



REQUEST FOR QUOTATION (RFQ)

RFQ Reference: 221,578-2021-UNDP-UKR-RFQ-RPP	Date: 04 August 2021
---	----------------------

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the supply of:

Lot 1: Computer equipment for two ASCs (Administrative Service Centers) located near the EECs (without VAT)

and

Lot 2: Computer equipment for one ASC (Administrative Service Center) located near the EEC (with VAT),

as detailed in Annex 1 to this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3: Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: _____

Name: **Ms. Agnes Kochan**

Title: **UNDP Operations Manager**

Date: 04-Aug-2021

ML

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
Deadline for the Submission of Quotation	<p>11:59 AM (midday, Kyiv time), August 19, 2021</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: tenders.ua@undp.org</p> <ul style="list-style-type: none"> ▪ File Format: .ZIP, .PDF ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 20 MB ▪ Mandatory subject of email: 221, 578-2021-UNDP-UKR-RFQ-RPP ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.” ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The bidder should receive an email acknowledging email receipt.
Cost of preparation of quotation	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
Supplier Code of Conduct, Fraud, Corruption,	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</p>
Gifts and Hospitality	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>
Conflict of Interest	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p>

	<p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
General Conditions of Contract	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions for Contract.</p> <p><input type="checkbox"/> General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</p> <p><input type="checkbox"/> General Terms and Conditions for Works</p> <p>Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy</p>
Special Conditions of Contract	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.</p>
Eligibility	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
Currency of Quotation	<p>Quotations shall be quoted in:</p> <p><input checked="" type="checkbox"/> United States Dollars (USD) – strongly advised to use as a risk mitigation measure against the impact of the local currency devaluation. Payment for goods/services shall be made in local currency in accordance with UNORE exchange rate (http://treasury.un.org) on the date of payment, through bank transfer to the Contractor's account during 30 (thirty) days from the date of receipt of the original invoice, registered VAT certificate and Act of acceptance of services/goods rendered/delivered signed by both parties.</p> <p><input checked="" type="checkbox"/> Local Currency: UAH</p>
Joint Venture, Consortium or Association	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
Only one Bid	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p> <p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another</p>

	<p>Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
Duties and taxes	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> be exclusive of VAT and other applicable indirect taxes (for LOT 1)</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes (for LOT 2)</p>
Language of quotation	English or Ukrainian or Russian
Documents to be submitted	<p>Bidders shall include the following documents in their quotation:</p> <p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1.</p> <p><input checked="" type="checkbox"/> Copy of the latest Business (Company or Private Entrepreneur) Registration Certificate valid as at the date of submission.</p> <p><input checked="" type="checkbox"/> Extract from the Register of VAT or unified tax payers (not mandatory on submission stage but will be required if Offeror is selected for contract award).</p> <p><input checked="" type="checkbox"/> Company Profile, indicating at least 3 (three) years of experience in the supply of similar equipment.</p> <p><input checked="" type="checkbox"/> At least 2 (two) recommendation/reference letters from previous customers / clients on similar projects.</p> <p><input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) – will be an advantage.</p>
Quotation validity period	Quotations shall remain valid for 60 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<p><input type="checkbox"/> Not permitted</p> <p><input checked="" type="checkbox"/> Permitted: The offers may be submitted to different Lots.</p>
Alternative Quotes	<p><input checked="" type="checkbox"/> Not permitted</p> <p><input type="checkbox"/> Permitted</p> <p>If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"</p>
Payment Terms	<p><input checked="" type="checkbox"/> 100% of the total contract amount will be paid by UNDP within 30 (thirty) calendar days from the date of the equipment acceptance by the by UNDP at the addresses according to Attachment A and submission of originals of invoice, act of acceptance and tax invoice (if applicable).</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p>
Conditions for Release of Payment	<p><input type="checkbox"/> Passing Inspection [specify method, if possible]</p> <p><input type="checkbox"/> Complete Installation</p> <p><input type="checkbox"/> Passing all Testing [specify standard, if possible]</p> <p><input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible]</p> <p><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</p> <p><input type="checkbox"/> Others [pls. specify]</p>
Contact Person for correspondence, notifications and clarifications	<p>E-mail address: procurement.rpp.ua@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new</p>

	deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 (three) days before the submission deadline. Responses to requests for clarification will be communicated via email procurement.rpp.ua@undp.org by Procurement Unit, UNDP Ukraine .
Evaluation method	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer. <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<p>Administrative Requirements:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Offers must be submitted by the due date. <input checked="" type="checkbox"/> Offers must meet required Offer Validity. <input checked="" type="checkbox"/> Offers must be signed by the proper authority. <input checked="" type="checkbox"/> Offers include requested company/organization documentation as mentioned above in "Documents to be submitted section". <input checked="" type="checkbox"/> Officially registered company (for Ukrainian companies – company must be registered in the territory controlled by the Government of Ukraine). <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions. <p>Technical requirements:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> At least three (3) years of experience in the supply of similar products. <input checked="" type="checkbox"/> Technical responsiveness to the requirements stipulated in the Specifications including, but not limited to, the following: <ul style="list-style-type: none"> – Delivery will be made in accordance with the UNDP agreed equipment specification. – All necessary technical documentation (passports, assembly diagrams, etc.) will be provided by the supplier on the day of delivery. – Date and time of the delivery will be agreed with the customer. – All the equipment must have official warranty service in Ukraine. – Warranty period for all equipment is at least 12 months. <input checked="" type="checkbox"/> Delivery of the equipment must be completed within 100 calendar days as it is specified in Attachment A to the Specifications per relevant Lots. <input checked="" type="checkbox"/> Delivery, unloading and installation of the equipment and software will be provided by the Contractor.
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract Face Sheet (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Contract for Works <input type="checkbox"/> Other Type/s of Contract [pls. specify]
Expected date for contract award.	August 2021
Publication of Contract Award	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

ANNEX 1: SCHEDULE OF REQUIREMENTS

SPECIFICATION FOR LOT 1: Computer equipment for two ASCs (Administrative Service Centers) located near the EECs

Project Name: UN Recovery and Peacebuilding Program, Local Governance and Decentralization Reform Component

Customer: UN Recovery and Peacebuilding Program

Expected Delivery Date: September- December 2021 (according to the Attachment A)

Country / Place of work: Ukraine, Government-controlled area of Donetsk and Luhansk oblasts

1. BACKGROUND

The United Nations Development Programme (UNDP) has been actively working in eastern Ukraine for the past decade, prior to the conflict, focusing on community and civil society development, and environmental protection.

Since 2015, upon request from the Government of Ukraine, UNDP started its work on addressing conflict-related challenges by early engagement, establishing partnerships through the United Nations Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme, jointly implemented by four UN partnering agencies: UNDP, UN Women, FAO, and UNFPA in cooperation with the government of Ukraine.

The UN RPP was designed to respond to and mitigate the causes and effects of the conflict. The UN RPP is an integral component of the UNDP Country Programme. It is fully aligned with the United Nations Partnership Framework (UNPF), closely interlinked with the Democratic Governance and Reform Programme, operating national wide and in all of Ukraine's regions.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform

Component 3: Community Security and Social Cohesion.

