



ANNEX I - Terms of Reference

GENERAL INFORMATION

Title: GBV Specialist
Project Name: Global GBV Pilot Project
Reports to: Head of DPGRU
Duty Station: Home-based
Expected Places of Travel (if applicable): N/A
Duration of Assignment: 93 working days within 5 months

REQUIRED DOCUMENT FROM HIRING UNIT

X	TERMS OF REFERENCE
4	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	(4) Senior Specialist
	(5) Expert/ Advisor
	CATEGORY OF INTERNATIONAL CONSULTANT, please select:
	(6) Junior Specialist
(7) Specialist	
(8) Senior Specialist	
X	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

X	P11 or CV with three referees
X	Copy of education certificate
X	Completed financial proposal
X	Completed technical proposal

Need for presence of IC consultant in office:

- ☒ partial (*Due to the COVID 19 Outbreak consultant may be working from home with possibility to be present at the office at least 5 days a month or when needed*)
☐ intermittent (explain)
☐ full time/office based

Provision of Support Services:

Office space: ☐ No **X** No
Equipment (laptop etc): ☐ No **X** No
Secretarial Services ☐ Yes **X** No

If yes has been checked, indicate here who will be responsible for providing the support services:

I. BACKGROUND

Project Description

A UNDP survey into violence against women in Papua, Indonesia reveals 38% ever-partnered women have experienced at least one of four violence in their lifetime. 16% have experienced one of these types of violence in the last year. The 2004 Law on the Elimination of Violence in Households (Domestic Violence Law) states all citizens are entitled to a sense of security and free from violence, including physical, sexual violence, negligence, threats, or psychological misery. While Indonesia has criminalized violence against women, the effective implementation of legal remedies is hindered by cultural norms that portray violence of this nature as a private matter. At the village level, women tend to report abuse to informal leaders and/or their village administrations. Most cases are solved through informal means under close custody of village officials who can disregard protective legislation.

In 2014, the Government of Indonesia enacted the Village Law to shift power from the capital in Jakarta to the country's villages, into the hands of the people, 50% of who reside in villages. This law guarantees an allocation of funds to the approximately 74,000 Indonesia villages to develop their own budgets based on local needs and priorities.

One consequence of the Government's focus on economic development and using village planning to reduce inequality and poverty is that issues related to family development and gender is not prioritized in villages' agendas. However, at the same time, the Village Law makes provisions for the involvement of community representatives from different groups, such as women, to ensure their participation in village planning and budgeting. These village consultative forums (Musdes) create a rare opportunity to involve the voices of multiple marginalized groups in the community and have the power to bring issues concerning family development to the fore.

This pilot project aims to established gender-based violence (GBV) as a priority agenda item for sub-district and provincial planning and budgeting in West Papua. It will also support villages with planning and paying for GBV prevention and response mechanisms. This will be achieved through a village-level advocacy model, targeting communities in the district of Jayapura and the province of Papua. As a result of the pilot, authorities will benefit from greater capacity to budget and implement actions plan, and communities will benefit from improved GBV-related services, prevention programs and response mechanisms.

In summary, the pilot will focus on the following course of action:

- Strengthening national policy advocacy on GBV by the Papua Desk.
- Support the design, implementation, and evaluation of localized GBV action plans.
- Support the readiness of the supply side effective response and referral system.
- Support the financing for the local actions plans.

Starting in late 2018, the project piloted in two villages of Jayapura, Nimbokrangsari and Bunyom. In its initial stage, the project successfully supported the two villages to develop GBV local action plans and received an acknowledgment from the local and regency of Jayapura government and is expected to remodel the approach within the other villages in Jayapura.

Since late 2019, the world is on alert on the outbreak of new corona virus in Wuhan, China later referred as the Novel Coronavirus disease (COVID-19). Within just three months, the outbreak spread massively to the rest of the world and by March 11, 2020 Covid-19 was assessed as the new pandemic by the World Health Organizations (WHO). It is placing significant strains on health systems, essential public services, and communities globally. Since the confirmation of the first positive cases on early March 2020 in Indonesia, the government has issued several policies to flatten the curve such as the formation of a task force called Gugus Tugas Covid-19 and the Large Scale Social Restriction (Pembatasan Sosial Berskala Besar) while ensuring the economy of Indonesia is still on track including the use of Village Fund for social assistance.

