

Minutes of the Pre-bid meeting held on August 25, 2021
RFP-BD-2021-029 for Hiring Firm/Academic Organization for A study on scoping of Public Private Partnership (PPP) model for low carbon climate resilient infrastructural development investment and institutional strengthening road map for PPPA and Private Sector to unfold the opportunities.

Date: August 28, 2021

Members attended the meeting:

Name	Designation
Mamunur Rashid	Climate Change Specialist, UNDP
Mohammad Rezaul Haque	Programme Associate, UNDP
Shamsun Nahar Airin	Procurement Associate, UNDP
Bidders	

With reference to the subject RFP issued on August 22, 2021, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers			
1	In the technical evaluation, 1.2, it is mentioned that 25 points are allocated for <ul style="list-style-type: none"> - Relevant experience in the area of PPP? Is it possible to open of other options as well as the minimum eligibility criteria has more options?	“Relevant experience of PPP/Climate Change Adaptation/Climate Change Mitigation/Climate Finance” will replace the current narrative, “Relevant experience in the area of PPP”.			
2	Kindly clarify, is it required to have ISO certification for both JV partners to get technical marks in the technical criteria no. 1.4?	<p>If the Bidder is a group of legal entities that will form a Joint Venture (JV), or Consortium for the Proposal, it shall be confirmed in their Proposal that : (i) they have designated one party to act as a lead entity, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Proposal; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity.</p> <p>The description of the organization of the JV, Consortium must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the RFP, both in the Proposal and the JV or Consortium Agreement.</p> <p>All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP. Technical evaluation shall be conducted by UNDP based on the submitted documents by the bidders.</p>			
3	In evaluation criteria 3.5 and 3.6 it is mentioned Investment Finance Expert- National. Kindly clarify	<p>Please consider the criteria as follows:</p> <table border="1"> <tr> <td>3.5</td><td>Investment Finance Expert- International</td><td>50</td></tr> </table>	3.5	Investment Finance Expert- International	50
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		3.6	Investment Finance Expert- National	25		
4	Amendment: page no 8, Value Added Tax on Price Proposal	Please consider as follows: <table><tr><td>Value Added Tax on Price Proposal</td><td><input checked="" type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes (please mention the VAT amount and rate in separate Row)</td></tr></table>			Value Added Tax on Price Proposal	<input checked="" type="checkbox"/> must be exclusive of VAT and other applicable indirect taxes (please mention the VAT amount and rate in separate Row)
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5	Kindly clarify, how bidders will be engaged with the stakeholder?	Bidder may consider stakeholder engagement in methodology. In such case, bidder must give a plan for stakeholder engagement, reflect in GANTT Chart and methodology (KII, FGD, Workshop/Dialogue/Seminar) of engagement will mention. <ul style="list-style-type: none">- In case of KII and FGD, it will be the responsibility of bidder to reflect cost in travel or consulting time (consultancy days).- In case of workshop/dialogue/seminar, the bidder will give in the GANTT chart but will refer to UNDP/PPPA will organize. The workshop/dialogue/seminar costs should not be included in bidding, but consultancy time may be considered.				
6	Kindly clarify, which party will be responsible to arrange the workshop and to bear the costing of the workshop?	This is clarified in question 6				
7	Kindy clarify whether international key personnel need to be part of the workshops/physical meetings?	They need to be part of the workshop virtually not with physical presence.				
8	Why the minimum number key person engagement is given? Is it mandatory?	Minimum number is given so that bidder can design their own scope. At the same time PPPA/UNDP's expectation of the international and national experience in completion of the work needs to be ensured. Therefore, the minimum numbers are given. Bidder needs to appraise the requirement keeping the minimum in mind when developing the methodology. Minimum number is <u>mandatory</u> to ensure in methodology and costing.				
9	Whether any Bangladeshi with dual citizenship will be considered as international expert.	International consultant will be referred by a non-Bangladeshi residence (therefore dual residency is acceptable), who has experience of the work in any countries other than Bangladesh. Please see the following five examples for better				

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		<p>clarity of definition of international consultancy in this assignment.</p> <p>Ms. X is Bangladeshi born US Citizen worked in Dhaka on PPP is <u>not considered</u> as international consultant.</p> <p>Ms. Y is a Bangladeshi born US Citizen worked in Japan on PPP is <u>considered</u> as international consultant.</p> <p>Ms Z is a Bangladeshi citizen worked in US on PPP is <u>not considered</u> as international consultant.</p> <p>Ms. A is a US Citizen worked in Dhaka and in other countries on PPP is <u>considered</u> as international consultant.</p> <p>Ms. A is a US Citizen worked only in Dhaka on PPP is <u>not considered</u> as international consultant.</p>
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Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.