The Programme is pooling funds employing a multi-sectoral programme-based approach and is implementing using an area-based methodology and unifying interventions framework for 12 projects funded by 13 international partners.

In October 2018, four UN agencies (UNDP, UN Women, FAO and the UNFPA) had countersigned a new joint project document, funded by the EU. The overall objective of the project is to restore effective governance and promote reconciliation in the crisis-affected communities of Donetsk and Luhansk oblasts of Ukraine, thereby enhancing the credibility and legitimacy of local governments in the government-controlled areas (GCAs) of the oblasts. It will contribute to peacebuilding and prevent further escalation of conflict in Ukraine through effective and accountable decentralization, gender-responsive recovery planning and equal access to services, as well as enhanced community security and social cohesion.

This endeavour will be achieved through the pursuit of the following specific objectives:

1. To enhance local capacity for gender-responsive decentralization and administrative reforms to improve governance, local development and the delivery of services.
2. To stimulate employment and economic growth by assisting in Micro-, Small- and Medium Enterprise (MSME) development through demand-driven business development services and professional skills training.
3. To enhance social cohesion and reconciliation through the promotion of civic initiatives.
4. To support sector reforms and structural adjustments in health, education and critical public infrastructure to mitigate the direct impacts of the conflict.

Currently, residents of Donetsk and Luhansk oblasts along the contact line, as well as residents from NGCA, have problems obtaining quality administrative services due to the lack of a network of Administrative Services Centres (TsNAPs).

Ukrainian government has made a decision to create new Entry-Exit Checkpoints (EECs) with special Modular Centres nearby, which are designed to create conditions for residents crossing the contact line in order to obtain the administrative services provided by Ukrainian service providers.

A Modular Centre is being set up next to the EECs, bringing together all types of services in one place. The main functional element of this modular centre will be TsNAP.

For the equipment of the TsNAPs, it is planned to purchase computers and other office equipment, install it in the Modular Centres and thus create conditions for providing quality administrative services to the population in two locations:

- Modular centre near Stanica Luhanska EECP
- Modular centre near Mariinka EECP

2. SCOPE OF WORK

- Purchase of computers and other office equipment for the establishing of two TsNAPs in the Modular Centres
- Delivery, unloading and installation at:
 - Ukraine, Luhanska oblast, Modular centre near Stanica Luhanska EECP
 - Ukraine, Donetsk oblast, Modular centre near Mariinka EECP

3. THE MAIN CHARACTERISTICS OF THE EQUIPMENT

#	Equipment (set)	Technical characteristics (Not less)	Number of pieces(pcs) in one module	Total number
1	The AIOPC HP 200 G4 21.5 "with Windows 10 Pro 64-bit OEM <i>or analogue</i> . Set with mouse and wireless keyboard in the colour of a Monoblock	Type – Monoblock Not less than Screen diagonal - 21.5 " Matrix type – IPS Resolution - 1920x1080 pixels Screen coverage - anti-glare Processor - not lower than Intel Core i3 Model - 10110U or similar Number of cores - from 2 Processor frequency – 2.1 GHz Random access memory (RAM) - 8 GB Memory type - DDR4 Type of storage - SSD SSD storage capacity - from 256 GB Optical drive - DVD-RW Card Reader - built-in Monoblock colour- white Wi-Fi Interfaces: 3 x USB 1 x HDMI 1 x LAN (RJ-45) 1 x combo audio jack for headphones / microphone	8	16
2	Power Strip with surgeprotection (6 sockets)	Number of sockets - 6 The maximum load current is 10 A Surge protection Maximum peak current, A: 4500 Maximum pulse voltage, B: 4500 Automatic fuse, A: 10 Maximum absorption energy (in the case of a voltage jump of 2 μ s), J: 125 Cable length - 4.5 m	8	16
3	Office 2019 BOX Version(the software must be installed on the PC item 1)	Microsoft Office Home and Business 2019 Box 64-bit. Interface language: Ukrainian. software package: Word, Excel, PowerPoint, OneNote, Outlook. License type: Permanent for 1 PC	8	16
4	An uninterruptible power supply (UPS) is compatiblewith item 1 Eaton 5E 650VA USB DIN <i>or analogue</i>	Battery on time: 2 ms Input voltage 230 V Input voltage range 170-280 V Input frequency, Hz 50-60 Output voltage 230 V Max. output power, VA 650 Effective output power 360 watts	8	16

		Sockets with a reserve of 3 pieces CEE 7 / IEC- 320-C13 Full charge time, min 360 to 90% Protection short circuit overload protection interference filtering data line protection Protection against high-voltage pulses		
5	Multifunction unit (MFU) Canon i-SENSYS MF443dw + 1 additional cartridge, <i>or analogue</i>	Printing type: LaserSheet size: A4 Print color: Monochrome Maximum print resolution: 1200x1200 dpi B&W printing speed: 38 sheets / min Black cartridge life: 3100 A4 sheets (ISO / IEC 24711) Automatic printing on both sides: Yes Interfaces: USB 2.0 Network interfaces: WiFi 802.11n Built-in LCD screen: Yes Paper density range: 60-163g / m2	4	8
6	Antivirus (must be installed on PC position 1)	ESET Endpoint Security software for 2 years (8 devices)	1	2
7	Dell EMC R240 serverwith Windows Server2016 R2 Standart <i>or analogue</i>	Form factor 1U // 2U Static Rails for 2-Post and 4-Post Racks Processor - Intel Xeon processor series Processor model E-2124 Clock frequency not less 3.3 GHz Number of cores not less 4 Cache capacity not less 8 MB Maximum power 71 W <ul style="list-style-type: none"> RAM: Memory type DDR4 / 2666MT / s ECC UDIMM Memory capacity 24 GB <ul style="list-style-type: none"> Disk system: 3.5 "(LFF) / up to 4 Cabled Hard Drives and Software RAID format Hard disk (included) 4pcs. for 2 TB / SATA III (SATA / 600) / NAS / 5400rpm / 256MB SATA hard drive interface <ul style="list-style-type: none"> Optical drive: yes Interfaces: 1GbE Base-T / x2 network controller Power supply: Power supply 250W / Single, Cabled PowerSupply <ul style="list-style-type: none"> Additionally: iDRAC9 / Basic managementFeatures of TPM /2.0 slots / PCIe Riser, 1x FH x8 PCIe Gen3 slot, 1x LP x4 PCIe Gen3 slot, R240 / R340	1	2
8	An uninterruptible powersupply (UPS) Eaton 5P 1150VA RM complete with rack mounting or analogue, compatible with position 9,11	Device type-linear-interactive Rack mount type Operating time at full load - 4 minutes Operating time at half load-11 minutes Input voltage range-150-294 V Input frequency, Hz-50-60 Output-sinusoid Output voltage-230 V Max. output power, VA 1150 Effective output power 770 W. Sockets with a reserve - 6 pieces of IEC 320 C13 Interfaces: <ul style="list-style-type: none"> USB RS232 relay contacts 1 slot for optional network / Modbus / 	1	2

