



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 17 August 2021

Reference: LBN-CO-IC-204-21

Country: Lebanon

Description of the assignment: National consultancy - Urban Design in Karantina.

Project name: Beirut Post-Blast Response: Supporting Inclusive and Integrated Recovery in Karantina.

Period of assignment/services: Seventy-five (75) days, spread over a period of 15 weeks, ending no later than 30 December 2021 - To ensure deliverables are submitted on time.

Proposals should be submitted online through the UNDP job site at <https://jobs.undp.org/> no later than; **25 August 2021 at 11:59 PM Beirut Local Time. Proposals will not be received through email.**

Any request for clarification must be sent in writing to the e-mail Procurement.lb@undp.org. The UNDP Procurement Unit will respond in writing by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

Being one of the closest areas to the 4th of August explosion site, Karantina sustained the highest level of damages in terms of human losses and physical destruction. Most buildings were severely affected and fully or partially destroyed, leaving people with no safe habitable houses and no businesses. While UNDP launched immediate projects to repair damaged buildings and houses, support shop owners, provide legal assistance to residents, rehabilitate the public hospital, and manage produced waste; it also designed an output for developing a longer-term plan to address the deeper vulnerabilities and opportunities in the area, based on the visions and aspirations of local communities.

Karantina is known to be historically marginalized and home for an already vulnerable population of mixed nationalities, ethnicities, and religions. The neighbourhood's multi-layered mental, physical,

and spatial segregation has been exacerbated by unjust development planning, economic decline and conflict. Today, the presence of the military, garbage dumps, unregulated industries, and underserved public spaces has led to an intimidating and unhealthy urban environment that takes a toll on the residents' wellbeing.

The Urban Recovery Framework (URF) team at UNDP conducted a series of participatory activities to identify urban vulnerabilities, trends, community priorities, and opportunities for improvement. On top of the daily community support, follow-up, and informal conversations, the team organized and facilitated five thematic community discussions, each involving participants of diverse backgrounds, ensuring representation of the most vulnerable groups (Syrian refugees, tenants of old rent, etc.). During these conversations, people expressed their perceptions, fears, and aspirations, and spoke about the challenges affecting their daily lives.

Additionally, the UNDP team carried out urban walks in Al-Khodor and Al-Sayde sub-neighbourhoods, accompanying groups of community members to take stock together of the area's needs for a better quality of public life. These activities, coupled with the findings from the landscape assessment, SMEs assessment, and socio-economic assessment (SEIA), led to the identification of priority needs and problems that stretch across sectors, and that can be grouped into five main challenges:

1. **Safety and Security**: People want protection against traffic and accidents, environmental hazards, crime, war, and conflict. The Beirut Blast has exacerbated the already-existing sense of insecurity, a sense perpetuated by the deliberate processes of marginalization, isolation, and neglect.
2. **Accessibility**: People suffer from the lack of direct and easy access to the city, long distance to major services, and from the exclusivity of street and public spaces (affecting especially women, children, elderly and PWDs). This problem has direct and indirect effects on the quality of life and hinders economic opportunities in the area.
3. **Environmental and Public Health and Wellbeing**: People are exposed to high levels of pollution - air, noise, and visual – resulting from the waste facilities, traffic, industries, and other sources. The intimidating urban environment is potentially contributing to health problems to community members and offers very few options of healthy activity and sociable life in the open space.
4. **Livelihoods and Affordability**: Most residents in Karantina lack access to affordable healthcare, education, and other key services. They struggle with housing insecurity, very low income, and unemployment.
5. **Neighbourhood Character**: People wish for a more attractive neighbourhood image, an image currently associated with insalubrity and decay. This affects the community's sense of belonging as well as the local economic activity. Also, the neighbourhood's cultural heritage is yet to be protected and promoted.

To address these issues, UNDP aims to implement tactical urbanism interventions to improve the urban environment in Karantina by making it safer, healthier, and more inclusive. While many

individual properties - apartments and shops - were rehabilitated, the issues related to the public and common space remain largely unaddressed. This imbalance hinders the improvement of the neighborhood's livability. It also contributes to the disengagement of the government, promotes individualism, and deepens the distrust and hopelessness felt by the community towards governmental and non-governmental institutions. Accordingly, the upgrading of streets and public spaces is a necessary step towards a just and inclusive urban recovery. This recovery should encourage social activity in the public realm and the building of a structure for peace and solidarity. It should also help the local economy thrive by improving the accessibility and overall character of the neighbourhood, while remaining sensitive to the local social and cultural contexts.

