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REQUEST FOR QUOTATION (RFQ)

RFQ Reference: UNDP/MMR-UNPR/PN/025 Supply and delivery of Fishing Net and Crab traps for UNDP projects in Sittwe, Myanmar	Date: 06 September 2021
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SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.
Deadline for the Submission of Quotation	20 September 2021

	vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such

	a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities

Conditions for Release of Payment	☒ Passing Inspection [Sample check] ☒ Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements ☒ Others [Submission of correct invoice by the contractor]
Contact Person for correspondence, notifications and clarifications	Focal Person: Procurement Analyst E-mail address: mmr.procurement@undp.org Attention: Quotations shall not be submitted to this address but through Atlas System. Otherwise, offer shall be disqualified. Any delay in UNDP's response shall not be used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposer(s).
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 working days

ANNEX 1: SCHEDULE OF REQUIREMENTS

Technical Specifications for Goods:

Sr No.	Items to be supplied Description/Specifications	Quantity	Delivery date
Lot 1	Fishing net & twin best quality Plastic, - TWINE- 0.40 mm, MESH- 2.1/2" - DEPTH-150 MD, LENGTH- 50 YDS, - COLOUR- white Including other accessories as per list below (1) Cork chunks- 50 pcs		

Delivery Requirements

Delivery Requirements	
Delivery date and	

- ☒ Copy of two (01) contract for similar requirement in the last 3 years, including contract description, contract value, clients name and contact details
- ☒ List and value of projects, for similar requirement, performed for the last 5 years plus client's contact details who may be contacted for further information on those contracts;
- ☒ Statement of satisfactory Performance (Certificates) from the top 3 clients in terms of Contract value in similar field;

