

| <b>Terms of References</b><br><b>Small Grants Programme (SGP), Belarus</b> |  |
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| Position title:  | National Expert on Knowledge Management and Youth engagement during GEF/UNDP SGP Belarus 7 <sup>th</sup> Operational Period (OP7)  |
| Position type:   | Individual Consultant / National   |
| Location:  | Minsk, Belarus   |
| Duration of contract:  | 01 September, 2021 – 31 October, 2021 (approximately 25 working days)  |
| Requirement for travel:  | Travels are not required within the country  |
| Conditions Employment payment:   | Payment (lump sum) in one stage (100%) after completion of all the deliverables and their acceptance by the Direct Supervisor  |
| Qualifications:  | <ul style="list-style-type: none"> <li>• Higher education in social sciences</li> <li>• A minimum of 10 years practical experience in both areas of Knowledge Management and Youth engagement.</li> <li>• Experience cooperation with government institutions and international or non-governmental organizations – 5 years minimum</li> <li>• Experience of participation in projects in the area of knowledge management and youth engagement</li> <li>• Experience of work within environment protection sphere will be an advantage</li> </ul> |
| Competencies:  | <ul style="list-style-type: none"> <li>• Working level of English confirmed by a diploma, certificate or other relevant documents</li> </ul>   |
| Direct Supervisor:   | SGP NC (Small Grants Program National Coordinator)   |

**Background:** The Small Grants Programme of the Global Environment Facility in the Republic of Belarus (hereinafter GEF SGP) is implementing the GEF 7<sup>th</sup> Operational Period (OP7) by its traditional priorities. First of all, it is the support of local projects in the sphere of combating climate change as the most pressing challenge today, as well as projects on combating land degradation, protection of international watercourses and of biodiversity, and reducing of environmental pollution threats by persistent organic pollutants. The Seventh operational period of the GEF SGP activities is to continue the usage of a landscape approach, which means that local problems of the territory are considered in a comprehensive and integrated manner (ecology, social sphere, economy, knowledge management and youth engagement), taking into account the internal as well as external global challenges.

The updated SGP Belarus CPS for GEF OP7 paid due attention to the synergy with UNDP Social and Environmental Standards to articulate the SGP strategic commitment to promoting the 2030 Agenda for Sustainable Development as well as UNDP Belarus Country Programme Document (CPD).

During GEF/SGP OP7 SGP Belarus will continue to pay great attention to knowledge management and youth engagement.

SGP Belarus Knowledge management strategy implies the collection and dissemination of information concerning the experience gained from each individual project and the entire project portfolio across the GEF thematic areas. The objective of the knowledge management efforts is to facilitate the flow of knowledge and experience, to leverage lessons learned from both successful

and unsuccessful projects, and to replicate and scale-up good practices and community innovations. At the country level, best SGP practices will be used as an influence mechanism for development and formulation of national policy for implementation of environmental conventions and development agendas. At the global level, examples of tested technologies, comparative advantage and experience of the country programme from OP6 and OP7, as well as previous phases, will be shared and disseminated through SGP Digital Library of Community Innovations and South-South Community Innovation Exchange Platform.

Knowledge and experience gained through SGP projects should be collected and consolidated in handbooks, factsheets, case studies, films and video materials. This information should then be widely disseminated among practitioners to determine the best practices and strategies and to compare and share experience. Experience should also be widely shared at seminars, meetings, public presentations, knowledge fairs and through different electronic networks and media.

Training programmers, workshops and visits to demonstration sites conducted within the SGP projects are of special importance in the knowledge management aspect.

SGP Belarus will encourage continuous knowledge sharing among the present and past grantees to share best practices and lessons learned; document best practices; create a "directory of expertise" among SGP grantees to call upon each other for advice; develop websites and e-groups for regional groupings. SGP Belarus will ask applicants to include a component for demonstration and knowledge dissemination in proposed projects.

