



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

(International or National Competition)

Date: August 27, 2021

REF NO.: BBRSO147826

Job Title: Economist/Climate Finance Expert

Country: St. Vincent and the Grenadines

UNDP Barbados and the OECS – St. Vincent and the Grenadines

Description of the assignment: : Assess potential socio-economic impacts of achieving the mitigation and adaptation targets included in St. Vincent & the Grenadines' updated Nationally Determined Contributions (NDC).

Project name: Climate Promise

Period of assignment/services (if applicable): October 2021 – December 2021

A. ADMINISTRATION -

To apply, interested persons should upload the **combined*** *Technical Proposal/Methodology* (if applicable), CV and *Offeror's Letter* to "UNDP Jobs" by navigating to the link below and clicking "APPLY NOW", no later than the date indicated on the "UNDP Jobs" website. **Applications submitted via email will not be accepted**:** -

UNDP Job Site – https://jobs.undp.org/cj_view_job.cfm?cur_job_id=101570 (cut and paste into browser address bar if the link does not work)

*** PLEASE NOTE:** The system allows the upload of one (1) document ONLY – if you are required to submit a *Technical Proposal/Methodology*, this document along with your CV/P11 and *Offeror's Letter*, **MUST be combined and uploaded as one.**

NOTE: The *Financial Proposal* should not be uploaded to "UNDP Jobs"**.

<IMPORTANT>

Please email the **password-protected *Financial Proposal* to procurement.bb@undp.org. The subject line of your email must contain the following: **"BBRSO147826 Financial Proposal – Your Name"**

If the password for your Financial Proposal is required, it will be requested by the Procurement Unit.

Any request for clarification must be sent in writing to procurement.bb@undp.org within three (3) days of the publication of this notice, ensuring that the reference number above is included in the subject line. The UNDP Barbados & the OECS Procurement Unit will post the responses*** two (2) days later, including an explanation of the query without identifying the source of inquiry, to: -

http://procurement-notices.undp.org/view_notice.cfm?notice_id=82532 (cut and paste into browser address bar if the link does not work)

A detailed Procurement Notice, TOR, and all annexes can be found by clicking the above link.

**** UNDP shall endeavour to provide such responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Proposals, unless UNDP deems that such an extension is justified and necessary*

B. BACKGROUND

Under the 2015 Paris Agreement, countries unanimously agreed to work toward global goals that would limit global average temperature rise. Specifically, the Agreement seeks to limit the rise in the world's average surface temperatures to “well below” 2°C above pre-industrial times this century, while “pursuing efforts” for 1.5°C. It also sets a target of eliminating global GHG emissions by the second half of the century – or at least compensating any residual emissions through, for example, forest growth.

A key principle in the Paris Agreement is that no country should backslide on its intentions, which were put forward in their Nationally Determined Contributions (NDCs), which describe each country's self-determined strategy for curbing GHG emissions, typically in five- or ten-year periods and can also include plans to increase resilience. Individually, NDCs represent each country's climate priorities and vision for achieving sustainable development. Aggregated, they represent the world's collective efforts to fight climate change. However current NDCs are estimated to collectively result in a temperature rise of 2.9 to 3.4 °C by 2100.

All countries are expected to submit increasingly ambitious NDCs every five years; a first opportunity to do so is in 2020. Achieving the Paris Agreement's goals will require an emissions peak as soon as possible, followed by sharp reductions in GHG emissions. Therefore, many see high ambition in 2020 as fundamental to get on track to 1.5°C and counter a worrying trend of rising emissions. The transformative climate action required needs a global commitment to raising ambition, articulated in the next generation of NDCs, to create economic drivers that shift investments away from fossil fuel use and carbon-intensive practices.

In response, UNDP is leveraging its extensive climate portfolio and scale up urgently needed support for NDC enhancement in 100 countries, working in close collaboration with UN system partners (e.g. UNEP, FAO, UNICEF), IRENA, the NDC Partnership, the Green Climate Fund, and other strategic partners. An integrated approach will be used that harnesses the wide-ranging expertise of UNDP's Global Policy Network to strengthen climate solutions with perspectives from governance, health, water, gender equality, women's and youth empowerment, disaster risk reduction, and inclusive growth, among others.

The UNDP through its Climate Promise initiative is assisting St. Vincent & the Grenadines (SVG) in its efforts to update its Nationally Determined Contributions (NDCs). UNDP will support activities that will contribute to raised mitigation and adaptation ambition in the revised NDC. It is expected that the implementation of the NDCs will be closely linked to global and local goals and agreements such Sustainable Development Goals (SDGs) and other national sectoral policies. As such the UNDP is seeking to hire a consultant to undertake an economic impact assessment of the mitigation and adaptation approaches included in the updated NDC. The assessment should analyse the set of social economic implications in SVG for the selected NDC targets/policies and provide recommendations on policy actions to improve capacity to review, update and report on the NDC implementation.

C. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work
 - *Methodology should be a maximum of 2 pages*

2. Personal CV including past experience in similar projects and at least 3 references

3. Financial proposal

D. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the ToR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel [if applicable], per diems, and number of anticipated working days).

