**ANNEX 2: QUOTATION SUBMISSION FORM**

*Bidders are requested to complete this form, including the Company Profile and Bidder’s Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

**Company Profile**

|  |  |
| --- | --- |
| **Item Description** | **Detail** |
| Legal name of bidder or Lead entity for JVs | Click or tap here to enter text. |
| Legal Address, City, Country | Click or tap here to enter text. |
| Actual Address, City, Country | Click or tap here to enter text. |
| Website | Click or tap here to enter text. |
| Year of Registration | Click or tap here to enter text. |
| Legal structure | Choose an item. |
| VAT payer status | Click or tap here to enter text. |
| Contract person name | Click or tap here to enter text. |
| Contact person email | Click or tap here to enter text. |
| Contact person phone | Click or tap here to enter text. |
| Company’s core activities | Click or tap here to enter text. |
| Profile – describing the nature of business, field of expertise. | Click or tap here to enter text. |
| Business Licenses – Registration Papers, Extract from the Register of VAT payers or single tax payers, etc. | EDRPOU, ID tax number.Copies of State registration and Extract from the Register of VAT payers or single tax payers should be attached. |
| Are you a UNGM registered vendor? | [ ]  Yes [ ]  No If yes, insert UNGM Vendor Number |
| Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No  |
| Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):* | [ ]  Yes [ ]  No |
| Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)* | [ ]  Yes [ ]  No |
| Is your company a member of the UN Global Compact  | [ ]  Yes [ ]  No |
| Bank Information | Bank Name: Click or tap here to enter text.Bank Address: Click or tap here to enter text.IBAN: Click or tap here to enter text.SWIFT/BIC: Click or tap here to enter text.Account Currency: Click or tap here to enter text.Bank Account Number: Click or tap here to enter text. |
| References  | Please provide at least 1 (one) positive recommendation letter from previous clients as per supplying of similar to this Specification equipment and contact details of respective clients.  |

**Bidder’s Declaration**

| **Yes** | **No** |  |
| --- | --- | --- |
|[ ] [ ]  **Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them. |
|[ ] [ ]  I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period. |
|[ ] [ ]  **Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.  |
|[ ] [ ]  I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and wehave read the United Nations Supplier Code of Conduct: <https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct> and acknowledge that it provides the minimum standards expected of suppliers to the UN. |
|[ ] [ ]  **Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact. |
|[ ] [ ]  **Prohibitions, Sanctions:** l/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. |
|[ ] [ ]  **Bankruptcy**: l/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future. |
|[ ] [ ]  **Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.  |
|[ ] [ ]  I/We understand and recognize that you are not bound to accept any Quotation you receive, and wecertify that the goods offered in our Quotation are new and unused. |
|[ ] [ ]  By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf. |

Signature:

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

|  |  |
| --- | --- |
| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | Click or tap here to enter text. | Date: Click or tap to enter a date. |

***Table 1. Conformity to the Specification***

**Lot 1.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **1.1** | **Screw press (Clay grinder)**Output, kg / hour, not less: 200 Voltage: ~380 V / 50 HzOutput diameter, mm, not less: 40 |  |  |
| **1.2** | **Gypsum model laboratory machine**Maximum diameter of model, mm: 500Maximum diameter of faceplate, mm: 360Rotation speed, rotations per minute, not less: 0…435Voltage: ~380 V / 50 Hz |  |  |
| **1.3** | **Pottery wheel with electric drive**Speed ​​control: foot pedalVoltage: ~380 V / 50 HzRotation speed, rotations per minute: not less 0…250Directions of disc rotation: clockwise / counterclockwiseDisc diameter, mm, not less: 350Disc material: stainless steel or aluminumRotation control: foot pedal |  |  |
| **1.4** | **Drying cabinet**Volume of inner space, L, not less: 40Working temperature range, ° С: 50…350 Time to reach highest temperature, min: not more 60Uninterrupted working time, h: not less than 16Voltage: ~380 V / 50 Hz |  |  |
| **1.5** | **Painting chamber equipped with ventilator, water or air curtain**Material of the case: corrosion-resistant iron or polymer materialOuter dimensions, mm, not less: 790x790x1700Dimensions of the inner working space, mm, not less: 670x512x750Ventilator capacity, m3 per hour, not less: 1540Voltage: ~380 V / 50 HzNot less, than 4 (four) metal legsHeight of the legs, mm: 700 - 800 |  |  |
| **1.6** | **Propeller stirrer**Vessel volume, total, m3, not less: 0,25Vessel volume, working, m3, not less: 0,20Voltage: ~380 V / 50 Hz |  |  |
| **1.7** | **Ball mill for glazing in set with drums and milling agent** Number of mill rotations, rotations per minute, at least: 55Voltage: ~380 V / 50 HzMax. load on rollers, kg: 25Number of drums, pcs, not less: 2Max. Diameter of drum, mm: 300Volume of drums, L, not less: 8 and 12Material of drums: porcelainVolume and number of drums:• Not less 8 L drums: at least 2 pcs• Not less 12 l drums: at least 2 pcsAlumina content, %, not less: 75%Milling agent: beads, 92% Al2O3 or analogueDiameter range, mm: 15 – 30Amount, kg, at least: 50 |  |  |

**Lot 2.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **2.1** | **Ball mill for clay**Loading: from the frontVoltage: ~380 V / 50 Hz Mode of operation: periodicMaximal size of a material piece, mm: 8Volume of the mill camera, L, not less: 50Degree of milling agent filling, %: 35 - 50Degree of raw material filling, %: 12 - 20Types of milling: wet, dry |  |  |