The proposed tactical urbanism projects will be small-scale, low-risk, and scalable interventions on streets and open areas. They will help instigate incremental change towards longer-term goals by testing different solutions, refining, and scaling the results to achieve optimal outcomes. These interventions will engage the local community through Citizen Science, design workshops and consultations, and will involve new ways of collaboration between different stakeholders. This will also help provide much-needed short-term employment for a group of Lebanese resident and displaced Syrian men and women, mostly from vulnerable families.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The Urban Designer will work on these two main outputs:

- 1) Analyzing the qualities of the streets and open spaces in Karantina, in connection with the five major issues identified in the first phase, particularly understanding the relationship between people and the urban environment.
- 2) Developing design responses to improve the safety, accessibility, and comfort of the public space, taking into consideration the projects' potential impact on the economic and social life in Karantina.

For additional information, please refer to ANNEX I – Terms of Reference

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

A minimum certificate of a bachelor's degree in urban design, architecture, landscape architecture, or related fields

II. Years of experience:

A minimum of 3 post-graduate years of experience in designing public spaces, streetscapes and/or urban landscapes.

III. Technical experience:

- a. *Demonstrated high-quality urban design skills (public spaces, streets, sidewalks, urban furniture, landscape, etc.)*
- b. *Proven familiarity with human-centered urban research and design*
- c. *Proven experience in small-scale and/or temporary urban design interventions.*

- d. *Demonstrated communication skills; Experience in producing high-quality maps, diagrams, and visualizations*

IV. Competencies:

- a. *Fluent in Writing and spoken English and Arabic*
- b. *Proficient in using AutoCAD, Photoshop, Illustrator, InDesign, or similar software.*
- c. *Able to work collaboratively with a team*
- d. *Good Knowledge in preparing final reports*

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

(I). Technical Proposal:

(i) **Letter to UNDP Confirming Interest and Availability for the Individual Contractor (IC) Assignment**

(ii) **Explaining why** you are the most suitable for the work

(iii) P11 (Personal History Form) including past experience in **similar projects** and at least **3 references**, mentioning the references' e-mails addresses.

5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables. Payments are based upon output, i.e. upon delivery of the services specified in the TOR as follows:

Deliverables	Expected Working Days	Target Due Dates	Payment Terms
<u>Deliverables 1</u>	15 working days	Three weeks from contract signatures	20% of the total contract price
<u>Deliverable 2:</u>	45 working days	Twelve weeks from contract signatures	60 % of the total contract price
<u>Deliverable 3:</u>	15 working days	Fifteen weeks from contract signatures	20% of the total contract price

In order to assist the requesting unit in the comparison of financial proposals, **the financial proposal shall include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days)**. The financial proposal shall be presented using the enclosed format of Appendix a - Annex III.

Travel:

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Individual consultants will be evaluated based on the following methodology:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

** Technical Criteria weight; [70%]*

** Financial Criteria weight; [30%]*

Only candidates obtaining a minimum technical score of 70 points would be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<u>Technical Competence</u>	70%	100

<p><i>Educational background:</i></p> <ul style="list-style-type: none"> • <i>Bachelor's degree in urban design, architecture, landscape architecture, or related fields: 21 points</i> • <i>Master's degree in urban design, architecture, landscape architecture, or related fields: 30 points</i> 	30 %	30
<p><i>Years of relevant experience:</i></p> <p><i>Years of experience in designing public spaces, streetscapes and/or urban landscapes.</i></p> <ul style="list-style-type: none"> • <i>Less than 3 = Zero</i> • <i>Between 3 and 5 = 21 points</i> • <i>More than 5 = 30 points</i> 	30%	30
<p><i>Technical experience:</i></p> <ul style="list-style-type: none"> • <i>Demonstrated high-quality urban design skills (public spaces, streets, sidewalks, urban furniture, landscape, etc.) = 10 points</i> • <i>Proven familiarity with human-centered urban research and design = 10 points</i> • <i>Proven experience in small-scale and/or temporary urban design interventions = 10 points</i> • <i>Demonstrated communication skills; Experience in producing high-quality maps, diagrams, and visualizations = 10 points</i> 	40%	40
<i>Financial (Lower Offer/Offer*100)</i>	<u>30%</u>	100
<u>Total Score</u>	Technical Score * 0.7 + Financial Score * 0.3	

How to apply:

The consultancy is open for all national consultants who meet the selection criteria and propose a competitive fee. Interested consultants are requested to apply only through this UNDP jobs portal.

Submissions through any other media will not be considered.

The application must include all of the following documents:

1. P11,
2. Annex 3 (Offerors Letter) and
3. Financial proposal

All files shall be submitted in one single document and uploaded as word or PDF file to the UNDP job site.

It has been observed that bidders don't submit all requested documents and thus reducing their chance to be selected for a contract with UNDP. before you submit your offer please revise that the application is complete and comprises all documents.

Incomplete applications will not be considered.

ANNEXES

ANNEX I - TERMS OF REFERENCE (TOR)

ANNEX II - INDIVIDUAL CONSULTANT CONTRACT AND GENERAL TERMS AND CONDITIONS

ANNEX III - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT