

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **771-2021-UNDP-UKR-RFQ-SCR**Date: 20 September 2021

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation to procurement of equipment for the provision of medical services using telemedicine for rural communities (14 items)- 12 for Kherson region and 2 for Ivano-Frankivsk region as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Specification

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature:

Name: Ms. Agnes Kochan

Title: Operations Manager UNDP

Date: September 20, 2021

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SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing				
	by UNDP. This RFQ is conducted in accordance with the <u>UNDP Programme and Operations Policies</u>				
	and Procedures (POPP) on Contracts and Procurement				
	Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.				
	UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.				
Deadline for	23:59 (Kyiv time), October 04, 2021				
the Submission of Quotation	If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/ .				
Method of	Quotations must be submitted as follows:				
Submission	☐ E-tendering				
	□ Dedicated Email Address				
	☐ Courier / Hand delivery				
	☐ Other Click or tap here to enter text.				
	Bid submission address: tenders.ua@undp.org				
	■ File Format: . ZIP, .PDF				
	 File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. 				
	 All files must be free of viruses and not corrupted. 				
	 Max. File Size per transmission: 20 MB 				
	 Mandatory subject of email: 771-2021-UNDP-UKR-RFQ-SCR 				
	 Multiple emails must be clearly identified by indicating in the subject line "email no. X of Y", and the final "email no. Y of Y. 				
	It is recommended that the entire Quotation be consolidated into as few attachments as possible.				
	 The bidder should receive an email acknowledging email receipt. 				
Cost of	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission				
preparation	of a quotation, regardless of the outcome or the manner of conducting the selection process.				
of quotation					
Supplier Code of	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct,				
Conduct,	which includes principles on labour, human rights, environment and ethical conduct may be found				
Fraud,	at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct				
Corruption,	Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud,				
	corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and				
	requires all bidders/vendors to observe the highest standard of ethics during the procurement				
	process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_				
	dinvestigation.html#anti				
Gifts and	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including				
Hospitality	recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or				
	invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall				
	reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent				
	practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either				

	NDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to
Interest UN red	NDP requires every prospective supplier to avoid and prevent conflicts of interest, by disclosing to NDP if you, or any of your affiliates or personnel, were involved in the preparation of the equirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders hall strictly avoid conflicts with other assignments or their own interests, and act without possideration for future work. Bidders found to have a conflict of interest shall be disqualified.
off me	dders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, fficers, directors, controlling shareholders, of the bidding entity or key personnel who are family lembers of UNDP staff involved in the procurement functions and/or the Government of the buntry or any Implementing Partner receiving goods and/or services under this RFQ.
UN ma su	ne eligibility of Bidders that are wholly or partly owned by the Government shall be subject to NDP's further evaluation and review of various factors such as being registered, operated and lanaged as an independent business entity, the extent of Government ownership/share, receipt of labsidies, mandate and access to information in relation to this RFQ, among others. Conditions that lay lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
	ny Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the
	eneral Conditions of Contract
Contract Se	elect the applicable GTC:
	General Terms and Conditions / Special Conditions for Contract.
	General Terms and Conditions for de minimis contracts (services only, less than \$50,000)
	General Terms and Conditions for Works
	pplicable Terms and Conditions and other provisions are available at <u>UNDP/How-we-buy</u>
	Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.
	Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be oplied on discretion of UNDP.
ine Ve tel an It i se by Bio co Currency of Quotation He Pa	vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as eligible by any UN Organization or the World Bank Group or any other international Organization. endors are therefore required to disclose to UNDP whether they are subject to any sanction or emporary suspension imposed by these organizations. Failure to do so may result in termination of my contract or PO subsequently issued to the vendor by UNDP. is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, ervice providers, suppliers and/or their employees meet the eligibility requirements as established y UNDP. Idders must have the legal capacity to enter a binding contract with UNDP and to deliver in the puntry, or through an authorized representative. United States Dollars. Due to fluctuations in the national currency, it is recommended to indicate the price in dollars as risk mitigation measure. By uncertainly the link: https://treasury.un.org/operationalrates/OperationalRates.php
	or Local Currency: UAH
	the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium
	Association for the Bid, they shall confirm in their Bid that: (i) they have designated one party to
	ct as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or
	ssociation jointly and severally, which shall be evidenced by a duly notarized Agreement among the
Association leg	gal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall e entered into, by and between UNDP and the designated lead entity, who shall be acting for and on ehalf of all the member entities comprising the joint venture, Consortium or Association.

