



## REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 28/07/2021

SUBJECT: Request for Quotation for Supply of ICT equipment from schools in Karakalpakstan

REF: RFQ/048/21

DEADLINE: 11/08/2021

Dear Sirs,

We kindly request that you provide a quotation for the goods described below.

ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN [CURRENCY] (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1	All-in-one (Monoblock) 23.8 "or 24" Processor Intel® Core™ i3-10100T (6MB cache, 3.80GHz) / 4GB RAM / 1000GB HDD / Intel UHD Graphics 620 / DVD-RW / Wi-Fi / Bluetooth / DOS / 23.8 "(1920x1080 Full HD) / Wireless keyboard and mouse / No OS.  Processor: Intel® Core™ i3 Processor type: i3-10100T (6M Cache, 3.80 GHz) White colour RAM: 4GB DDR4 Optical drive: Yes Hard Drive: 1000GB HDD Body: Plastic-Metal Keyboard / Mouse: USB Wireless Video card: Intel UHD Graphics Screen diagonal: 23.8 "or 24" Ports: 2 x USB 3.0, 2 x USB 2.0, Card Reader, VGA, HDMI Interfaces: WiFi Operating System: Windows 10 Warranty: 1 year	Each	30  (15EA for school in Muynak, 15EA for school in Bozatau)		
2	EPSON EB-S400 Projector (or Equivalent)	Each	2		

	<p>Technology: LCD: 3 × 0.55 " P-Si TFT</p> <p>Resolution: SVGA (800 × 600)</p> <p>Brightness: 3200 ANSI lm</p> <p>Color brightness: 3200 ANSI lm</p> <p>Contrast: 15000: 1</p> <p>Zoom 1.35x (digital)</p> <p>Image transmission wirelessly Wi-fi (optional)</p> <p>Automatic vertical keystone correction</p> <p>Quickly corrects horizontal keystone distortion with a slider knob</p> <p>Quick Corner function</p> <p>Ability to view images directly from USB drives</p> <p>Function for copying settings and updating firmware via USB</p> <p>USB Display 3-in-1 - transfer of image, sound and control signals via USB cable</p> <p>Direct connection to Epson ELPDC07 document camera</p> <p>Built-in speaker 2W</p> <p>Frontal heat dissipation</p> <p>Instant shutdown</p> <p>Warranty: 1 year</p>		(1EA for school in Muynak, 1EA for school in Bozatau)		
3	<p>Projection screen Motorized Screen (Motorized + remote control), diagonal - 150 ", size 229x305 cm., aspect ratio - NTSC (4: 3), material - Matte White (MAGNA)</p> <p>Warranty: 1 year</p>	Each	2	(1EA for school in Muynak, 1EA for school in Bozatau)	
4	<p>Rapoo C200 webcam (or equivalent) for video conferencing</p> <p>Resolution (video): 1920x1080,</p> <p>Maximum frame rate: 30 Hz,</p> <p>Modes support: 1280x720 @ 30Hz,</p> <p>Main settings,</p> <p>Connection: USB 2.0,</p> <p>Microphone: built-in,</p> <p>Optical Zoom: 3x.</p> <p>Warranty: 1 year</p>	Each	2	(1EA for school in Muynak, 1EA for school in Bozatau)	
	<b>Total Prices of Goods</b>				
	<p>Transportation costs:</p> <p>a) Transportation of goods (15 monoblocks, 1 projector, 1 screen, 1 webcam) to Bozatau district secondary school #3 in Karakalpakstan</p>				

	b) Transportation of goods (15 monoblocks, 1 projector, 1 screen, 1 webcam) to Muynak district secondary school #4 in Karakalpakstan	
	Packing, Insurance and other costs	
	Training (if applicable)	
	Installation (if applicable)	
	VAT (if applicable for Local Vendor)	
	<b>Total All-Inclusive Bid Price</b>	

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Sample of all items to be submitted with the bid response (as applicable).
3. Price to include delivery, installation/ testing/ commissioning (as applicable)
4. Site survey will be arranged on request (as applicable)
5. Brochures and Technical details of the model offered MUST be submitted with the bid offer (as applicable)

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements [to be filled out by Buyer]	Bidder's Response
Validity of Offer: <a href="#">[specify your requirements]</a> <input checked="" type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Warranty Period Offered (as applicable): <b>12 months</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of Warranty Coverage (as applicable): <b>Free service, spare parts replacement</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Description of After Sales Service (as applicable): <input type="checkbox"/> Warranty on Parts and Labor for minimum period of <a href="#">Click to type</a> <input type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input type="checkbox"/> Others <a href="#">[pls. specify]</a>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2020): <a href="#">[specify your requirements]</a>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<input checked="" type="checkbox"/> DAP <input type="checkbox"/> Other [specify]  Customs clearance <sup>1</sup> , if needed, shall be done by UNDP	<input type="checkbox"/> Please explain in case of "No": _____
Payment Terms: 100% postpayment	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Value Added Tax on Price Quotation: <input checked="" type="checkbox"/> Must be inclusive of VAT for local companies registered in Uzbekistan (if registered as VAT payer); <input checked="" type="checkbox"/> Must be exclusive of VAT for foreign companies registered outside of Uzbekistan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery terms: a) Transportation of goods (15 monoblocks, 1 projector, 1 screen, 1 webcam) to Bozataw district secondary school #3; b) Transportation of goods (15 monoblocks, 1 projector, 1 screen, 1 webcam) to Muynak district secondary school #4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
All documentations, including catalogs, instructions and operating manuals, shall be in: [specify your requirements] <input checked="" type="checkbox"/> English or <input checked="" type="checkbox"/> Russian	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Liquidated Damages: [specify your requirements] <input type="checkbox"/> Will not be imposed <input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.5% Max. no. of days of delay: 30 After which UNDP may terminate the contract.	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____
Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of "Listed": _____
Please confirm that you accept the UN Supplier Code of Conduct, available at <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a>	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____

### Bidder's Declaration

<sup>1</sup> Must be linked to INCOTERMS chosen.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **[18:00] [Tashkent time zone]** on or before **[11 August 2021]**.

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to [bids.uz@undp.org](mailto:bids.uz@undp.org)<sup>2</sup>. Quotation submitted by e-mail must be limited to a maximum size of 5 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

[RFQ/048/21 ICT Equipment for schools in Karakalpakstan]<sup>3</sup>

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to [pu.uz@undp.org](mailto:pu.uz@undp.org).

Yours Sincerely,

UNDP Uzbekistan

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<sup>2</sup> Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

<sup>3</sup> Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.