



**TERMS OF REFERENCE FOR REPUBLIC OF KENYA COUNTRY CASE STUDY ON IMPACT OF COVID-19 :
RESILIENCE AND LESSONS LEARNED FOR A NEW FORMULATION OF EMERGENCY STRATEGIES.**

Type of Contract	:	Individual Consultant
Post-Level	:	National Consultant
Duty Station	:	Home based
Contract Term	:	30 working days
Language of the assignment	:	English
Reference	:	KEN/IC/037/2021
Submission Deadline:	:	Wednesday, 29th September 2021 at 5.00 P.M

A. Background

The International Conference on the Emergence of Africa (ICEA) was established in 2015 at the initiative of His Excellency President Alassane OUTTARA of Ivory Coast in partnership with the United Nations Development Programme (UNDP), World Bank, African Development Bank (AfDB) as platform for dialogue, exchanges and sharing of experiences on the economic advancement and emergence of African countries.

The ICEA provides a forum to stimulate debate on policies, best practices and experiences of individual countries problems and conditions of Africa's emergence in comparison with the dynamics and characteristics that enabled the economic and social transformation of emerging countries like China, Brazil, India, Turkey, Malaysia, Singapore, South Korea, Taiwan among others. The specific objectives of the ICEA are to enable (i) a better understanding of the issues and conditions of emergence; (ii) the identification of operational policies for accelerated structural transformation of African economies with a view to an integrated emergence, generating productive and decent jobs, human development and respectful of the environment; (iii) the promotion of tools and methods for analysis, planning and evaluation towards the trajectory of emergence.

The first edition of the ICEA (ICEA-I), was organized from 18 to 20 March 2015 in Abidjan. It focused on the role of the developmental state in promoting changes in production and consumption patterns based on social policies based on equity. The second edition of the ICEA (ICEA-II), also held in Abidjan from 28 to 30 March 2017 focused on the challenges of implementing emergence plans in Africa. The third edition of the ICEA (III) took place in Dakar (Senegal) and it prioritized the development of the private sector and the emergence of national champions as a catalyst for the emergence of African economies.

These editions were a great success enhanced by the participation of several Heads of State and Government or Special Representatives of Government (Côte d'Ivoire, Senegal, South Africa, Liberia, Guinea, Malaysia, Mali, People's Republic of China,), heads of international development institutions (including UNDP, the World Bank, the African Development Bank), Ministers from Africa and emerging countries. Over 400 experts and eminent government officials, regional and international institutions, the private sector, academic research centres and civil society organizations from more than 50 countries also attended the conference.

To maintain the momentum set by earlier editions and given the effects of Covid-19 on Africa's development, and the need to analyze lessons learned and share lived experiences as well as the policies implemented both to contain the spread of the virus and to revive national economies, the **Fourth Edition** of the ICEA will be held in **Abidjan, on 16 and 17 November 2021**. The theme the conference will be ***“Seizing the opportunities of the Covid 19 pandemic to accelerate the emergence of Africa”***.

In order to prepare and facilitate the dissemination of concrete experiences, it is planned to carry out case studies in some African countries to feed into discussions on African practices, particularly in West Africa (Ivory Coast, Senegal, Nigeria), North Africa (Morocco, Tunisia, Egypt), **East Africa (Kenya)**, Ethiopia, Rwanda), Central Africa (Democratic Republic of Congo, Cameroon, Gabon), Southern Africa (South Africa, Mauritius, Madagascar) in order to analyze the progress (changes, ruptures or continuity) in terms of structural transformation, organization and functioning of public services and their repercussions on human development in the path towards emergence.

B. Objectives of the Assignment

To study the effects of COVID-19 on African countries national development, emergence plans and implementation, UNDP is supporting a country case study for Kenya to feed into continental discussions on practices to analyze the progress in structural transformation, organization and functioning of the public services and their repercussions on human development in path towards emergence. A synthesis of the various countries case studies will be used to document the leading continental best practices. The outcome of the study will assist Kenya to participate effectively in the planned 4th edition of the ICEA and expose its findings for peer review and enrichment.

C. Scope of the Assignment

Under the supervision of the UNDP Kenya, and in close collaboration with Responsible Government Ministries, Department and Agencies, the National Consultant will lead the technical components of the country case study on the impact of COVID-19 on the trajectory of emergence, resilience and lessons learned for a new formulation of emergency strategies. In addition, the National Consultant will specifically:

1. Review the effects of COVID-19 on national development and/or emergence plans and their implementation.
2. Analyze the innovative approaches and solutions for Kenya (M-pesa is expanding to Ethiopia and widely used in EAC -forms part of financial inclusion)
3. Review Kenya's position amidst the fastest growing/ emerging economies in Africa-lessons learnt
4. Review fiscal policy frameworks pre and post covid era (revenue target within the medium term vis-a-vi expenditure projections)
5. Trade and economic integration within the region (reduction of tariffs)
6. Recognize and document the interventions for Covid-19 in Kenya, (lessons and best practices)
7. Review of social service delivery to guarantee peoples welfare and overall perception of citizens on state services (many e-services have been introduced)

D. Deliverables

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates	Review and Approvals Required
Understanding TOR and Designing of Road map	5 Days	12/10/2021	UNDP
Inception Report	5 Days	19/10/2021	UNDP
Zero Draft Report	10 Days	02/11/2021	UNDP
Final Draft Report	10 Days	16/11/2021	UNDP

The consultant should submit the hard copies of the above report UNDP Economic advisor to: E-mail address: bhekhi.bhembe@undp.org

E. Institutional arrangement

The National Consultant will work in liaison with Kenya Government and under the supervision of the UNDP Kenya, the World Bank and or the African Development Bank. The National Consultant will work under close supervision and guidance of the UNDP Kenya throughout the assignment period.