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	Refer to Clauses 19 – 24 under <u>Solicitation policy</u> for details on the applicable provisions on Joint
	Ventures, Consortium or Association.
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:
	a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or
	c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;
	d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or
	e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the
taxes	United Nations, including UNDP as a subsidiary organ of the General Assembly of the United
	Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below: All prices must:
	 ⋈ prices mast. ⋈ be inclusive of VAT and other applicable indirect taxes
	☐ be exclusive of VAT and other applicable indirect taxes
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Language of	Technical and Financial Offer shall be submitted in English or Ukrainian
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	clearly established, Click or tap here to enter text. reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
Payment	☐ 100% within 30 days after receipt of goods, works and/or services and submission of payment
Terms	documentation.
	\square UNDP will pay the negotiated amount based on provided financial offer and actual number of
	executed activities in a month.
Conditions	☐ Passing Inspection [Acceptance acts to be signed by both UNDP and Supplier upon quality
for Release	assurance team confirmation.]
of	☐ Complete Installation
Payment	☐ Passing all Testing [specify standard, if possible]
	☐ Completion of Training on Operation and Maintenance [specify no. of trainees, and location of
	training, if possible
	☑ Signed act of acceptance of goods, based on full compliance with RFQ requirements
	☐ Others [pls. specify]
Contact	E-mail address: Procurement Unit, UNDP Ukraine, procurement.ua@undp.org
Person for	Attention: Quotations shall not be submitted to this address but to the address for quotation
corresponde	submission above. Otherwise, offer shall be disqualified.
nce,	Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission,
notifications	unless UNDP determines that such an extension is necessary and communicates a new deadline to
and	the Proposers.
clarifications	
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 (two) days before the submission deadline. Responses to request for clarification will be communicated via email procurement.ua@undp.org by Procurement Unit, UNDP Ukraine.
Evaluation	☑The Contract will be awarded to the lowest price substantially compliant offer
method	☐ Other Click or tap here to enter text.
Evaluation	Administrative Requirements:
criteria	☑ Offers must be submitted within the stipulated deadline.
	☑ Offers have been signed by the proper authority.
	☐ ☑ Offers must be submitted in English/Ukrainian.
	☑ Offers include requested company/organization documentation as mentioned above in "Documents to be submitted" section.
	☑ Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine).
	territory controlled by the government of okraine).
1	✓ Full acceptance of the Contract General Terms and Conditions.
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Type of	☐ Purchase Order
Contract to	□ Contract Face Sheet
be awarded	□ Contract for Works
	☐ Other Type/s of Contract [pls. specify]
Expected	18 October 2021
date for	
contract	
award.	
Publication	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO
of Contract	and the corporate UNDP Web site.
Award	
Policies and	This RFQ is conducted in accordance with <u>UNDP Programme and Operations Policies and Procedures</u>
procedures	
UNGM	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the
registration	appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org.
	The Bidder may still submit a quotation even if not registered with the UNGM, however, if the
	Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract
	signature.

ANNEX 1: Specification

For the procurement of equipment for the provision of medical services using telemedicine for rural communities (14 items)- 12 for Kherson region and 2 for Ivano-Frankivsk region.

Strengthening the Community Resilience in Kherson oblast (SCR-II) Local Socio-Economic Recovery in Ivano-Frankivsk oblast (LSER II) Projects

Background Information

UNDP and the Government of Ukraine have partnered in implementing the reforms in many different areas for the achievement of SDGs. Over the last two decades UNDP built long-lasting partnerships with national, regional and local authorities throughout the country, non-governmental development actors and local communities. Through a permanent local presence in each Ukrainian oblast and the quality of its partnerships, UNDP has been able to introduce and promote best practices of sustainable development at regional and local levels. Under its Sustainable Local Development Programme, UNDP helps to advance regional and local sustainable development.

At the same time, Ukraine, like all other countries in the world, faces the negative impact of the COVID-19 pandemic. This outbreak coincided with the change of government in the country, exacerbated by the insufficient progress of reforms, weakened health system, ageing population, macroeconomic decline and the protracted armed conflict in eastern Ukraine. The COVID-19 pandemic severely affected all the regions and local communities in Ukraine, in particular putting additional strains on the local budgets and exacerbating the results of long-term underinvestment in the public health system. In addition, administrative services are suspended or only partially provided due to the lack of local capacity, both institutional and human resources, to operate under these critical circumstances.

UNDP is already helping countries to advance inclusive and integrated crisis management by supporting governments around the globe to maintain core functions, and to plan, coordinate, communicate and finance their responses to COVID-19. UNDP has defined a structured approach and strategy for high-impact programmatic interventions to support both national and sub-national governments to prepare, respond and recover from COVID-19.

The Project purpose is to support regional and local authorities in assessing and addressing the socio-economic impact of COVID-19 .

