



Terms of Reference

Activity 1.1.7 Mapping of Key Local Actors is Available – Build Roster of CSOs, NGOs, local contractors etc

1. BACKGROUND/CONTEXT

Cameroon has been experiencing an armed conflict in the North-West and South-West Regions since 2017. This conflict has caused a huge death toll in both civilian and combatant populations, significant economic decline, growing underdevelopment, pain and suffering in affected communities, and a breakdown in social cohesion.

The government of Cameroon and UNDP collaborated in the formulation of the Presidential Plan for Reconstruction and Development (PPRD) of the North West (NW) and South West (SW) Regions. The PPRD feeds into the government's efforts to resolve the current crisis. It is against this backdrop that UNDP has engaged in recovery activities in both regions. The objective of this plan is to strengthen institutions and processes that facilitate peacebuilding and resilience through the following three pillars:

- (i) Strengthening social cohesion
- (ii) Rehabilitation of damaged infrastructure
- (iii) Revitalization of the local economy

The PPRD plan will be implemented in phases, and the first phase which is expected to cover two to three years will focus mainly on Recovery. This will complement and reinforce current humanitarian efforts by supporting the transition towards civilian led recovery and social cohesion, economy, and livelihood revitalization, and ultimately the return to normalcy for the Anglophone regions. UNDP will focus in this first phase of the PPRD on the human, social, economy and livelihood aspects of recovery.

CONTEXT

During the induction of the Recovery Programme at Kribi in November 2020 a roadmap was elaborated and endorsed by the Resident Representative for the first six months of implementation. The Recovery Programme should create a catalogue of local actors (CSOs, NGOs, CBOs, local contractors, youth associations etc)

UNDP will ensure on-going scoping: "A strategic analysis of the comparative advantages of organizations on the ground and mapping of their strengths and weaknesses that facilitates the identification of appropriate partners" of the NGO/CSO space. As part of setting up a database of local actors and in order to provide opportunities for ownership of the public space, bottom-linked citizen participation and engagement in public affairs, the SWR Recovery Programme is

initiating a campaign to attract interested CSOs/NGOs that share its vision and approach of finding long-term sustainable solutions within the context of the on-going socio-political crisis in the SW and NW Regions of Cameroon.

This initiative is also part of mapping and engagement by the Recovery Programme which will allow the RP have a wide pool of potential collaborators and will allow it to quickly replace a collaborative relationship that may be compromised or need to be scaled up. Similar partnerships will be extended to other identified CSOs/NGOS. This also widens the breadth and depth of Recovery Programme intervention across the different pillars.

Justification:

Engaging CSO/NGO as an Implementing Partner (IP)

- The UNDP may extend the reach and effectiveness of its program by leveraging the capacity and networks of CSOs/NGOs (including community-based groups, youth association and others) through collaborative relationships.
- The level of development and maturity of the civil society's role in the implementation of the Recovery programme as may be defined by the availability of NGOs/CSOs, the breadth and depth of their interventions, and the general conduciveness of the environment for enabling NGOs/CSOs operations and involvement.
- The legitimacy and quality of the contribution that and values that NGOs/CSOs can provide for the attainment of Recovery results and maximizing the impact of Recovery Programme activities.
- When UNDP seeks an engagement for a specific TOR without existence of an NGO/CSO roster the overall approach remains the same, although certain steps can be combined, and others will be conducted in different order. The main issues to be considered and the first recommended step will be the development of the engagement TOR.
- Sending RFI & Partner Capacity Assessment Tool can be combined in a single step to streamline the overall objectives, strategy, and expected results of the NGO in convergence with Recovery programme vision taking into account the geographical scope and span of its activities, and the types and beneficiaries envisaged for the project.
- Steps to conduct the capacity assessment and the risk assessment will remain significantly the same although at this stage it will be conducted from the TOR perspective.

Expected Result:

- Establish institutional capacity of NGOs/CSOs in the SWR, identify capacity gaps of existing CSOs/NGOs and explore areas of feasible capacity building initiatives.
- Establish a roster of CSO/NGOs for effective implementation of RP Activities in the SWR.
- Establish of a mapping of NGOs/CSOs corresponding to the 3 RP Pillars.
- Ownership of a Recovery Programme network of NGOs/CSOs as distinct from the ones fully engaged or purely involved in humanitarian activities.
- Contribute to UNDP 5Ws accurate reporting within the context of the RMWG (Risk Management Working Group).
- Conduct strategic selection of CSOs/NGOs whenever the need arises for the implementation of project activities or specific component, including provision of

- specific inputs and/or delivery of agreed outputs.
- Identify well positioned CSOs/NGOs with specific local knowledge and experiences that will be beneficial to the Recovery Programme.

Target: Legally constituted and fully registered CSOs, NGOs, Community based-groups, Youths Associations, and others.

1. ELIGIBILITY AND SELECTION CRITERIA

a) Administrative criteria

1. Justify the legal existence as a CSOs, NGOs, Community based-groups, Youths Associations, and other in south west region of Cameroon;
2. Have the legal personality for the exercise recognized by the Government or Administrative Authorities in south west region;
3. Have an office with minimum basic facilities
4. Copy of bank Attestation
5. Location plan of office

b) Technical criteria

1. Have at least minimum 3 years of experience in the region
2. Justify with elements, report, conventions or contracts with others organizations, donors, activities photos, provide evidence,...
3. Have a technical and coaching staff with the qualifications (expertise required) in accordance with the mission of the CSOs, NGOs, Community based-groups, Youths Associations (Add the list of members, CVs, and diplomas)
4. Experience with national, international and donor organizations

Beneficiary: Recovery Programme.

Budget: N/A.