E. TRAVEL

Due to ongoing Covid 19 protocols, travel for this consultancy is not envisaged.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, **prior to travel and will be reimbursed.**

F. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

2 Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a. *responsive/compliant/acceptable, and*
- b. *Having received the highest score out of a pre-determined set of weighted technical and financial criteria** specific to the solicitation*

**responsive/compliant/acceptable” can be defined as fully meeting the TOR provided*

** Technical Criteria weight; [70%]; * Financial Criteria weight; [30%]*

Only candidates obtaining a minimum of **49 points** would be considered for the Financial Evaluation –

Criteria	Weight	Max. Point
<u>Technical</u>	70	70
<ul style="list-style-type: none"> Master's Degree (or higher) Environmental Policy, Development Economics, Environmental Economics, Environmental Technology or in a relevant field. <u>10pts for MSc and 5 pts for PhD</u> 	15	15
<ul style="list-style-type: none"> Relevance of the methodology to the assignment, the specific country context, and the scope outlined in the ToR 	15	15
<ul style="list-style-type: none"> Minimum of 5 years of practical experience in designing climate related policies and strategies, socio-economic plans or similar. <u>5pts for minimum 5 years and additional 1pt per year until maximum points are attained.</u> 	10	10
<ul style="list-style-type: none"> Practical experience in policy development, environmental management, or economic assessment in the context of the global climate change landscape. 	10	10
<ul style="list-style-type: none"> Practical experience working with governments and international organizations in a developing country context. Experience in countries within the Caribbean region is preferred – experience in other SIDS will be an asset. <ul style="list-style-type: none"> 15pts for Caribbean territories; 5pts for SIDS 	20	20
<u>Financial</u>	30	30

G. ANNEXES

ANNEX I – TERMS OF REFERENCES (TOR) – separate TOR only provided for complex procurement; otherwise, see above

ANNEX II – GENERAL TERMS AND CONDITIONS

ANNEX III – OFFEROR'S LETTER

ANNEX IV – FINANCIAL PROPOSAL TEMPLATE

ANNEX V – SAMPLE INDIVIDUAL CONTRACT

H. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The main objective of this assignment is to assess the socio-economic impacts of NDC targets/measures in St. Vincent & the Grenadines. This would include the development of an integrated assessment approach to assess the continued social economic impacts of NDC targets.

As such, the engaged expert(s) will be expected to conduct/provide the following:

1. Discuss with local stakeholders the socio-economic implications related to the implementation of NDC targets.

- a. Discussion should include but not be limited to development pathways that bear different economic costs and benefits.
2. Assess the social economic impacts of key targets in related sectors and the total impact that achieving the NDC targets could have in St. Vincent & the Grenadines.
3. Identify risks associated with achieving NDC targets.
4. Conduct consultations with decision makers and line ministry officials.
 - a. The consultant is expected to communicate and consult with all national stakeholders who are relevant to this activity throughout the consultancy.
5. The consultant will also be expected to provide recommendations for research and policies to strengthen NDC implementation and to support future activities related to NDC update and review.
6. Provide recommendations on social assistance schemes on the immediate, short-medium terms and long-term to alleviate the proposed socio-economic impacts.
7. Provide regular updates on the progress of work to the UNDP team and to the national Focal Point.

I. DELIVERABLES

Expected deliverables and deadlines

<u>No.</u>	<u>Deliverable</u>	<u>Due Date</u> <i>(after signing contract)</i>	<u>% Payment</u>
1	First draft of assessment	3 weeks	30%
2	Pre-final draft of assessment	5 weeks	30%
3	Final draft of assessment. <ul style="list-style-type: none"> The final report should include recommendations based on input derived from stakeholder consultations and from feedback from the project team. 	7 weeks	40%

- J. The expert will provide regular updates to the project team. All activities will be performed under the direct guidance and supervision of the UNDP Climate Promise Coordinator at the Barbados Country Office and in close collaboration with the National Climate Change Focal Point and relevant stakeholders.

Time and manner of Payment

Invoices shall be paid within thirty (30) days of the date of their acceptance by UNDP. UNDP shall make every effort to accept an original invoice or advise the Contractor of its non-acceptance within a reasonable time from receipt.

K. REQUIREMENTS FOR EXPERIENCE AND COMPETENCIES

Qualification and experience:

- Master's Degree (or higher) Environmental Policy, Development Economics, Environmental Economics, Environmental Technology or in a relevant field.
- A minimum of 5 years of relevant working experience in related field(s).
- Strong understanding of global climate issues and the relevance of NDCs.
- Experience in developing, reviewing, expanding climate change and sustainable development related reports, strategies or similar.
- Demonstrated experience working on policy and programmatic issues with national and local governments and civil society organizations.
- Demonstrated experience working with governments and international organizations in a developing country context, experience in countries in the Caribbean will be taken as asset.

II. Competencies:

Functional

- Strong analytical, negotiation and communication skills, including ability to produce high quality practical advisory reports and knowledge products;
- Professional and/or academic experience in one or more of the areas of sustainable development
- Ability to produce high quality outputs in a timely manner while understanding and anticipating the evolving client needs;
- Strong organisational skills;
- Ability to work independently

Communication

- Strong ability to write clearly and convincingly, adapting style and content to different audiences and speak clearly and convincingly;
- Excellent command of the English language with the ability to communicate fluently (speaking, writing, and comprehension);
- Strong inter-personal, negotiation and liaison skills.