



**CLARIFICATION LIST**  
**RFP No.: RFP-UNDP-ACCESS-147761-027-2021**

**Assignment Name: Consulting Service for Design and Construction Supervision of Solar PV Off-grid System**

**TO ALL INTERESTED BIDDERS**

No.		Question and Answer
1	Q	For "other costs" there's "equipment for site visit". After the project is done, will the equipment be handed over to the owner? Otherwise, is it OK to propose for a rental, or to use our equipment so we can use the budget elsewhere?
	A	The proposer can rent or use their own tools and equipment. However, if it is purchased using UNDP fund, bidder will be obliged to hand over to UNDP ACCESS.
2	Q	For "other costs" there's "equipment for site visit": specifications for electrical equipments such as testers are dependent on the system design and the targeted monitoring class. Can these information be shared as part of RFP so we can give more accurate estimate?
	A	Please refer to the Amendment 1 point number 3 in the <u>Minutes of Meetings for Bidder Conference</u> documenty where detail information about PV system design and locations are provided. Further information about system size can also be found in question number 35 of the <u>Minutes of Meetings for Bidder Conference</u> document.
3	Q	Under "Commissioning & Testing" -- is it possible to elaborate the format and purpose of the "meeting package FGD"? The appropriate budget will be very different e.g. if the meeting will need to be conducted on site with the technicians vs in Jakarta with UNDP managers.
	A	FGD is required to develop improvised commissioning guideline submitted by EPC contractor. Where the inspection agency and EPC contractor of PV off-grid system are expected participants of the FGD. Further information about training location and modality can be found in Question#59 of the <u>Minutes of Meetings for Bidder Conference</u> document.
4	Q	For the technical proposal, Section 3.1 -- "Composition and structure of the team proposed": what is the scoring criteria?
	A	Please refer to SECTION-5. Terms of Reference, sub section d. Team structure and organization" for composition and qualifications of the key personnel required for provision of the consultancy services.
5	Q	For the technical proposal, Section 3.1 -- "Composition and structure of the team proposed": is it possible to propose a different team composition? Is the 1 leader, 4 electrical engineer, 4 civil engineer the minimum requirement, the only allowed composition, or is it totally up for change?
	A	Please refer to question number 33 in the <u>Minutes of Meetings for Bidder Conference</u> document.
6	Q	Bid Security: any preferred or suggested bank?
	A	There is no preferred Bank to issue the Bid Security
7	Q	Bid security: can you please provide the validity date of the bid security? In the form it's written 30 days after the validity date of the proposal. By our calculation, it's 150 days after 1 Oct 2021, i.e. 1 Mar 2022 EDT atau 2 Mar 2022 WIB (GMT+7). Can you confirm that this is the case?