Expected outcomes: Improved capacity of regional and local authorities of target oblasts to plan and implement crisis response and post-crisis recovery measures and secure progress towards SDGs.

Delivery Terms:

INCOTERMS-2020 DDP, Kherson city and Ivano-Frankivsk city, Ukraine.

Address of delivery:

# of	Address of delivery
sets	
1	#17, Halytska str., Tysmenytsia city, Ivano-Frankivsk region, 77400, Ukraine
1	#1, Dovbusha str., Nyzhniy Verbizh village, Ivano-Frankivsk region, 78218, Ukraine
4	#11, Ostrovskoho str., Velyka Lepetykha village, Kherson region, 74502
5	#1, Khersonska str., Kalanchak village, Kherson region, 75800
3	#52, Yuvileina str., Verkhnii Rohachyk village, Kherson region, 74400

Latest expected delivery date:

Items should be delivered and installed no later than **10 November 2021**. Shorter delivery terms will be an advantage.

Additional requirements:

- The price of the goods must include the cost of installation and delivery of all goods to the above mentioned address;
- The warranty period for the equipment should be not less than 12 months after installation;
- Equipment must have official warranty service centres in Ukraine;
- Supplier/s must provide after-sale services.

Quality assurance and acceptance:

Joint quality assurance team of UNDP (2 UNDP Coordinators at Kherson and Ivano-Frankivsk regions) and representatives of the 12 ATCs at Kherson region (Velykolepetyska TC 4 ATCs, Kalanchatska TC 5 ATCs and Verkhnorohachycka TC 3 ATCs) and of 2 ATCs at Ivano-Frankivsk region (Tysmenytska ATC and Nyzhnyoverbizka ATC) of Ukraine should accept the installed equipment. Acceptance acts to be signed by both UNDP and Supplier upon quality assurance team confirmation.

Requirements to the organization/company

- Duly registered company/organization
- At least 3 years of experience in the supply of similar products
- Full acceptance of UNDP General Terms and Conditions
- At least 2 positive references from previous clients in the past 2 years.

Payment terms

- Upon delivery, installation and acceptance of items by UNDP team;
- Delivery in several stages may be considered in terms of established deadline upon confirmation by UNDP, payments linked to delivered goods cost.

Technical Specification

System for selective control of physiological parameters, for home use (equipment for the provision of medical services using telemedicine)

Goods delivery quantity - 14 sets of equipment for the provision of medical services using telemedicine;

General medical and technical requirements:

- 1. The equipment must be new, not used before, of the model produced not earlier than 2019, and not used as a demonstration sample (please provide a *warranty letter*).
- 2. The equipment has to be put into operation in accordance with the legislation on the technical regulation and conformity assessment and in the manner prescribed by law.
- 2.1. With the purpose of confirming the procurement subject compliance with regulatory and technical documentation and technical and qualitative properties, the bidder shall provide the following information within the scope of the bid:
- With the purpose of confirming the goods introduction into circulation in accordance with the legislation on the technical regulation and conformity assessment and in the manner prescribed by law, the bidder shall provide:
- a) a declaration copy or a copy of the documents confirming the possibility of putting into circulation and/or into operation (usage) of the medical device based on results of the conformity assessment procedure in accordance with the requirements of the technical regulations, **or**,
- b) a warranty letter confirming that a declaration copy or a copy of documents will be provided at the time of goods delivery, which confirms the possibility of putting into circulation and/or operation (usage) of the medical device based on results of the conformity assessment procedure in accordance with the requirements of the technical regulations at the time of goods delivery, **or**
- c) if the bidder offers medical devices that have undergone state registration, are registered in the State Register of Medical Equipment and Medical Devices and approved for use in the territory of Ukraine and were put into circulation before the date of mandatory application of technical regulations, then it is allowed to offer such devices until the end their shelf life and not more than five years from the date of putting them into circulation, without undergoing the conformity assessment procedure and without marking with the national conformity sign, **or**
- d) if the Technical Regulations for Medical Devices do not apply to the offered equipment, the bidder shall provide a *written explanation* stating the reasons for skipping a conformity assessment procedure in accordance with the requirements of the Technical Regulations for Medical Devices.
 - Copies of instructions for use or technical passports and brochures.
- Documents confirming the availability of the Cloud Service and related software, or authorization to use them in its economic activity (dealer or license agreements, etc., with enclosing documents confirming this).
- Documents confirming that the bidder is a manufacturer of the equipment or a manufacturer's dealer or supplier (a contract with the manufacturer, or a power of attorney from the manufacturer, or a dealer's

certificate etc., or an authorization/warranty letter from the manufacturer or an authorized representative (or dealer) warranting that the bidder has the possibility to deliver goods, which are the subject of procurement, in the amount and within the time specified in the tender documents and the bidder's offer with enclosing the relevant authorization documents, which attest the status of the dealer or the authorized representative).