		<p>relay card</p> <p>Rack mount kit 19 "</p> <p>LCD display, 7 languages</p> <p>Height (unit) 1 U</p>		
9	<p>Server Rack MIRSAN</p> <p>WTN19 "[20U 600x560,</p> <p>RAL</p> <p>9005 or analogue</p>	<p>Type - Wall cabinet</p> <p>Height 20 U</p> <p>Rack width 19 "</p> <p>Holding capacity (static) 80 kg</p> <p>Color RAL 9005</p> <p>Degree of protection IP 20</p> <p>Complete side panels - two removable side walls with one-point lock</p> <p>front door - glass with single point lock</p> <p>rear wall - steel, with mounting holes and perforation for cable entry.</p> <p>top plate - with perforation under the fan unit and adjustable cable entry with seal</p> <p>bottom plate - with cable entry, closed with PVC plug</p> <p>caps-legs - 4 pieces, PVC (installation on a floor is possible)</p> <p>Additional options:</p> <ul style="list-style-type: none"> • The shelf adjustable 1U for a case 19 "500-600, RAL 9005 - 2 pieces • Set for fastening (screw M6, nut, washer) - 20 pcs. • Vent. panel 2 fans, thermostat included. RAL 9005, • Console shelf 19 "1U 250, RAL 9005, • Cable org. horizontal 19 "1U 5 rings, RAL 9005 	1	2
10	<p>Router mikrotik</p> <p>routerboard rb750gr3</p> <p>hexr <i>analogue</i></p>	<p>The nominal processor frequency is 880 MHz</p> <p>Processor cores - 2</p> <p>RAM - 256 MB</p> <p>Ethernet ports 0/100/1000 5RoE input</p> <p>Supply voltage range From 8 to 30 VUSB, type A 2.0</p> <p>Hardware encryption is Processor MT7621A or similar Maximum power consumption 5 W.</p>	1	2
11	<p>Ubiquiti UniFi UAP-AC-LITE Wi-Fi access point</p> <p><i>oranalogue</i></p>	<p>Network interfaces- Ethernet port 10/100/1000</p> <p>Antennas - Two dual-band, 3 dBi each</p> <p>Wi-Fi - 802.11 a / b / g / n / ac standards</p> <p>Power supply Passive RoE 24 V Maximum radiation power:</p> <ul style="list-style-type: none"> • 2.4 GHz • 5 GHz • 20 dBm • 20 dBm <p>BSSID Up to four per radio station</p> <p>Wireless security WEP, WPA-PSK, WPA-enterprises (WPA / WPA2, TKIP / AES)</p> <p>Compliance with the requirements for wireless communication FCC, IC, CE</p> <p>Operating temperature range - from -10° C to 70° C</p> <p>Humidity during operation- from 5% to 95% without condensation</p> <p>Simultaneous customers - from 100</p> <p>Data rate standards:</p> <p>802.11a 6, 9, 12, 18, 24, 36, 48, 54 Mbps</p> <p>802.11n From 6.5 Mbps to 300 Mbps (MCS0 - MCS15, HT 20/40)</p>	1	2

		802.11ac From 6.5 Mbps to 867 Mbps (MCS0 -MCS9 NSS1 / 2, VHT 20/40/80) 802.11b 1, 2, 5.5, 11 Mbps 802.11g 6, 9, 12, 18, 24, 36, 48, 54 Mbps		
--	--	--	--	--

4. Additional requirements

- **Warranty condition:**
 - a. All necessary technical documentation (passports, certificates, etc.) must be provided by the supplier on the day of delivery.
 - b. Warranty period for all equipment should be at least 12 months.
- **Delivery conditions:**
 - a. Delivery must be made within 100 calendar days from the date of signing the contract. In two stages, in accordance with the schedule in Attachment A.
 - b. Date and time of delivery must be agreed with the customer.
 - c. Delivery must be made in accordance with the UNDP agreed equipment specification.
 - d. Delivery, unloading and installation of equipment and software are required.
 - e. Delivery must be carried out to the addresses specified in Attachment A, to the GCA in Donetsk and Luhansk oblasts.
 - f. Delivery will be supervised by a UNDP representative.

5. Qualification requirements for a successful supplier

- Company with valid registration (for Ukrainian companies, registration must be obtained in the territory controlled by the Government of Ukraine).
- Experience in the supply of similar equipment for at least 3 years.

6. Evaluation method

The Contract will be awarded to the technically compliant offer with the lowest price

7. Price offer and payment schedule

- The contract price must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the preparation and transportation of the equipment in their price offer.
- Payments should be arranged as follows: 100% of the total contract amount will be paid by UNDP within 30 (thirty) calendar days from the date of the equipment acceptance by the by UNDP at the addresses according to **Attachment A** and submission of originals of invoice, act of acceptance and tax invoice (if applicable).

Taking into account that purchase of services will be carried out within the project of international technical assistance, price offers/invoices for payment must be presented without VAT.

Bidders must submit their price offers in the following format:

No	Product name and technical characteristics	Number of units (units)	Unit price without VAT, currency	Total price without VAT, currency
1	The AIOPC Monoblock <i>Indicate model and characteristics</i>	16		
2	Power Strip with surge protection <i>Indicate model and characteristics</i>	16		
3	Office 2019	16		
4	Uninterruptible power supply (UPS) <i>Indicate model and characteristics</i>	16		

5	Multifunction unit (MFU) <i>Indicate model and characteristics</i>	8		
6	Antivirus	2		
7	Server <i>Indicate model and characteristics</i>	2		
8	Uninterruptible power supply (UPS) with rack mounting <i>Indicate model and characteristics</i>	2		
9	Server Rack <i>Indicate model and characteristics</i>	2		
10	Router <i>Indicate model and characteristics</i>	2		
11	Wi-Fi access point <i>Indicate model and characteristics</i>	2		
Delivery and unloading				
Installation				
TOTAL, without VAT, currency				

Attachment A to the Specification for Lot 1 – Delivery Address and Quantity

No	Equipment delivery addresses:	Delivery date:
1.	Ukraine, Luhanska oblast, Modular centre near Stanica Luhanska EECF	September- December 2021 (TBC)
2	Ukraine, Donetska oblast, Modular centre near Mariinka EECF	September- December 2021 (TBC)

The date and time of delivery of the equipment must be agreed with the customer.

Attachment B to the Specification for Lot 1 – Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods within 100 (one hundred) calendar days after the Contract signature.
Delivery Terms (INCOTERMS 2020)	DDP
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	As per Attachment A to the Specification for Lot 1 - Delivery Address and Quantity
Distribution of shipping documents (if using freight forwarder)	n/a
Packing Requirements	Packaging must comply with the rules for the safe transport of goods offered.
Training on Operations and Maintenance	n/a
Warranty Period	Not less than 12 (twelve) months of official warranty service in Ukraine.
After-sales service and local service support requirements	Availability of official service in Ukraine.
Preferred Mode of Transport	Land

SPECIFICATION FOR LOT 2:
Computer equipment for one ASC (Administrative Service Center) located near the EECP

Project Name: UN Recovery and Peacebuilding Program, Local Governance and Decentralization Reform Component

Customer: UN Recovery and Peacebuilding Program

Expected Delivery Date: September- December 2021 (according to the Attachment A)

Country / Place of work: Ukraine, Government-controlled area of Donetsk and Luhansk oblasts

1. BACKGROUND

The United Nations Development Programme (UNDP) has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection.

