

TERMS OF REFERENCE (ToR)

IC- 068-21 International Climate Change and GCF Expert Consultancy to GCF Readiness project

Location	Home Based
Type of Contract	Individual Contract
Contract Start Date	1 September 2021
Contract End Date	28 February 2022
Post Type	International Consultant

1. Background

The UNDP Iraq Country Office, with funding from the GCF, is supporting the Government of Iraq through implementing the project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation'.

The focus of the project is to strengthen the capacity of the NDA and ensuring access to GCF funds and support to national organizations seeking accreditation at GCF. The project will enable the Government of Iraq to strengthen capacities of the newly assigned NDA to institutionalize climate action coordination mechanisms; establish/build capacity of direct access entities; enhance climate finance programming for national/regional greenhouse gas mitigation measures; mainstream information on paradigm shifts/transformation into country programming; and develop capacity to identify and develop proposals on green growth investments. The beneficiaries of the readiness proposal are the NDA, related ministries/authorities, private sector, and candidates for GCF accreditation. Low engagement of the private sector in the GFC process in Iraq is one of the main barriers that will be addressed through building capacity within the NDA to support bankable green growth proposals, development strategic priorities in addition to identification and training of strong national agency candidates for GCF accreditation.

2. Scope of Work

The objective of the work of the consultant is to support UNDP in implementing its project 'NDA strengthening in Iraq for climate finance programming, governance, regional cooperation and knowledge generation' to achieve the following:

- Strengthening the capacity of the NDA to:
 1. Effectively coordinate, monitor, and access climate finance, with emphasis on low-emission development.
 2. Enhance country programming to address low emission programme/project pipeline development and gender issues within climate finance programming.
 3. Develop new procedures for improved no-objections process and web-based proposal development and priority ranking toolkit developed and online
- Advancing the GCF's Direct Access modality in Iraq through the identification and training of two (2) strong national agency candidates.

3. Key Tasks and Responsibilities

The **International Climate Change and GCF expert** will act as an international specialist with the following responsibilities:

1. Develop an updated Country Programme in consultation with national stakeholders
2. Deliver training and develop documents that are required in the project, for GCF engagement in the fields of strategic management, policy, and sectoral planning
3. The overall consultancy will involve the development of the training materials targeting stakeholders engaged in the national GCF process in Iraq including the NDA, relevant ministries, and private sector. The training material will be used to deliver 16 training/consultation events to selected participants from Iraqi public and private sector. Each training workshop will involve an average of two working days and develop final reports in the fields including strategic management, climate change and GCF policy and sectoral planning. **The reports should be finalized** in consultation with UNDP and national stakeholders. **The consultancy will be hired for a period of 6 months.** The assignment will be managed under the UNDP GCF Project manager and the overall EECC pillar head. Scope of Work and Key Deliverables:

Under the overall supervision of the GCF Project Coordinator and UNDP GCF oversight team, the **Climate Change and GCF Expert** shall, contribute to the provision of the following deliverables:

Scope of work	Key deliverables
Develop assessment reports describing: <ol style="list-style-type: none">1. The types of institutions, policies and procedures necessary for the NDA and future DAEs to become ready for scaled up, transformational climate finance programming.2. Need for effective coordination mechanisms of the NDA, including recommendations for next steps to strengthen coordination within NDA and with Iraqi institutions3. Accreditation gap analysis report of EoIs to assess and rank national entities according to near-term capability to meet GCF eligibility requirements Development and development of an action plan to address identified accreditation gaps	Assessment reports
Develop new procedures for improved no-objections process and web-based proposal development and priority ranking toolkit developed and online	Updated no-objections procedure

Enhancement of the NDA operational manual regarding gender and social Inclusion, inter-institutional coordination, and climate financing, housed in an online platform to promote access and transparency	Updated NDA operational manual
Submitting reports on: - Establishing criteria and its application for identifying national candidate DAEs using GCF Accreditation Self-Assessment Tool.	Reports
Support issuance of a call for Expressions of Interest (EoI) from candidate DAEs led by the NDA	Draft EoI
Develop an updated Country Programme in consultation with national stakeholders including report describing the extent to which GCF principles, objectives, and expectations regarding paradigm shift and transformational change are reflected in the country programme, with recommendations for mainstreaming paradigm shift and transformational change	Updated GCF Country Programme
Two project idea reports for low emission growth projects that advance the country strategy and are aligned with GCF funding priorities.	Two project idea reports
Support the following events and submit event reports that include pre- and post-training surveys to assess the impact of the training: 1. Facilitate two consultative events with identified/interested candidate DAEs to discuss GCF accreditation requirements/process/standards and DAE role/responsibilities. 2. Two capacity building events to support two new nominated DAEs during the preparation and submission of the GCF accreditation application form. 3. Consultative event to present/discuss integrating stakeholder recommendations in the country programme	Event report including training materials

The consultant is also required to make him/herself available to attend remote/ virtual meetings / discussions via skype/ zoom or other relevant modality for planning meetings (in person)/ feedback meetings convened by GCF Project Manager, head of the pillar, and the UNDP oversight team.

4. Timeline for deliverables

#	Deliverables	Timeline 2021	Payment terms
1	Deliverable 1 & 2	30 - Sep 2021	23%
2	Deliverable 3 & 4	30 - Oct 2021	13%
3	Deliverable 5	30 - Nov 2021	12%
4	Deliverable 6	31 - Dec 2021	20%
5	Deliverable 7	31- Jan 2022	12%
6	Deliverable 8	15 - Feb 2022	20%
Total			100%

5. Duration

The contract is effective from the date of signature by UNDP Iraq and the International Consultant. For the total duration: 1 September 2021 – 28 February 2022.

The consultant will have two missions to Iraq for one week including travel days to facilitate the workshop and conduct site visit, he will be entitled DSA, travel and transportation cost. The travel is optional based on the current situations of COVID-19.

6. Qualification of the Climate Change and GCF Expert

Qualifications, skills, and professional experience of the GCF Expert should include the following:

- Hold at least a master's degree in Environmental, Economics, Public Administration, Climate, Energy policy, environmental policy or a related field (10 points)
- Minimum of ten (10) years of experience preferably in the Middle East and North Africa (MENA) in institutional analysis and in developing strategic interventions as well as a combination of related fields such as national/international climate policies and measures, project management, low-emission development, and climate policy development and sectoral policy development (25 points)
- Proven track record on the GCF process, policy dialogue and cross-institutional collaboration at the highest level, including with representatives of government and non-government partners in MENA including senior government officials, donor organizations, as well as regional organizations. (20 points)
- Demonstrated experience in leading process for conducting strategic organizational reviews to a successful conclusion. (15 points)
- Strong analytical skills in sectoral analysis and finance; able to support findings/policy recommendations with application of sector-specific analytical tools (10 points)
- Experience in researching and drafting the technical content of climate policy proposals to national governments (10 points)
- Excellent oral and written command of the English language (10 points)

The **Climate Change and GCF Expert** must be able and willing to collaborate and assist other team members in training events and provision of advice.