Vulnerable groups such as women and children possess greater challenges during the pandemic as its increases the chances of violence against them. UNDP's initial assessment in April 2020 show that the communities require support to strengthen the capacity of villagers especially women on how to actively participated at the prevention and handling of GBV at village level during pandemic, while the government requested to strengthen its referral services for GBV in accordance to the Covid-19 protocols. On the other hand, the project will be also focusing to achieve its original plans to remodel the Planning and Paying to Address GBV approach in two new villages this year by

providing final Manual to design proper Local Action Plan on Ending GBV and Community Referral Mechanism Model at the village level.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work

Under the guidance and direct supervision of the head of unit - DGPRU, the consultant is responsible for providing technical assistance for implementing *Planning and Paying for Local Action Plan on Ending GBV* project, particularly responsible to initiate intensive coordination and consultation with national and local stakeholders and support the design process of LAP development manual as a guidance for local government to replicate the model. In addition, the consultant is required to support the design of community referral mechanism on GBV cases.

Expected Outputs and deliverables

The specific outputs/deliverables expected from the Consultant are the following:

Deliverables/ Outputs	Estimated number of working days	Completion deadline	Review and Approvals Required
<ul style="list-style-type: none"> Submission of Analysis Report on the LAP Design draft Manual provided by SCN Crest Submission of draft Manual of LAP on Ending GBV Submission of Analysis Report on the Readiness of New Pilot villages to implement Planning and Paying for LAP on Ending GBV Model 	19	16 September 2021	Head of DPGRU
<ul style="list-style-type: none"> Submission of Analysis Report on the village Potential to implement the community Based Referral Mechanism (GBV Case management at the village level) Submission of first SOPs draft on Community Based Referral Mechanism (GBV Case Management at the village level) 	18	12 October 2021	Head of DPGRU
<ul style="list-style-type: none"> Submission of Analysis Report on the Second draft of the LAP on Ending GBV Design Manual Submission of Report on Government and Community Consultation on the draft of the LAP on Ending GBV Design Manual 	19	9 November 2021	Head of DPGRU
<ul style="list-style-type: none"> Submission of Report on Government and Community Consultation on the draft of SOPs on Community Based Referral Mechanism (GBV Case Management at the village level) Submission of Final draft of SOPs on Community Based Referral Mechanism (GBV Case Management at the village level) 	18	3 December 2021	Head of DPGRU
<ul style="list-style-type: none"> Submission of Final draft of the LAP on Ending GBV Design Manual Submission of the draft Final Project Report 	19	31 December 2021	Head of DPGRU

III. WORKING ARRANGEMENTS

Institutional Arrangement

The IC will be reporting to Head of DPGRU in seeking approval and acceptance of the above-mentioned outputs. The IC is expected to be in regular contact and update and report on his/her progress to the Head of DPGRU.

Duration of the Work

Expected duration of work is from August 2021 – December 2021.

Duty Station

The IC will be home-based.

Travel Plan

N/A

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Academic Qualifications:

Minimum bachelor's degree or master's degree in in social science, development studies or other relevant fields

Minimum experience requirement:

- Minimum of 10 years of experience for bachelor's degree or 5 years of experience for master's degree at national and/or sub-national levels, in the areas of gender-based violence, gender transformative development programming, policy making, development, coordination, and community engagement.
- Experience working on gender-based violence response, including demonstrated knowledge of case management and referral pathways at the regional levels.
- Experience conducting research particularly on gender and health issues.
- Experience working with stakeholders at multiple levels
- Experience working with international organization and/or government.

Language Requirements:

Demonstrated skill in Bahasa and English through Technical Proposal.

Competencies and special skills requirement:

- Has excellent oral communication skills and conflict resolution competency to mediate inter-group dynamics and mediate conflict of interest
- Ability to work in a team

V. EVALUATION METHOD AND CRITERIA

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

** Technical Criteria weight; 70*

** Financial Criteria weight; 30*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

Criteria	Weight	Maximum Point
<u>Technical</u>	70%	100
Criteria A: Qualification Requirements as per TOR:		80
1. Minimum bachelor's degree or master's degree in in social science, development studies or other relevant fields		13
2. Minimum of 10 years of experience for bachelor's degree or 5 years of experience for master's degree		15

at national and/or sub-national levels, in the areas of gender-based violence, gender transformative development programming, policy making, development, coordination, and community engagement			
3. Experience working on gender-based violence response, including demonstrated knowledge of case management and referral pathways at the regional levels.		13	
4. Experience conducting research particularly on gender and health issues.		13	
5. Experience working with stakeholders at multiple levels		13	
6. Experience working with international organization and/or government		13	
<i>Criteria B: Brief Description of Approach to Assignment:</i>		20	
1. Explaining why you are the most suitable for the work		10	
2. Provide a brief methodology on how you will approach and conduct the work		10	