Since 2015, at the request of the Government of Ukraine, UNDP has been working to address specific conflict-related development challenges built on earlier engagement and established partnerships through the Recovery and Peacebuilding Programme (UN RPP).

The UN RPP is a multi-donor funded framework programme jointly implemented by several partnering UN agencies (United Nations Entity for Gender Equality and Empowerment of Women (UN Women), Food and Agriculture Organization of the United Nations (FAO), and United Nations Population Fund (UNFPA)).

The UN RPP was designed to respond to, and mitigate, the causes and effects of the conflict. It is an integral part of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework. It is closely interlinked with the Democratic Governance and Reform Programme, operating nationally and in all of Ukrainian regions.

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component 1: Economic Recovery and Restoration of Critical Infrastructure

Component 2: Local Governance and Decentralization Reform in Ukraine

Component 3: Community Security and Social Cohesion

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sector programme-based approach and is implemented using an area-based methodology. It is a unifying interventions framework funded by 13 international partners.

In April 2019, UNDP launched a new project called "Mobile Service Provision for the Conflict-Affected Population of Eastern Ukraine" funded by the Government of Canada. The project will be implemented within the UN RPP. The overall goal of the project is to ease the burden of conflict-affected citizens of Ukraine, mainly women, who have to travel long distances to be provided with an access to administrative and legal services. The project will be further built on the work already done by UNDP in developing a network of modern centers for the provision of administrative services, Centers for Administrative Services (hereinafter – TsNAP) in Donetsk and Luhansk oblasts:

- Developing effective gender-sensitive means of getting to TsNAPs (through mobile service units) with a focus on providing access to services for the most disadvantaged groups, such as elderly people, women with children, female-headed households, men and women with disabilities;
- Ensuring the localization of these units in real time for the target population;
- Creating an intuitive information platform (for all relevant administrative and legal aid provision services) that can be easily accessed by target groups.

The project is focused on reducing the unprecedented pressure and barriers faced by citizens of this region, mainly women, in addressing their issues through difficult access to administrative services, legal aid, and information services. These challenges also deny access to basic services, as well as interfere with the rights of the population, in particular, those of the women.

Currently, residents of Donetsk and Luhansk oblasts along the contact line, as well as residents from NGCA, have problems obtaining quality administrative services due to the lack of a network of Administrative Services Centres (TsNAPs).

Ukrainian government has made a decision to create new Entry-Exit Checkpoints (EECPs) with special Modular Centres nearby, which are designed to create conditions for residents crossing the contact line in order to obtain the administrative services provided by Ukrainian service providers.

A Modular Centre is being set up next to the EECs, bringing together all types of services in one place. The main functional element of this modular centre will be TsNAP.

For the equipment of the TsNAP, it is planned to purchase computers and other office equipment, install it in the Modular centre near Zolote EEC and thus create conditions for providing quality administrative services to the population.

2. SCOPE OF WORK

- Purchase of computers and other office equipment for the establishing of TsNAP in the ModularCentres
- Delivery, unloading and installation at:
Ukraine, Donetsk oblast, Modular centre near Zolote EEC

3. THE MAIN CHARACTERISTICS OF THE EQUIPMENT

#	Equipment (set)	Technical characteristics (Not less)	Number of pieces (pcs) in one module	Total number
1	The AIOPC HP 200 G4 21.5 "with Windows 10 Pro 64-bit OEM or analogue Set with mouse and wireless keyboard in the colour of a Monoblock	Type – Monoblock Not less than Screen diagonal - 21.5 " Matrix type – IPS Resolution - 1920x1080 pixels Screen coverage - anti-glare Processor - not lower than Intel Core i3 Model - 10110U or similar Number of cores - from 2 Processor frequency – 2.1 GHz Random access memory (RAM) - 8 GB Memory type - DDR4 Type of storage - SSD SSD storage capacity - from 256 GB Optical drive - DVD-RW Card Reader - built-in Monoblock colour- white Wi-Fi Interfaces: 3 x USB 1 x HDMI 1 x LAN (RJ-45) 1 x combo audio jack for headphones / microphone	8	8
2	Power Strip with surge protection (6 sockets)	Number of sockets - 6 The maximum load current is 10 A Surge protection Maximum peak current, A: 4500 Maximum pulse voltage, B: 4500 Automatic fuse, A: 10 Maximum absorption energy (in the case of a voltage jump of 2 µs), J: 125 Cable length - 4.5 m	8	8
3	Office 2019 BOX Version (the software must be installed on the PC item 1)	Microsoft Office Home and Business 2019 Box 64-bit. Interface language: Ukrainian. software package: Word, Excel, PowerPoint, OneNote, Outlook. License type: Permanent for 1 PC	8	8
4	An uninterruptible power supply (UPS) is compatible with item 1 Eaton 5E 650VA USB DIN	Battery on time: 2 ms Input voltage 230 V Input voltage range 170-280 V Input frequency, Hz 50-60	8	8

	or analogue	Output voltage 230 V Max. output power, VA 650 Effective output power 360 watts Sockets with a reserve of 3 pieces CEE 7 / IEC-320-C13 Full charge time, min 360 to 90% Protection short circuit overload protection interference filtering data line protection Protection against high-voltage pulses		
5	Multifunction unit (MFU) Canon i-SENSYS MF443dw + 1 additional cartridge, or analogue	Printing type: LaserSheet size: A4 Print color: Monochrome Maximum print resolution: 1200x1200 dpi B&W printing speed: 38 sheets / min Black cartridge life: 3100 A4 sheets (ISO / IEC 24711) Automatic printing on both sides: Yes Interfaces: USB 2.0 Network interfaces: WiFi 802.11n Built-in LCD screen: Yes Paper density range: 60-163g / m2	4	4
6	Antivirus (must be installed on PC position 1)	ESET Endpoint Security software for 2 years (8 devices)	1	1
7	Dell EMC R240 server with Windows Server 2016 R2 Standard or analogue	Form factor 1U // 2U Static Rails for 2-Post and 4-Post Racks Processor - Intel Xeon processor series Processor model E-2124 Clock frequency not less 3.3 GHz Number of cores not less 4 Cache capacity not less 8 MB Maximum power 71 W <ul style="list-style-type: none"> RAM: Memory type DDR4 / 2666 MT/s ECC UDIMM Memory capacity 24 GB <ul style="list-style-type: none"> Disk system: 3.5" (LFF) / up to 4 Cabled Hard Drives and Software RAID format Hard disk (included) 4 pcs. for 2 TB / SATA III (SATA / 600) / NAS / 5400 rpm / 256 MB SATA hard drive interface <ul style="list-style-type: none"> Optical drive: yes Interfaces: 1GbE Base-T / x2 network controller Power supply: Power supply 250W / Single, Cabled Power Supply <ul style="list-style-type: none"> Additionally: iDRAC9 / Basic management Features of TPM / 2.0 slots / PCIe Riser, 1x FH x8 PCIe Gen3 slot, 1x LP x4 PCIe Gen3 slot, R240 / R340	1	1
8	An uninterruptible power supply (UPS) Eaton 5P 1150VA RM complete with rack mounting or analogue, compatible with	Device type-linear-interactive Rack mount type Operating time at full load - 4 minutes Operating time at half load-11 minutes Input voltage range-150-294 V Input frequency, Hz-50-60 Output-sinusoid		