- 3. Warranty period for the equipment not less than 12 months.
- 4. Mandatory availability of technical personnel in Ukraine, who is trained and certified by the manufacturer for installation, warranty and post-warranty equipment maintenance (*please provide a copy of the engineer's certificate*).
- 5. Equipment connection to the Cloud Service and equipment delivery should be carried out at the expense of the supplier.
- 6. The equipment shall jointly form a single complex and perform the following functions, a set of equipment for the provision of medical services using telemedicine:
 - Electrocardiographic examination
 - Blood pressure measurement
 - Heart rate measurement
 - Blood oxygenation measurement
 - Body temperature measurement
 - Spirometery
 - General examination of the patient with the possibility of obtaining digital images.
- 7. The equipment must have a digital interface for inputting the examination data received from a patient.
 - 8. The weight of one set of equipment shall not exceed 6 kg.
 - 9. Each set shall have a multiple-use transport suitcase.
- 10. The subject of procurement shall meet the following medical and technical specifications (**please provide information on the following**):

Medical and technical specification of a set of equipment for the provision of medical services using telemedicine	Compliance with the requirements (Yes / No) Indicator	Reference to an item (a page) in the instructions for use or other authorized technical documentation of the goods manufacturer, or other authorized documents.
I. General requirements		
The portable telemedicine diagnostic tool kit shall provide diagnostics of the patient's functions (receiving, storing and transmitting information about the physiological measurements of the patient's body)		
The portable telemedicine diagnostic tool kit shall contain specialized applications and form a software and hardware appliance (SHA).		

SHA shall ensure the receipt and transmission of diagnostic	
information for telemedicine consultations	
SHA shall provide the possibility to be used both in the healthcare	
facility and at the patient's home	
SHA shall provide both online and offline operation modes with	
automatic data downloading after re-establishing the internet	
connection.	
Examinations can be performed by junior medical staff, a physician	
assistant or a family doctor.	
SHA shall measure the physiological parameters of the patient's body	
during the examination	
SHA equipment shall have a self-contained power supply (batteries or	
accumulators) or power supply option from a USB port	
II. SHA Functions	
1. ECG recording	
Requirements for ECG recording and displaying:	
ECG registration - 12 channels, availability.	
Manual ECG recording mode, availability.	
Heart rate mode, availability	
ECG lead system: standard and amplified (I, II, III, aVR, aVL, aVF and	
V1, V2, V3, V4, V5, V6), availability	
ECG displaying on the monitor of the main SHA module, availability	
Simultaneous ECG channels displaying on the monitor, not less than	
12 leads (I, II, III, aVR, aVL, aVF and V1, V2, V3, V4, V5, V6), availability	
Sensitivity, not less than 10 mm/mV	
Automatic detection of electrode wiring up, availability	
ECG viewing before recording, availability	
ECG recording time, not less than 10 s, availability	
Heart rate measurement, availability	
2. Blood pressure measurement	
Blood pressure measurement, availability	
Measurement method - oscillometric, compliance	
Measurement mode: adults, children, new-borns	

Pressure measuring range, at least:		
Tressure measuring range, at least.		
Adults		
Systolic: 40 to 260 mm Hg		
Medium: 26 to 220 mm Hg		
Diastolic: 20 to 200 mm Hg		
Children		
Systolic: 40 to 230 mm Hg		
Medium: 26 to 183 mm Hg		
Diastolic: 20 to 160 mm Hg		
New-borns		
Systolic: 40 to 130 mm Hg		
 Medium: 26 to 110 mm Hg 		
Diastolic: 20 to 100 mm Hg		
Absolute error range when measuring pressure, not more than ±5		
mm Hg.		
Leakage testing function, availability		
Leakage testing function, availability		
3. Heart rate measurement		
The range for heart rate measurement is not less than 30 to 220 beats		
per minute, compliance		
per minute, compilance		
Finger pulse oximeter, compliance		
Error in the range of 30 - 245 beats per minute, not more than: ± 2		
beats per minute or 3 units		
Used for - adults, children, availability.		
Interoperability with SHA workstation for transmission of		
measurement data via wired or wireless interfaces, availability		
4. Non-invasive measurement of the oxygenation level of		
capillary blood		
Measurement of capillary blood oxygenation, availability		
Finger pulse oximeter, compliance		
The range for blood oxygenation measurement is not less than 35 ~		
100%		
Error, not more than: 70% ~ 100%: ± 2%		
Used for - adults, children, availability.		
Interoperability with SHA workstation for transmission of		
measurement data via wired or wireless interfaces, availability		
5. Non-contact temperature measurement (thermometry)		
Body temperature measurement by non-contact method, availability.		
Measurement modes: body / object temperature, availability.		
	<u> </u>	1