	A	It is true that the bid validity should be valid for 150 days or 30 days after the validity of the proposal. As for the closing deadline, please visit regularly the relevant event ID for this tender or UNDP Global Website: <a href="https://procurement-notices.undp.org/view_notice.cfm?notice_id=80469">https://procurement-notices.undp.org/view_notice.cfm?notice_id=80469</a>
8	Q	It was mentioned that the event number has changed from IDN10-0000009730 to IDN10-0000009732 during the Q&A session. We have already accepted event IDN10-0000009730; however, we haven't found IDN10-0000009732. Can you help us make sure that we are still registered (have accepted) the event?
	A	The correct event ID for the above mentioned tender reference number is IDN10 9730 as specified in the Minutes of Meeting for Bidders Conference
9	Q	Will the Q&A session transcript be published? If so, where will it be?
	A	The Q&A will be available in the relevant websites and event ID of the e-tendering system
10	Q	JV / consortium: we are able to submit a Letter of Intent for the consortium by the deadline. However in the light of current Level 4 PPKM, we doubt that we will be able to get the akta signed in front of a notary public on time. Will UNDP take our current case into consideration and allow for an extension for the consortium akta until PPKM is over?
	A	Please ensure the required Form for joint venture provided in the tender document is submitted and duly signed.
11	Q	Since this is an e-submission: what kind of signature is acceptable? Does it have to be a wet signature and then scanned? Certified digital signature (e.g. docuSign)? Or something as simple as a normal signature on PDF is acceptable? FYI, per our internal company policy, normal signature on PDF is acceptable and will be honored (From our experience with 100+ companies so far, certified e-sign technology such as DocuSign is not yet fully embraced by the majority of businesses). An exception will be LEGAL contracts (e.g. akta, kontrak kerja-sama, akta konsorsium) or anything that will need materai by Indonesian law.
	A	Any e-sign regularly use by the company is acceptable as long as it is not cropped from other document and paste it in the proposal or any supporting doc
12	Q	How many EPC contractors are expected to handle the project at these 23 sites?
	A	Please refer to question number 27 in the <a href="#">Minutes of Meetings for Bidder Conference</a> document.
13	Q	Is On-site inspection by consultant of purchased goods is limited to visual inspection and document inspection, e.g. approved specifications & BoQ, orders, production, valid QA/QC reports, FAT reports, delivery plans, etc.?
	A	Yes.
14	Q	Has this inspection agent been previously appointed? Please confirm. If yes, please inform the name of inspection agency.
	A	No, the inspection agency has not yet appointed.
15	Q	Unclear sentence: Technical Officer for Rural Electrification/Technical Engineer and overall guidance of National Program Manager of ACCESS Project Indonesia
	A	Please refer to the Amendment 1 point number 2 in the <a href="#">Minutes of Meetings for Bidder Conference</a> document.
16	Q	Is detailed engineering design will be conducted by EPC under supervision Consultant?
	A	Yes, the design will be prepared by the selected EPC contractor while the technical review for quality assurance and construction supervision will be performed by the winner of this RFP tender.
17	Q	Can we propose a project control function to identify the construction to the project timeline by using critical path method (CPM)?
	A	Please refer to SECTION-5. Terms of Reference, sub section d. Team structure and organization" for composition and qualifications of the key personnel required for provision of the consultancy services
18	Q	Quality Control Report: Provide and submit quality assurance note about the delivered Solar Equipment, distribution line poles, lightning protection tower and executed civil work, what is the frequency of reporting?
	A	Please refer to Section-III sub section 2. reporting content and frequency of the TOR Page 34.

19	Q	If there is additional time outside the BoQ agreement, which results in delays in the project due to conditions beyond the control of the consultant (force majeure such as travel restriction or constraints, security and community issues, and permit issues, etc.), how will this project continue? Especially in terms of cost.
	A	Please refer to question number 58 in the <u>Minutes of Meetings for Bidder Conference</u> document. Please also refer to section 2 Instruction to bidders point 43 page 18 of the RFP document.
20	Q	Will the softcopy of Bid Security be included in the Technical Proposal?
	A	Yes
21	Q	If Local Content (TKDN) will be applied, please provide information about the form and the calculation method to be used.
	A	There is no local content requirements for this project
22	Q	With the 1.5 months milestone target to achieve Final DED, with 10 days allocation for series of 8 location visits for each Team with EPC, we would like to get further information on area/subject/battery limit of site visit and investigation, to ensure meeting the purpose and requirements. Please to share a bit details on location, considering work to review includes Power Plant and its distribution to usage, so we can estimate site visit time more thoroughly.
	A	Please refer to question number 02 of this clarification note.
23	Q	To achieve milestone 6.5 months ready for commissioning includes some risk ie. Supply Chain and Logistic to site also community and possible permit, etc. Should there are problems outside control, with constraints should the Contract prolong more than 1 month, Owner tends to close the Contract, how this factors will be handle in this Contract?
	A	Please refer to question number 19 of this clarification note.
24	Q	Will the training for the 5 Inspection Agencies be held at the same location? If the location is different, please let us know where the location is and will there be speakers that we need to accommodate?
	A	Please refer to question number 59 in the <u>Minutes of Meetings for Bidder Conference</u> document
25	Q	How long is the expected duration of one FGD Event, will there be travel/accommodation costs for participants and speakers that need to be included?
	A	Please refer to question number 28 in the <u>Minutes of Meetings for Bidder Conference</u> document.
26	Q	The time period listed is not clear according to the following capture
	A	The bank guarantee / bid security should valid 30 days after the bid validity means that you should refer to point 5 article 10 of Section 3 Bid Data Sheet (page 20) of the tender document and add 30 days from that bid validity so that in total the bid security should be valid for 150 days
27	Q	There is no place to choose a legal position which is generally found in Bank guarantees issued in the territory of Indonesia
	A	Please refer to the provided format of Bid Security (Form H: Form of Proposal Security) and Article 23 of the GTC (General Terms and Conditions) where the link to the GTC is available in point 23 article 39 of Section 3. Bid Data Sheet (Page 22)