SGP sees the great value in investing in children and youth, who have a unique capacity to shape a sustainable future. Young people can play an active role in protecting and improving the environment. Active participation in SGP activities can change their lifestyle to affect positively the environment. Engaging youth in environmental protection not only creates direct impact on changing youth behaviors and attitudes, but also possibly influence their parents, relatives and families. SGP privileges the participation of children and young people as the bearers of future commitments and efforts for the global environment and sustainable development goals. SGP projects with environmental education and raising awareness components usually involve schoolchildren and young people. Children and youth actively participate in campaigns to protect species and local habitats, tree planting, creating home and community gardens as well as take an active part in the implementation of community-based urban solutions including chemical and waste management, energy, transport, watershed protection, ecosystem services and biodiversity. These measures help SGP to insure the implementation and fulfilment of the obligations assumed by Belarus under ratified international documents including UN SDGs.

**Objective:** Expert shall play a key role in the collaboration with the SGP NSC and NC in the identifying new measures for SGP Belarus to be taken to promote efficient knowledge management and youth engagement/empowerment on SGP projects results dissemination, upscaling and replication (on environmental issues according to the 5 conventions of the SGP - Biodiversity, Climate Change Mitigation and Adaptation, Land Degradation and Sustainable Forest Management, International Waters and Chemicals) on the territory of the South-East of Mogilev region (SGP Land scape GEF OP7) as well as country wide. Expert will review the efficiency of the knowledge management and youth engagement/empowerment the territory of the South-East of Mogilev region (SGP Land scape GEF OP7) and in the country during GEF OP6 and OP7. Expert will also review relevant GEF, CPMT, UNDP and SGP Belarus documents including SGP Belarus CPS (GEF OP7) on the requirements for knowledge management and youth engagement/empowerment during GEF OP7 in Belarus. Based on the review expert will identified necessary additional measures to be taken by SGP Belarus and will prepare specific SGP Belarus Action Plan to

effectively integrate knowledge management and youth engagement/empowerment concerns into the implementation of future SGP OP7 projects activities to ensure participation of youth in the implementation of various projects components and activities.

**Duties:**

1. Review relevant the requirements on knowledge management and youth engagement/empowerment during GEF OP7 in Belarus in the documents of GEF, CPMT, UNOPS, UNDP and SGP Belarus including SGP Belarus CPS (GEF OP7);
2. Based on the review, prepare at least two-three youth engagement/empowerment case studies of best examples of youth participation in the implementation of various SGP Belarus projects components and activities.
3. Based on the review and case studies, prepare specific SGP Belarus Action Plan to effectively integrate knowledge management and youth engagement/empowerment into the implementation of future SGP OP7 projects activities to ensure participation of youth in the implementation of various projects components and activities dedicated to environmental issues according to the 5 conventions of the SGP - Biodiversity, Climate Change Mitigation and Adaptation, Land Degradation and Sustainable Forest Management, International Waters and Chemicals.
4. Facilitate four consultations on knowledge management and youth engagement/empowerment (online or offline) dedicated to environmental issues according to the 5 conventions of the SGP ( Biodiversity, Climate Change Mitigation and Adaptation, Land Degradation and Sustainable Forest Management, International Waters and Chemicals) for all OP6 – OP7 landscape districts ensuring broad participation of youth.

**Deliverables:**

1. Review of relevant GEF, CPMT, UNOPS, UNDP and SGP Belarus documents including SGP Belarus CPS (GEF OP7) on the requirements for knowledge management and youth engagement/empowerment during GEF OP7 in Belarus. Additional measures identified. English and Russian versions (4-5 pages);
2. At least two-three youth engagement/empowerment case studies of best examples of youth participation in the implementation of various SGP Belarus projects components and activities are prepared (4-6 pages) ;
3. Based on the review, prepare specific SGP Belarus Action Plan to effectively integrate knowledge management and youth engagement/empowerment into the implementation of future SGP OP7 projects activities to ensure participation of youth in the implementation of various projects components and activities (3-4 pages);
4. At least four consultations are facilitated on knowledge management and youth engagement/empowerment (online or offline) for all OP6 – OP7 landscape districts and countrywide ensuring broad participation of youth.

**Direct Supervisor:**

**Consultant:**