	position 9,11	<p>Output voltage-230 V Max. output power, VA 1150 Effective output power 770 W. Sockets with a reserve - 6 pieces of IEC 320 C13 Interfaces:</p> <ul style="list-style-type: none"> • USB • RS232 • relay contacts • 1 slot for optional network / Modbus /relay card <p>Rack mount kit 19 " LCD display, 7 languages Height (unit) 1 U</p>	1	1
9	Server rack MIRSAN WTN19 "[20U 600x560, RAL 9005 or analogue	<p>Type - Wall cabinet Height 20 U Rack width 19 " Holding capacity (static) 80 kg Color RAL 9005 Degree of protection IP 20 Complete side panels - two removable side walls with one-point lock front door - glass with single point lock rear wall - steel, with mounting holes and perforation for cable entry. top plate - with perforation under the fan unit and adjustable cable entry with seal bottom plate - with cable entry, closed with PVC plug caps-legs - 4 pieces, PVC (installation on a floor is possible)</p> <p>Additional options:</p> <ul style="list-style-type: none"> • The shelf adjustable 1U for a case 19 "500-600, RAL 9005 - 2 pieces • Set for fastening (screw M6, nut, washer) - 20 pcs. • Vent. panel 2 fans, thermostat included. RAL 9005, • Console shelf 19 "1U 250, RAL 9005, • Cable org. horizontal 19 "1U 5 rings, RAL 9005 	1	1
10	Router mikrotik routerboard rb750gr3 hexor analogue	<p>The nominal processor frequency is 880 MHz Processor cores - 2 RAM - 256 MB Ethernet ports 0/100/1000 5RoE input Supply voltage range From 8 to 30 V USB, type A 2.0 Hardware encryption is Processor MT7621A or similar Maximum power consumption 5 W.</p>	1	1

11	Ubiquiti UniFi UAP-AC-LITE Wi-Fi access point or analogue	<p>Network interfaces- Ethernet port 10/100/1000Antennas</p> <p>- Two dual-band, 3 dBi each</p> <p>Wi-Fi - 802.11 a / b / g / n / ac standardsPower supply</p> <p>Passive PoE 24 V Maximum radiation power:</p> <ul style="list-style-type: none"> • 2.4 GHz • 5 GHz • 20 dBm • 20 dBm <p>BSSID Up to four per radio station</p> <p>Wireless security WEP, WPA-PSK, WPA-enterprises (WPA / WPA2, TKIP / AES)</p> <p>Compliance with the requirements for wireless communication FCC, IC, CE</p> <p>Operating temperature range - from -10° C to 70° C</p> <p>Humidity during operation- from 5% to 95%without condensation</p> <p>Simultaneous customers - from 100Data rate standards:</p> <p>802.11a 6, 9, 12, 18, 24, 36, 48, 54 Mbps</p> <p>802.11n From 6.5 Mbps to 300 Mbps (MCS0 -MCS15, HT 20/40)</p> <p>802.11ac From 6.5 Mbps to 867 Mbps (MCS0 -MCS9 NSS1 / 2, VHT 20/40/80)</p> <p>802.11b 1, 2, 5.5, 11 Mbps</p> <p>802.11g 6, 9, 12, 18, 24, 36, 48, 54 Mbps</p>	1	1
----	---	--	---	---

4. Additional requirements

- **Warranty condition:**
 - a. All necessary technical documentation (passports, certificates, etc.) must be provided by the supplier on the day of delivery.
 - b. Warranty period for all equipment should be at least 12 months.
- **Delivery conditions:**
 - a. Delivery must be made within 100 calendar days from the date of signing the contract.
 - b. Date and time of delivery must be agreed with the customer.
 - c. Delivery must be made in accordance with the UNDP agreed equipment specification.
 - d. Delivery, unloading and installation of equipment and software are required.
 - e. Delivery must be carried out to the addresses specified in Attachment A, to the GCA in Donetsk and Luhansk oblasts.
 - f. Delivery will be supervised by a UNDP representative.

5. Qualification requirements for a successful supplier

- Company with valid registration (for Ukrainian companies, registration must be obtained in the territory controlled by the Government of Ukraine).
- Experience in the supply of similar equipment for at least 3 years.

6. Evaluation method

The Contract will be awarded to the technically compliant offer with the lowest price

7. Price offer and payment schedule

- The contract price must remain fixed for the duration of the contract.
- Applicants must include all costs associated with the preparation and transportation of the equipment in their price offer.
- Payments should be arranged as follows: 100% of the total contract amount will be paid by UNDP within 30

(thirty) calendar days from the date of the equipment acceptance by the by UNDP at the addresses according to **Attachment A** and submission of originals of invoice, act of acceptance and tax invoice (if applicable).

Bidders must submit their price offers in the following format:

No	Product name and technical characteristics	Number of units (units)	Unit price without VAT, currency	Total price without VAT, currency
1	The AIOPC Monoblock <i>Indicate model and characteristics</i>	8		
2	Power Strip with surge protection <i>Indicate model and characteristics</i>	8		
3	Office 2019	8		
4	Uninterruptible power supply (UPS) <i>Indicate model and characteristics</i>	8		
5	Multifunction unit (MFU) <i>Indicate model and characteristics</i>	4		
6	Antivirus	1		
7	Server <i>Indicate model and characteristics</i>	1		
8	Uninterruptible power supply (UPS) with rack mounting <i>Indicate model and characteristics</i>	1		
9	Server Rack <i>Indicate model and characteristics</i>	1		
10	Router <i>Indicate model and characteristics</i>	1		
11	Wi-Fi access point <i>Indicate model and characteristics</i>	1		
Delivery and unloading				
Installation				
TOTAL, without VAT, currency				
VAT				
In general, including VAT, currency				

Attachment A to the Specification for Lot 2 – Delivery Address and Quantity

№	Equipment delivery addresses:	Delivery date:
1	Ukraine, Donetsk oblast, Modular center near Zolote EECF	September- December 2021 (TBC)

The date and time of delivery of the equipment must be agreed with the customer.

Attachment B to the Specification for Lot 2 – Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods within 100 (one hundred) calendar days after the Contract signature.
Delivery Terms (INCOTERMS 2020)	DDP
Customs clearance (must be linked to INCOTERM)	<input type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation (where applicable) <input checked="" type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	As per Attachment A to the Specification for Lot 2 - Delivery Address and Quantity
Distribution of shipping documents (if using freight forwarder)	n/a
Packing Requirements	Packaging must comply with the rules for the safe transport of goods offered.
Training on Operations and Maintenance	n/a
Warranty Period	Not less than 12 (twelve) months of official warranty service in Ukraine.
After-sales service and local service support requirements	Availability of official service in Ukraine.
Preferred Mode of Transport	Land

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	221,578-2021-UNDP-UKR-RFQ-RPP	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
VAT payer status	Click or tap here to enter text.
Contract person name	Click or tap here to enter text.
Contact person email	Click or tap here to enter text.
Contact person phone	Click or tap here to enter text.
Company's core activities	Click or tap here to enter text.
Profile – describing the nature of business, field of expertise.	Click or tap here to enter text.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes,	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>provide a Copy)</i>	
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	<p>Bank Name: Click or tap here to enter text.</p> <p>Bank Address: Click or tap here to enter text.</p> <p>IBAN: Click or tap here to enter text.</p> <p>SWIFT/BIC: Click or tap here to enter text.</p> <p>Account Currency: Click or tap here to enter text.</p> <p>Bank Account Number: Click or tap here to enter text.</p>
References	Please provide contact details of at least 2 (two) previous clients for reference and attach the signed reference letters.

Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	221,578-2021-UNDP-UKR-RFQ-RPP	Date: Click or tap to enter a date.

Table 1.1 – Conformity to the Specification for Lot 1

#	Name of equipment <i>The characteristics should not be lower than are listed in the assignment</i>	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics
1.	The AIOPC HP 200 G4 21.5 "with Windows 10 Pro 64-bit OEM or analogue Set with mouse and wireless keyboard in the colour of a Monoblock Type – Monoblock Not less than Screen diagonal - 21.5 " Matrix type – IPS Resolution - 1920x1080 pixels Screen coverage - anti-glare Processor - not lower than Intel Core i3 Model - 10110U or similar Number of cores - from 2 Processor frequency –2.1 GHz Random access memory (RAM) - 8 GB Memory type - DDR4 Type of storage - SSD SSD storage capacity - from 256 GB Optical drive - DVD-RW Card Reader - built-in Monoblock colour- white Wi-Fi Interfaces: 3 x USB 1 x HDMI 1 x LAN (RJ-45) 1 x combo audio jack for headphones / microphone		
2.	Power Strip with surge protection (6 sockets) Number of sockets - 6 The maximum load current is 10 A Surge protection Maximum peak current, A: 4500 Maximum pulse voltage, B: 4500 Automatic fuse, A: 10 Maximum absorption energy (in the case of a voltage jump of 2 µs), J: 125 Cable length - 4.5 m		
3.	Office 2019 BOX Version(the software must be installed on the PC item 1) Microsoft Office Home and Business 2019 Box 64-bit.		

	Interface language: Ukrainian. software package: Word, Excel, PowerPoint, OneNote, Outlook. License type: Permanent for 1 PC		
4.	An uninterruptible power supply (UPS) compatible with item 1 Eaton 5E 650VA USB DIN or analogue Battery on time: 2 ms Input voltage 230 V Input voltage range 170-280 V Input frequency, Hz 50-60 Output voltage 230 V Max. output power, VA 650 Effective output power 360 watts Sockets with a reserve of 3 pieces CEE 7 / IEC- 320-C13 Full charge time, min 360 to 90% Protection short circuit overload protection interference filtering data line protection Protection against high-voltage pulses		
5.	Multifunction unit (MFU) Canon i-SENSYS MF443dw + 1 additional cartridge, or analogue Printing type: Laser Sheet size: A4 Print color: Monochrome Maximum print resolution: 1200x1200 dpi B&W printing speed: 38 sheets / min Black cartridge life: 3100 A4 sheets (ISO / IEC 24711) Automatic printing on both sides: Yes Interfaces: USB 2.0 Network interfaces: WiFi 802.11n Built-in LCD screen: Yes Paper density range: 60-163g / m2		
6.	Antivirus (must be installed on PC position 1) ESET Endpoint Security software for 2 years (8 devices)		
7.	Dell EMC R240 server with Windows Server 2016 R2 Standart or analogue Form factor 1U // 2U Static Rails for 2-Post and 4-Post Racks Processor - Intel Xeon processor series Processor model E-2124 Clock frequency not less 3.3 GHz Number of cores not less 4 Cache capacity not less 8 MB Maximum power 71 W <ul style="list-style-type: none"> RAM: Memory type DDR4 / 2666MT / s ECC UDIMM Memory capacity 24 GB Disk system: "(LFF) / up to 4 Cabled Hard Drives and Software RAID format Hard disk (included) 4pcs. for 2 TB / SATA III (SATA / 600) / NAS / 5400rpm / 256MB SATA hard drive interface Optical drive: yesInterfaces: 		

	<p>1GbE Base-T / x2 network controllerPower supply: Power supply 250W / Single, Cabled PowerSupply</p> <ul style="list-style-type: none"> • Additionally: <p>IDRAC9 / Basic managementFeatures of TPM /2.0 slots / PCIe Riser, 1x FH x8 PCIe Gen3 slot,1x LP x4 PCIe Gen3 slot, R240 / R340</p>		
8.	<p>An uninterruptible power supply (UPS) Eaton 5P 1150VA RM complete with rack mounting or analogue, compatible with position 9,11</p> <p>Device type-linear-interactive Rack mount type Operating time at full load - 4 minutes Operating time at half load-11 minutes Input voltage range-150-294 V Input frequency, Hz-50-60 Output-sinusoid Output voltage-230 V Max. output power, VA 1150 Effective output power 770 W. Sockets with a reserve - 6 pieces of IEC 320 C13 Interfaces:</p> <ul style="list-style-type: none"> • USB • RS232 • relay contacts • 1 slot for optional network / Modbus /relay card <p>Rack mount kit 19 " LCD display, 7 languagesHeight (unit) 1 U</p>		
9.	<p>Server Rack MIRSAN WTN 19 "[20U 600x560, RAL 9005 or analogue</p> <p>Type - Wall cabinet Height 20 U Rack width 19 " Holding capacity (static) 80 kg Color RAL 9005 Degree of protection IP 20 Complete side panels - two removable side walls with one-point lock front door - glass with single point lock rear wall - steel, with mounting holes and perforation for cable entry. top plate - with perforation under the fan unit and adjustable cable entry with seal bottom plate - with cable entry, closed with PVC plug caps-legs - 4 pieces, PVC (installation on a floor is possible)</p> <p>Additional options:</p> <ul style="list-style-type: none"> • The shelf adjustable 1U for a case 19 "500-600, RAL 9005 - 2 pieces • Set for fastening (screw M6, nut, washer) - 20pcs. • Vent. panel 2 fans, thermostat included. RAL9005, • Console shelf 19 "1U 250, RAL 9005, <p>Cable org. horizontal 19 "1U 5 rings, RAL 9005</p>		

