

Minutes of Site – visit held on the 16th August 2021 in UNCC Garowe of Puntland state of Somalia.

Ref: **INVITATION TO BID: 143259-21-CIVIL WORKS AT UNCC IN GAROWE, PUNTLAND, SOMALIA.**

Date of site visit: 16th August 2021 at 11.45hrs.

Location: UNCC Garowe office in Garowe district of Puntland State of Somalia.

Attendees: (Refer Annex I) Representatives from companies: 1. Delta Consultant & Construction Company; 2. Waya-Arag Construction Company; 3. El-Gar Construction & business Company; 4. Jubba link; 5. Docol Construction Company; 6. Tayo Engineering; 7. DEEQA Construction; and 8. Al-Waffa Construction Company.

Purpose: In accordance with the information in the ITB instructions to bidders on “site - visit”, the purpose of the visit was to clarify issues and to answer questions from bidders on any matter that is directly or indirectly related to the tender preparation, submission, conditions, specifications, Bill of quantities and implementation of the works.

- 1. Welcome of Participants:** Mr. Ahmed Said, Operation Specialist of Garowe area office opened the meeting on behalf of UNDP Somalia and provided an overview of the processes.
- 2. General clarification:** Engineer Osman Abdullahi made a brief introduction to the project and made further specific explanation on the following points stipulated in the bid documents as follows: -
 - a. Pre- bid Conference (Not Mandatory):** Although this was not mandatory, the engineer strongly recommended that the site visit is very important to the bidder, because they may see something which is not visible or understandable on paper in the ITB documents. Also, the engineer underlined that the bidder should know the nature of the expected work in order to avoid exaggerating or underestimating their priced Bill of Quantity (BOQ).
 - b. Conditions of ITB:** All bidders are highly recommended to read carefully the General terms and Special Conditions of the ITB with all related attached documents.
 - c. Approval of materials before use:** The vendor should provide to UNDP Engineers a sample of the materials, fittings and fixtures that are to be used in the construction works before they are brought to site and utilized in the project works. Emphasis was made on the removal of any substandard and unapproved works from site by the contractors immediately upon notification. Also, bidders were strongly advised that no compromises will be made on the quality and workmanship of works.

d. Question by bidders:

| Questions raised during the Prebid/ site visit | Clarifications |
|---|---|
| Q.1. Nowadays the cost of construction materials has increased, because of the fuel and the global international crises caused by the COVID19, this has affected the total cost of the project costs. Do you consider this cost increment? | A.1. Yes, we all know that the cost of materials for construction is quite increased, but this doesn't mean that the vendor submits an exaggerated price. In this regard the vendor can submit a reasonable price with accordance to the local rate of construction materials and labor in the region. |
| Questions raised on email | Clarifications |
| Q2. We would like to seek clarification on the Excel BOQ provided in the portal, it does not match the PDF version provided in the Tender document. The Excel version is upto ITEM K(13.1) while the PDF version is upto ITEM S(50.6), we are requesting for an updated Excel matching the PDF version | A2. Please find the drawings uploaded in the system to match the bidders Excel sheet. |

- 3. Conclusion:** before closing the meeting, Mr. Osman suggested to send by email in case if may have any quaestion to clarify.

Finally, Mr. Ahmed thanked all participants for coming to the site visit.