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Colour display of normal (green light) and elevated (red light)	
temperature, availability.	
Measuring range, not less than 34-42 °C	
Resolution, not less than 0.1 °C	
Error range of 35 - 42 °C, not more than \pm 0.2 °C	
Auto power-off, availability	
Interoperability with tablet SHA for measurement data transfer via USB, Bluetooth or manually, availability	
6. Pulmonary function test (spirometry)	
Requirements for basic parameters:	
Maximum volume: not less than 10 lts.	
Flow range: not less than 0 lts/s ~ 14 lts/s	
Volume accuracy: not less than ± 3% or 0.05 lts (whichever is greater)	
Flow accuracy: not less than ± 5% or 0.2 lts/s (whichever is greater)	
Examined parameters:	
Forced vital lung capacity, FVC, Its, availability	
Peak expiratory flow rate, PEF, Its/s, availability	
Forced exhalation volume for 1 second, FEV1, lts, availability	
FEV1%: the ratio of FEV1 and FVC,%, availability	
Parameters graphs drawing based on examination results, availability	
Other requirements for the device:	
Function graphs display, availability	
Data processing: saving, deleting, downloading and viewing, possibility.	
Interoperability with SHA workstation for transmission of	
measurement data via wired or wireless interfaces, availability	
General examination of the patient with the possibility of obtaining digital images using a digital camera	
General examination of the patient with the possibility of obtaining	
digital images (e.g., limbs, body parts, etc.), compliance.	
Camera with a function that allows viewing a patient and any	
signs/symptoms of the patient's disease (e.g., skin lesions, rashes,	
wounds, etc.), availability	

Photo recording, availability	
Video recording, availability	
Camera type: built-in or external with connection to the main SHA	
module or tablet PC or PC, compliance	
Connection interface - USB and/or Wi-Fi (for external camera),	
possibility	
III. main SHA module	
main SHA module provides:	
Measurement of patients' vital signs, availability	
Online transmission of received data, availability	
Specialized software, availability	
 ECG recording, availability 	
 Blood pressure measurement, availability 	
 Measurement of capillary blood oxygenation, availability 	
 Obtaining all measured parameters of patient functions from 	
SHA standard and external diagnostic devices (ECG, blood	
pressure, pulse rate, blood oxygen saturation, temperature,	
spirometry data, dermatoscopy data, etc.), availability.	
 Connection of standard and external diagnostic devices (non- 	
contact infrared thermometer, spirometer, dermatoscope,	
etc.) via USB or Bluetooth or Wi-Fi, availability	
 Connect external USB or Wi-Fi imaging devices (digital 	
cameras, scanning systems such as dermatoscopes),	
availability.	
 Display of all measured examination data (ECG, blood 	
pressure, pulse rate, blood oxygenation, body temperature,	
respiratory function, dermatoscopy, images from a common	
digital examination camera) on the monitor of the main SHA	
module, availability.	
 The main SHA module shall provide analysis of the received 	
data in situ with abnormality indication: ECG (ECG analysis in	
the Cloud Service), blood pressure, blood oxygenation, pulse	
rate, body temperature, availability.	
 Photographing the patient or the necessary parts of the body, etc., availability. 	
 Audio recording, availability 	
 I/O terminals connection (external monitor, keyboard, mouse), possibility. 	
 Examination data display on an external monitor using a high- 	
definition interface, availability.	
 Availability of external I/O ports: LAN, audio, USB2.0 (3 pcs.) 	

 Measuring ports availability: ECG port, SpO2 port, BP 		
measuring port		
Operating mode of the main SHA module:		
 Standalone, battery power supply, availability. 		
 Power mains supply 220V, 50Hz, battery charging, availability. 		
Requirements for the working environment:		
Temperature: not less than + 5°C ~ + 40°C		
Relative humidity: not less than ≤ 75%		
Barometric pressure: not less than 525 mm Hg ~ 757 mmHg		
Requirements for power supply:		
Power supply: 110-220V, 50Hz.		
Power consumption: no more than 60W		
Power adapter: 5-12 V DC, availability		
Requirements for display:		
The size of the monitor of the main SHA module, not less than 10 inches		
Colour LCD touch screen, availability		
Manual input of information to the SHA via the touch screen of the		
main module without the use of a keyboard, possibility		
Overall dimensions:		
Length x width x thickness, mm, no more than: 280x230x80		
IV. Software requirements for the main	SHA module	
The availability of the operating system that ensures SHA operation.		
Support for Bluetooth interfacing protocol, compliance.		
Creating a patient's examination record, availability		
A unique number shall be assigned to each examination, availability		
Patient data input:		
 Patient (any identifier) 		
 Date of birth or number of full years or months if the 		
patient is less than 1 year old		
 Height (in centimetres) 		
Weight (in kilograms) Soy		
 Sex Selection of a sort or a type of measurements for a patient to be 		
performed, by type of device, availability		
performed, by type of device, availability		

