial Proposal (Appendix 2B) !!!

Service providers must independently set a password for the financial proposal and send, among other documents, for participation in the tender. The password for the final proposal will not disclose until the moment of an official request from UNDP. Companies that submit a financial proposal without a password will be automatically disqualified and excluded from the competition.

We remind you that the deadline for submitting proposals for the tender is **July 30, 2021, until 2 pm.** Nur-Sultan time.