F. Duration of the work

The duration of the assignment will be 30 days (1 month) from the date of signing of the contract. All the work must be finalized before **November 15, 2021 at the latest.**

G. Duty station

The selected national consultant will be home based for the assignment.

H. Desired Qualifications

A minimum of Master's degree in Macroeconomics, Econometrics or Applied Economics; a PhD will be an added advantage.

Professional Experience

- A minimum of three (5) years of relevant and progressive professional experience in macroeconomic management, applied economics, research, gained within major international Standing record of support in macroeconomic modelling and forecasting
- Experience in carrying out assessment and preparing reports on impact of COVID-19
- Good knowledge of data collection and analysis is essential.
- Adequate knowledge Kenya's COVID-19 response
- Excellent knowledge of Kenya's development processes, Institutional set up and landscape.
- Ability to engage government and key development stakeholders.
- Good knowledge of International Development Frameworks, Emerging issues, long-term vision and international policies and discourse;
- Experience of at least ten years in Africa.

Language requirement:

Fluency in English (written and spoken), and an ability to summarize and present information effectively.

Terms of Payment

The consultant will be paid on a lump sum basis subject at completion of agreed tasks as follows:

Submission of synopsis/inception report	(10%)
Draft report	(40%)
Final Draft report	(50%)

Evaluation Criteria

Assessment criteria	Weight	Max. Points
Qualification		
Master's degree in Macroeconomics, Econometrics or Applied Economics; a PhD will be an added advantage.	15%	15
A minimum of three (5) years of relevant and progressive professional experience in macroeconomic management, applied economics, research, gained within major international Standing record of support in macroeconomic modelling and forecasting	10%	10
Experience of at least ten (10) years in Africa.	10%	10
Experience in carrying out assessment and preparing reports on impact of COVID-19	10%	10
Good knowledge of International Development Frameworks, Emerging issues, long-term vision and international policies and discourse;	10%	10
Ability to engage government and key development stakeholders.	10%	10
Adequate knowledge Kenya's COVID-19 response	15%	15
Excellent knowledge of Kenya's development processes, Institutional set up and landscape.	15%	15
Good knowledge of data collection and analysis is essential.	5%	5
Total Obtainable Score	100%	

Application and documents to be submitted

The offer will be evaluated by using the best value for money approach (combined scoring method). Technical proposal will be evaluated on **70%**. Whereas the financial proposal will be evaluated on **30%** based on sufficiency for applying the data gathering techniques and for obtaining reliable data for the Capacity Assessment in the timeframe indicated. Below is the breakdown of technical proposal on 100% which will be brought to 70%:

Financial Proposal

Applicants are instructed to submit their all-inclusive fee proposal in Kenya Shillings using the financial proposal template provided (Offeror's letter to UNDP).

The financial proposal should be all-inclusive and include a breakdown. The term 'all-inclusive' implies that all costs (professional fees, travel related expenses accommodation, communications, utilities, consumables, insurance, etc.) that could possibly be incurred by the Contractor are already factored into the financial proposal.

Application Process

Interested and qualified candidates should submit their applications which should include the following:

1. Detailed Curriculum Vitae
2. Proposal for implementing the assignment - template provided
3. Offeror's letter to UNDP- template provided

Note: The successful applicant will be required to complete a UNDP Personal History Form (P11) form prior to contracting.

Applications should be received through the UNDP e Tendering Portal on or before Wednesday, 29 September by 5.00P.M Kenyan Time (GMT+3.00)

Firms are not eligible for this consultancy assignment. Open to international individual consultants only.

Incomplete applications will be disqualified automatically.

All applications should be submitted through the UNDP eTendering portal.

- If already registered, please go to <https://etendering.partneragencies.org> and sign in using your username and password, and search for the **event**:
Business Unit: **UNDP1**
Event ID:
- If you do not remember your password, please use the "Forgotten password" link. Do not create a new profile.
- If you have never registered in the system before, please complete a one-time registration process first by visiting <https://etendering.partneragencies.org> and using the below generic credentials:
Username: **event.guest**
Password: **why2change**

Detailed user guide on how to register in the system and submit the proposal can be found at:

<https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html>

Email submission of applications will not be accepted.

Queries about the position can be directed to undp.kenya.procurement@undp.org

Incomplete applications will be excluded from further consideration.