Measurement results storage in the local information storage of the SHA software, availability.		
Examination information storage in the local storage of the main module (examination number, patient data, examination results)		
Examination and measurements results storage in the local storage of the main SHA module until they are transferred to the cloud storage		
SHA authorization in the cloud storage of examination information for further interoperation.		
Transfer of information from the local information storage of the main SHA module to the cloud storage		
Transfer of information to the local storage on the main SHA module is performed after each saving of the examination results or by the operator command, provided that the SHA is connected to the Internet		
Printing a paper form based on the results of the examination with the possibility of adding a doctor's opinion after printing the form		
Requirements for the transfer of examination information to the data storage		
The software and hardware appliance shall ensure the transfer of the obtained examination data to the cloud storage.		
The examination data shall be transmitted using the following Internet communication methods: LAN, Wi-Fi, or 3G / LTE connectivity.		
SHA shall ensure the data transfer (indicating the unique study number) to the cloud storage only when the authorization from the cloud storage is confirmed.		
V. Availability of informational and technical support for SF	IA	
Provision with equipment instructions for use (operation manuals) in Ukrainian		
Informational and technical support (a warranty) for not less than 12 months		
Requirements for a cloud storage:		
Ensuring SHA authorization		
Blocking the data transfer to the data storage in case of unsuccessful SHA authorization		
Data storage in the cloud storage, availability		

Possibility to doctors and patients to access examinations and measurements results through a web browser after their authorization	
Possibility for a cloud service to interact with medical information systems or a telemedicine network.	
Possibility to transfer the examination results to the medical information system or electronic medical card.	

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.		
RFQ reference:	771-2021-UNDP-UKR-RFQ-SCR	Date: Click or tap to enter a date.	

Company Profile

Item Description	Detail	
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.	
Legal Address, City, Country	Click or tap here to enter text.	
Website	Click or tap here to enter text.	
Year of Registration	Click or tap here to enter text.	
Legal structure	Choose an item.	
VAT payer status	Click or tap here to enter text.	
Contract person name	Click or tap here to enter text.	
Contact person email	Click or tap here to enter text.	
Contact person phone	Click or tap here to enter text.	
Company's core activities	Click or tap here to enter text.	
Profile – describing the nature of business, field of expertise.	Click or tap here to enter text.	
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number	
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No	
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No	
Does your Company have a written Statement of its	☐ Yes ☐ No	

Environmental Policy? (If yes, provide a Copy)	
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	☐ Yes ☐ No
Is your company a member of the UN Global Compact	□ Yes □ No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.
References	Please provide contact details of at least 2 (two) previous clients for reference and attach the signed reference letters.

Bidder's Declaration

Yes	No	
		Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
		Ethics : In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
		Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

Yes	No	
		Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
		Bankruptcy : I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
		Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _	
Name:	Click or tap here to enter text.
Title:	Click or tap here to enter text.
Date:	Click or tan to enter a date

ANNEX 3: TECHNICAL AND FINANCIAL OFFER

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	771-2021-UNDP-UKR-RFQ-SCR	Date: Click or tap to enter a date.

Table 1. Conformity to the requirements of Specification

Medical and technical specification of a set of equipment for the provision of medical services using telemedicine	Compliance with the requirements (Yes / No) Indicator	Reference to an item (a page) in the instructions for use or other authorized technical documentation of the goods manufacturer, or other authorized documents.
I. General requirements		
The portable telemedicine diagnostic tool kit shall provide diagnostics of the patient's functions (receiving, storing and transmitting information about the physiological measurements of the patient's body)		
The portable telemedicine diagnostic tool kit shall contain specialized applications and form a software and hardware appliance (SHA).		
SHA shall ensure the receipt and transmission of diagnostic information for telemedicine consultations		
SHA shall provide the possibility to be used both in the healthcare facility and at the patient's home		
SHA shall provide both online and offline operation modes with automatic data downloading after re-establishing the internet connection.		
Examinations can be performed by junior medical staff, a physician assistant or a family doctor.		
SHA shall measure the physiological parameters of the patient's body during the examination		