10.	Router mikrotik routerboard rb750gr3 hex r analogue The nominal processor frequency is 880 MHz Processor cores - 2 RAM - 256 MB Ethernet ports 0/100/1000 5 RoE input Supply voltage range From 8 to 30 V USB, type A 2.0 Hardware encryption is Processor MT7621A or similar Maximum power consumption 5 W.		
11.	Ubiquiti UniFi UAP-AC-LITE Wi-Fi access point or analogue Network interfaces- Ethernet port 10/100/1000 Antennas - Two dual-band, 3 dBi each Wi-Fi - 802.11 a / b / g / n / ac standards Power supply Passive RoE 24 V Maximum radiation power: <ul style="list-style-type: none"> • 2.4 GHz • 5 GHz • 20 dBm • 20 dBm BSSID Up to four per radio station Wireless security WEP, WPA-PSK, WPA- enterprises (WPA / WPA2, TKIP / AES) Compliance with the requirements for wireless communication FCC, IC, CE Operating temperature range - from -10° C to 70° C Humidity during operation- from 5% to 95% without condensation Simultaneous customers - from 100 Data rate standards: 802.11a 6, 9, 12, 18, 24, 36, 48, 54 Mbps 802.11n From 6.5 Mbps to 300 Mbps (MCS0 - MCS15, HT 20/40) 802.11ac From 6.5 Mbps to 867 Mbps (MCS0 - MCS9 NSS1 / 2, VHT 20/40/80) 802.11b 1, 2, 5.5, 11 Mbps 802.11g 6, 9, 12, 18, 24, 36, 48, 54 Mbps		

Table 1.2 – Conformity to the Specification for Lot 2

#	Name of equipment <i>The characteristics should not be lower than are listed in the assignment</i>	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics
1.	The AIOPC HP 200 G4 21.5 "with Windows 10 Pro 64-bit OEM or analogue Set with mouse and wireless keyboard in the colour of a Monoblock Type – Monoblock Not less than Screen diagonal - 21.5 " Matrix type – IPS Resolution - 1920x1080 pixels Screen coverage - anti-glare Processor - not lower than Intel Core i3 Model - 10110U or similar Number of cores - from 2 Processor frequency –2.1 GHz Random access memory (RAM) - 8 GB Memory type - DDR4 Type of storage - SSD SSD storage capacity - from 256 GB Optical drive - DVD-RW Card Reader - built-in Monoblock colour- white Wi-Fi Interfaces: 3 x USB 1 x HDMI 1 x LAN (RJ-45) 1 x combo audio jack for headphones / microphone		
2.	Power Strip with surge protection (6 sockets) Number of sockets - 6 The maximum load current is 10 A Surge protection Maximum peak current, A: 4500 Maximum pulse voltage, B: 4500 Automatic fuse, A: 10 Maximum absorption energy (in the case of a voltage jump of 2 μ s), J: 125 Cable length - 4.5 m		
3.	Office 2019 BOX Version (the software must be installed on the PC item 1) Microsoft Office Home and Business 2019 Box 64-bit. Interface language: Ukrainian. software package: Word, Excel, PowerPoint, OneNote, Outlook. License type: Permanent for 1 PC		
4.	An uninterruptible power supply (UPS) is compatible with item 1 Eaton 5E 650VA USB DIN or analogue Battery on time: 2 ms Input voltage 230 V Input voltage range 170-280 V Input frequency, Hz 50-60 Output voltage 230 V Max. output power, VA 650 Effective output power 360 watts Sockets with a reserve of 3 pieces CEE 7 / IEC- 320-C13 Full charge time, min 360 to 90% Protection short circuit overload protection		

	interference filtering data line protection Protection against high-voltage pulses		
5.	Multifunction unit (MFU) Canon i-SENSYS MF443dw + 1 additional cartridge, or analogue Printing type: Laser Sheet size: A4 Print color: Monochrome Maximum print resolution: 1200x1200 dpi B&W printing speed: 38 sheets / min Black cartridge life: 3100 A4 sheets (ISO / IEC 24711) Automatic printing on both sides: Yes Interfaces: USB 2.0 Network interfaces: WiFi 802.11n Built-in LCD screen: Yes Paper density range: 60-163g / m2		
6.	Antivirus (must be installed on PC position 1) ESET Endpoint Security software for 2 years (8 devices)		
7.	Dell EMC R240 server with Windows Server 2016 R2 Standart or analogue Form factor 1U // 2U Static Rails for 2-Post and 4-Post Racks Processor - Intel Xeon processor series Processor model E-2124 Clock frequency not less 3.3 GHz Number of cores not less 4 Cache capacity not less 8 MB Maximum power 71 W <ul style="list-style-type: none"> RAM: Memory type DDR4 / 2666MT / s ECC UDIMM Memory capacity 24 GB <ul style="list-style-type: none"> Disk system: 3.6"(LFF) / up to 4 Cabled Hard Drives and Software RAID format Hard disk (included) 4pcs. for 2 TB / SATA III (SATA / 600) / NAS / 5400rpm / 256MB SATA hard drive interface <ul style="list-style-type: none"> Optical drive: yes Interfaces: 1GbE Base-T / x2 network controller Power supply: Power supply 250W / Single, Cabled Power Supply <ul style="list-style-type: none"> Additionally: iDRAC9 / Basic management Features of TPM / 2.0 slots / PCIe Riser, 1x FH x8 PCIe Gen3 slot, 1x LP x4 PCIe Gen3 slot, R240 / R340		
8.	An uninterruptible power supply (UPS) Eaton 5P 1150VA RM complete with rack mounting or analogue, compatible with position 9,11 Device type-linear-interactive Rack mount type Operating time at full load - 4 minutes Operating time at half load-11 minutes Input voltage range-150-294 V Input frequency, Hz-50-60 Output-sinusoid Output voltage-230 V Max. output power, VA 1150 Effective output power 770 W. Sockets with a reserve - 6 pieces of IEC 320 C13 Interfaces:		

	<ul style="list-style-type: none"> • USB • RS232 • relay contacts • 1 slot for optional network / Modbus / relay card <p>Rack mount kit 19 "</p> <p>LCD display, 7 languages</p> <p>Height (unit) 1 U</p>		
9.	<p>Server rack MIRSAN WTN 19 "[20U 600x560, RAL 9005 or analogue</p> <p>Type - Wall cabinet Height 20 U</p> <p>Rack width 19 "</p> <p>Holding capacity (static) 80 kg Color RAL 9005</p> <p>Degree of protection IP 20</p> <p>Complete side panels - two removable side walls with one-point lock</p> <p>front door - glass with single point lock</p> <p>rear wall - steel, with mounting holes and perforation for cable entry.</p> <p>top plate - with perforation under the fan unit and adjustable cable entry with seal</p> <p>bottom plate - with cable entry, closed with PVC plug caps-legs - 4 pieces, PVC (installation on a floor is possible)</p> <p>Additional options:</p> <ul style="list-style-type: none"> • The shelf adjustable 1U for a case 19 "500-600, RAL 9005 - 2 pieces • Set for fastening (screw M6, nut, washer) - 20 pcs. • Vent. panel 2 fans, thermostat included. RAL 9005, • Console shelf 19 "1U 250, RAL 9005, • Cable org. horizontal 19 "1U 5 rings, RAL 9005 		
10.	<p>Router mikrotik routerboard rb750gr3 hex or analogue</p> <p>The nominal processor frequency is 880 MHz</p> <p>Processor cores - 2</p> <p>RAM - 256 MB</p> <p>Ethernet ports 0/100/1000 5 RoE input</p> <p>Supply voltage range From 8 to 30 V USB, type A 2.0</p> <p>Hardware encryption is</p> <p>Processor MT7621A or similar Maximum power consumption 5 W.</p>		
11.	<p>Ubiquiti UniFi UAP-AC-LITE Wi-Fi access point or analogue</p> <p>Network interfaces- Ethernet port 10/100/1000</p> <p>Antennas - Two dual-band, 3 dBi each</p> <p>Wi-Fi - 802.11 a / b / g / n / ac standards Power supply</p> <p>Passive RoE 24 V Maximum radiation power:</p> <ul style="list-style-type: none"> • 2.4 GHz • 5 GHz • 20 dBm • 20 dBm <p>BSSID Up to four per radio station</p> <p>Wireless security WEP, WPA-PSK, WPA- enterprises (WPA / WPA2, TKIP / AES)</p> <p>Compliance with the requirements for wireless</p>		