**Lot 3.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **3.1.** | **Laboratory hydraulic press**Type: tablePress force, t, not less: 10Road length, mm, not less: 175 Bed width, mm, not less: 500  |  |  |
| **3.2.** | **Manual press (lever mechanism) with set of nozzles**Type: verticalMaximum vessel load, kg: 2,5Nozzles material: stainless steelNozzles type and quantities:* cylindrical, not less 2 pcs
* round, not less 2 pcs
* square, not less 2 pcs
* octangular, not less 2 pcs
 |  |  |

**Lot 4.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **4.1** | **Magnetic separator**Magnetic separator to clean glazing, daubs, slips, water and other process fluids |  |  |

**Lot 5.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **5.1** | **Vibrating screen**Diameter of the working surface, mm, not less: 500Oscillation frequency, Hz, not less: 47Voltage: ~380 V / 50 Hz |  |  |
| **5.2** | **Dehydrator (filter-press)**Weight of one download, kg, not less: 20Frame diameter, mm, not less: 270Voltage: ~380 V / 50 HzDrive of frame hydraulic clamping: manual  |  |  |

**Lot 6.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **6.1** | **Desktop device for rolling ceramic mass**Length, mm, not less: 580Width, mm, not less: 500 Height, mm, not less: 160  |  |  |

**Lot 7.**

|  |  |  |  |
| --- | --- | --- | --- |
| **#** | **Name of equipment and****Technical characteristics** | **Conformity****(Yes/No)** | **Offered Brand, Model and Exact characteristics***(Technical characteristics should not be less /more/worse as it is specified in the assignment)* |

|  |  |  |  |
| --- | --- | --- | --- |
| **7.1** | **Electric laboratory muffle furnace** Loading: frontVolume of workplace, L: not less 12 Firing temperature (operating), °С: not less 1360Power, kWt: not more, than 4Voltage: ~380 V / 50 HzOpening: door to the leftThermocouple material: platinum(P / P - platinum / platinum or P / R platinum / rhodium);Control system: electronic temperature programmer |  |  |

***Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements***

**Lot 1:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **1.1** | Screw press (Clay grinder)**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.2** | Gypsum model laboratory machine**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.3** | Pottery wheel with electric drive**Indicate Brand, Model and parameters** | **5** |  |  |
| **1.4** | Drying cabinet**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.5** | Painting chamber equipped with ventilator, water or air curtain**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.6** | Propeller stirrer**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.7** | Ball mill for glazing in set with drums and milling agent**Indicate Brand, Model and parameters** | **1** |  |  |
| **1.8** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 2:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **2.1** | Ball mill for clay**Indicate Brand, Model and parameters** | **1** |  |  |
| **2.2** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 3:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **3.1** | Laboratory hydraulic press**Indicate Brand, Model and parameters** | **1** |  |  |
| **3.2** | Manual press (lever mechanism) with set of nozzles**Indicate Brand, Model and parameters** | **1** |  |  |
| **3.3** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 4:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **4.1** | Magnetic separator**Indicate Brand, Model and parameters** | **1** |  |  |
| **4.2** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 5:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **5.1** | Vibrating screen**Indicate Brand, Model and parameters** | **1** |  |  |
| **5.2** | Dehydrator (filter-press)**Indicate Brand, Model and parameters** | **1** |  |  |
| **5.3** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 6:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **6.1** | Desktop device for rolling ceramic mass**Indicate Brand, Model and parameters** | **1** |  |  |
| **6.2** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

**Lot 7:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Product name and specification requirements** | **Quantity of units (pcs)** | **Unit price, without VAT, indicate currency** | **Total cost, without VAT, indicate currency** |
| **7.1** | Electric laboratory muffle furnace **Indicate Brand, Model and parameters** | **1** |  |  |
| **7.2** | **Delivery** | **1** |  |  |
| **TOTAL without VAT, indicate currency** |  |

***Table 3. Compliance with Requirements***

|  |  |
| --- | --- |
|  | **You Responses** |
|  | **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Minimum Technical Specifications |[ ] [ ]  Click or tap here to enter text. |
| Delivery Term (INCOTERMS 2020):**DDP, Sloviansk Multidisciplinary Regional Center of Vocational Education named after P.F. Kryvonos, 5 Gagarin Street, Sloviansk, Donetsk Oblast, Ukraine.** |[ ] [ ]  Click or tap here to enter text. |
| Delivery Lead Time (Delivery of equipment must be carried out within **90 (ninety)** calendar days from PO/Contact signature date) |[ ] [ ]  Click or tap here to enter text. |
| The warranty period for all equipment must be not less than 12 (twelve) months. |[ ] [ ]  Click or tap here to enter text. |
| Availability of warranty service in Ukraine |[ ] [ ]  Click or tap here to enter text. |
| Validity of Quotation (min. 60 days) |[ ] [ ]  Click or tap here to enter text. |
| Payment terms |[ ] [ ]  Click or tap here to enter text. |

|  |
| --- |
| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. |
| *Exact name and address of company*Company Name: Click or tap here to enter text.Address: Click or tap here to enter text.Click or tap here to enter text.Phone No.: Click or tap here to enter text.Email Address: Click or tap here to enter text. | Authorized Signature:Date: Click or tap here to enter text.Name: Click or tap here to enter text.Functional Title of Authorised Signatory: Click or tap here to enter text.Email Address: Click or tap here to enter text. |