SHA equipment shall have a self-contained power supply (batteries or				
accumulators) or power supply option from a USB port				
II. SHA Functions				
8. ECG recording				
Requirements for ECG recording and displaying:				
ECG registration - 12 channels, availability.				
Manual ECG recording mode, availability.				
Heart rate mode, availability				
ECG lead system: standard and amplified (I, II, III, aVR, aVL, aVF and V1, V2, V3, V4, V5, V6), availability				
ECG displaying on the monitor of the main SHA module, availability				
Simultaneous ECG channels displaying on the monitor, not less than 12 leads (I, II, III, aVR, aVL, aVF and V1, V2, V3, V4, V5, V6), availability				
Sensitivity, not less than 10 mm/mV				
Automatic detection of electrode wiring up, availability				
ECG viewing before recording, availability				
ECG recording time, not less than 10 s, availability				
Heart rate measurement, availability				
9. Blood pressure measurement				
Blood pressure measurement, availability				
Measurement method - oscillometric, compliance				
Measurement mode: adults, children, new-borns				
Pressure measuring range, at least:				
Adults				
Systolic: 40 to 260 mm Hg				
Medium: 26 to 220 mm Hg				
Diastolic: 20 to 200 mm Hg Children				
Systolic: 40 to 230 mm Hg Modium: 36 to 182 mm Hg				
Medium: 26 to 183 mm Hg Diagtalia: 20 to 160 mm Hg				
Diastolic: 20 to 160 mm Hg New-borns				
Systolic: 40 to 130 mm Hg Modium: 36 to 110 mm Hg				
Medium: 26 to 110 mm Hg Diagtalia: 20 to 100 mm Hg				
Diastolic: 20 to 100 mm Hg				

Absolute error range when measuring pressure, not more than ±5	
mm Hg.	
Leakage testing function, availability	
10. Heart rate measurement	
The range for heart rate measurement is not less than 30 to 220 beats	
per minute, compliance	
Finger pulse oximeter, compliance	
Error in the range of 30 - 245 beats per minute, not more than: ± 2	
beats per minute or 3 units	
Used for - adults, children, availability.	
Interoperability with SHA workstation for transmission of	
measurement data via wired or wireless interfaces, availability	
11. Non-invasive measurement of the oxygenation level of	
capillary blood Measurement of capillary blood oxygenation, availability	
Weasurement of capillary blood oxygenation, availability	
Finger pulse oximeter, compliance	
The range for blood oxygenation measurement is not less than 35 ~	
100%	
Error, not more than: 70% ~ 100%: ± 2%	
Used for - adults, children, availability.	
Interoperability with SHA workstation for transmission of	
measurement data via wired or wireless interfaces, availability	
12. Non-contact temperature measurement (thermometry)	
Body temperature measurement by non-contact method, availability.	
Measurement modes: body / object temperature, availability.	
Colour display of normal (green light) and elevated (red light)	
temperature, availability.	
Measuring range, not less than 34-42 °C	
Resolution, not less than 0.1 °C	
Error range of 35 - 42 °C, not more than ± 0.2 °C	
Auto power-off, availability	
Interoperability with tablet SHA for measurement data transfer via	
USB, Bluetooth or manually, availability	
13. Pulmonary function test (spirometry)	
Requirements for basic parameters:	
• • • • • • • • • • • • • • • • • • • •	

Maximum volume: not less than 10 lts.	
Flow range: not less than 0 lts/s ~ 14 lts/s	
Volume accuracy: not less than ± 3% or 0.05 lts (whichever is greater)	
Flow accuracy: not less than ± 5% or 0.2 lts/s (whichever is greater)	
Examined parameters:	
Forced vital lung capacity, FVC, Its, availability	
Peak expiratory flow rate, PEF, Its/s, availability	
Forced exhalation volume for 1 second, FEV1, lts, availability	
FEV1%: the ratio of FEV1 and FVC,%, availability	
Parameters graphs drawing based on examination results, availability	
Other requirements for the device:	
Function graphs display, availability	
Data processing: saving, deleting, downloading and viewing, possibility.	
Interoperability with SHA workstation for transmission of measurement data via wired or wireless interfaces, availability	
14. General examination of the patient with the possibility of obtaining digital images using a digital camera	
General examination of the patient with the possibility of obtaining digital images (e.g., limbs, body parts, etc.), compliance.	
Camera with a function that allows viewing a patient and any signs/symptoms of the patient's disease (e.g., skin lesions, rashes, wounds, etc.), availability	
Photo recording, availability	
Video recording, availability	
Camera type: built-in or external with connection to the main SHA module or tablet PC or PC, compliance	
Connection interface - USB and/or Wi-Fi (for external camera), possibility	
III. main SHA module	1
main SHA module provides:	
Measurement of patients' vital signs, availability	
Online transmission of received data, availability	