	<p>communication FCC, IC, CE</p> <p>Operating temperature range - from -10° C to 70° C</p> <p>Humidity during operation- from 5% to 95% without condensation</p> <p>Simultaneous customers - from 100 Data rate standards:</p> <p>802.11a 6, 9, 12, 18, 24, 36, 48, 54 Mbps</p> <p>802.11n From 6.5 Mbps to 300 Mbps (MCS0 - MCS15, HT 20/40)</p> <p>802.11ac From 6.5 Mbps to 867 Mbps (MCS0 - MCS9 NSS1 / 2, VHT 20/40/80)</p> <p>802.11b 1, 2, 5.5, 11 Mbps</p> <p>802.11g 6, 9, 12, 18, 24, 36, 48, 54 Mbps</p>		
--	---	--	--

Table 2.1 – Financial offer for the supply of goods in accordance with the Specification for Lot 1

#	Product name and specification requirements	Number of units	Unit price, without VAT, indicate currency	Total price, without VAT, indicate currency
1.	The AIOPC Monoblock <i>Indicate model and characteristics</i>	16		
2.	Power Strip with surge protection <i>Indicate model and characteristics</i>	16		
3.	Office 2019	16		
4.	Uninterruptible power supply (UPS) <i>Indicate model and characteristics</i>	16		
5.	Multifunction unit (MFU) <i>Indicate model and characteristics</i>	8		
6.	Antivirus	2		
7.	Server <i>Indicate model and characteristics</i>	2		
8.	Uninterruptible power supply (UPS) with rack mounting <i>Indicate model and characteristics</i>	2		
9.	Server Rack <i>Indicate model and characteristics</i>	2		
10.	Router <i>Indicate model and characteristics</i>	2		
11.	Wi-Fi access point <i>Indicate model and characteristics</i>	2		
12.	Delivery (DDP named place of destination as per Attachment A to the Specification for Lot 1 - Delivery Address and Quantity) and unloading of the goods*			
13.	Cost of installation*			
TOTAL, excluding VAT, indicate currency				

* If not included in price quoted for items 1-11 above.

Table 2.2 – Financial offer for the supply of goods in accordance with the Specification for Lot 2

#	Product name and specification requirements	Quantity of units, pcs.	Unit price, without VAT, indicate currency	Total price, without VAT, indicate currency
1.	The AIOPC Monoblock <i>Indicate model and characteristics</i>	8		
2.	Power Strip with surge protection <i>Indicate model and characteristics</i>	8		
3.	Office 2019	8		
4.	Uninterruptible power supply (UPS) <i>Indicate model and characteristics</i>	8		
5.	Multifunction unit (MFU) <i>Indicate model and characteristics</i>	4		
6.	Antivirus	1		
7.	Server <i>Indicate model and characteristics</i>	1		
8.	Uninterruptible power supply (UPS) with rack mounting <i>Indicate model and characteristics</i>	1		
9.	Server Rack <i>Indicate model and characteristics</i>	1		
10.	Router <i>Indicate model and characteristics</i>	1		
11.	Wi-Fi access point <i>Indicate model and characteristics</i>	1		
12.	Delivery (DDP named place of destination as per Attachment A to the Specification for Lot 2 - Delivery Address and Quantity) and unloading of the goods*			
13.	Cost of installation*			
TOTAL, excluding VAT, currency				
VAT				
GRAND TOTAL, including VAT, indicate currency				

* If not included in price quoted for items 1-11 above.

Dear Partners!

The UN Office in Ukraine kindly informs you, that the purchase of goods and services, announced in the UN Office Tenders, is conducted within the framework of international technical assistance project.

Provisions of the Tax Code of Ukraine (paragraph 197.11) foresee the VAT tax exemption for operations, financed by material and technical assistance.

The procedure for obtaining the tax exemption right for operations, performed in the framework of international technical assistance projects, is regulated by the Decree #153 of the Cabinet of Ministers of Ukraine dated February 15, 2002.

In case you already have the right to apply this VAT allowance, on the date of UNDP prepayment receipt you should prepare and register a tax invoice (hereinafter - TI) in the United Register of Tax Invoices (URTI), filled in as follows:

- *the column "Comprised on the operation, exempted from taxation" on the upper left part - with the mark "Without VAT";*
- *Section A of the TI table section (lines I-X) should contain the summarizing data on TI transactions, namely: line I - the total amount to be paid, including VAT; line IX - the total volume of goods and services delivered. Lines II-VIII of section A are not filled;*
- *in column 2 of section B – supplier's (seller's) services nomenclature;*
- *in section 3.3 of section B - service code according to the SCPS. Box 3.3 should be filled in at all stages of the services delivery;*
- *in columns 4 and 5 - unit of services measurement;*
- *in column 6 - quantity (volume) of services delivery;*
- *in column 7 - the price of the service unit supply, excluding VAT;*
- *in column 8 - VAT rate code 903;*
- *in column 9 – tax allowance code according to the Handbook of other tax benefits, approved by the SFS as of the date of TI submission - "14060523".*
- *in column 10 - supply volume, excluding VAT (prepayment amount).*

Detailed instructions to be found in the materials "Tax invoice - 2017: instruction on filling out" and "New tax invoice in the samples."

Credit against VAT tax, applied on the materials purchase for the relevant construction works performance, cannot be compensated as per the paragraph #198.5 of Tax Code of Ukraine. According to the Tax Code paragraph #198.5, goods and services supply operations, exempted from VAT based on the Tax Code paragraph #197.11, the rules for calculating tax liabilities do not apply.

Using the materials bought with VAT, there is no need to compensate the credit against VAT, as well as no need to accrue tax liabilities.

Considering all mentioned above, you are kindly asked to submit your tender applications / invoices for payment without VAT, referring to the Ukrainian legislation provisions, stated in the mentioned regulatory acts.

Should you have any additional questions, please contact the offices of the State Fiscal Service of Ukraine at the place of your enterprise registration for additional clarifications of Article 52 of the Tax Code of Ukraine.

Table 3. Compliance with Requirements

	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS 2020): DDP as per locations indicated in Attachment A to the Specification for Lot 1 (and/or Lot 2)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time (Delivery of equipment must be carried out within: - 100 calendar days (in two stages) for Lot 1, and - 100 calendar days for Lot 2 from the date of signing the Contract as it is specified in Attachment A to the Specifications.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
The warranty period for the equipment must be not less than 12 (twelve) months. All equipment must have official warranty service in Ukraine.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery, unloading and installation of the equipment must be provided by the Contractor.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation (min. 60 days)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

<i>Exact name and address of company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.
---	---