 Specialized software, availability 	
 ECG recording, availability 	
 Blood pressure measurement, availability 	
 Measurement of capillary blood oxygenation, availability 	
 Obtaining all measured parameters of patient functions from SHA standard and external diagnostic devices (ECG, blood pressure, pulse rate, blood oxygen saturation, temperature, spirometry data, dermatoscopy data, etc.), availability. 	
 Connection of standard and external diagnostic devices (non- contact infrared thermometer, spirometer, dermatoscope, etc.) via USB or Bluetooth or Wi-Fi, availability 	
 Connect external USB or Wi-Fi imaging devices (digital cameras, scanning systems such as dermatoscopes), availability. 	
 Display of all measured examination data (ECG, blood pressure, pulse rate, blood oxygenation, body temperature, respiratory function, dermatoscopy, images from a common digital examination camera) on the monitor of the main SHA module, availability. 	
 The main SHA module shall provide analysis of the received data in situ with abnormality indication: ECG (ECG analysis in the Cloud Service), blood pressure, blood oxygenation, pulse rate, body temperature, availability. 	
 Photographing the patient or the necessary parts of the body, etc., availability. 	
 Audio recording, availability 	
 I/O terminals connection (external monitor, keyboard, mouse), possibility. 	
 Examination data display on an external monitor using a high- definition interface, availability. 	
 Availability of external I/O ports: LAN, audio, USB2.0 (3 pcs.) 	
 Measuring ports availability: ECG port, SpO2 port, BP measuring port 	
Operating mode of the main SHA module:	
Standalone, battery power supply, availability.Power mains supply 220V, 50Hz, battery charging, availability.	
Requirements for the working environment:	
Temperature: not less than + 5°C ~ + 40°C	
Relative humidity: not less than ≤ 75%	
Barometric pressure: not less than 525 mm Hg ~ 757 mmHg	
Requirements for power supply:	

Power supply: 110-220V, 50Hz.		
Power consumption: no more than 60W		
Power adapter: 5-12 V DC, availability		
Requirements for display:		
The size of the monitor of the main SHA module, not less than 10 inches		
Colour LCD touch screen, availability		
Manual input of information to the SHA via the touch screen of the main module without the use of a keyboard, possibility		
Overall dimensions:		
Length x width x thickness, mm, no more than: 280x230x80		
IV. Software requirements for the main	SHA module	
The availability of the operating system that ensures SHA operation.		
Support for Bluetooth interfacing protocol, compliance.		
Creating a patient's examination record, availability		
A unique number shall be assigned to each examination, availability		
Patient data input:		
 Patient (any identifier) Date of birth or number of full years or months if the patient is less than 1 year old Height (in centimetres) Weight (in kilograms) Sex 		
Selection of a sort or a type of measurements for a patient to be performed, by type of device, availability		
Measurement results storage in the local information storage of the SHA software, availability.		
Examination information storage in the local storage of the main module (examination number, patient data, examination results)		
Examination and measurements results storage in the local storage of the main SHA module until they are transferred to the cloud storage		
SHA authorization in the cloud storage of examination information for further interoperation.		
Transfer of information from the local information storage of the main SHA module to the cloud storage		

Transfer of information to the local storage on the main SHA module		
is performed after each saving of the examination results or by the		
operator command, provided that the SHA is connected to the		
Internet		
Printing a paper form based on the results of the examination with		
the possibility of adding a doctor's opinion after printing the form		
Requirements for the transfer of examination information to the		
data storage		
The software and hardware appliance shall ensure the transfer of the		
obtained examination data to the cloud storage.		
The examination data shall be transmitted using the following		
Internet communication methods: LAN, Wi-Fi, or 3G / LTE		
connectivity.		
SHA shall ensure the data transfer (indicating the unique study		
number) to the cloud storage only when the authorization from the		
cloud storage is confirmed.		
V. Availability of informational and technical support for SF	<u> </u> A	
Provision with equipment instructions for use (operation manuals) in		
Ukrainian		
Informational and technical support (a warranty) for not less than 12		
months		
Requirements for a cloud storage:		
Ensuring SHA authorization		
Blocking the data transfer to the data storage in case of unsuccessful		
SHA authorization		
Data storage in the cloud storage, availability		
Possibility to doctors and patients to access examinations and		
measurements results through a web browser after their		
authorization		
Possibility for a cloud service to interact with medical information		
systems or a telemedicine network.	1	
Possibility to transfer the examination results to the medical		
Possibility to transfer the examination results to the medical information system or electronic medical card.		

Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements

Description of goods, services	Amount (currency),
	with VAT

(Please include all price components in accordance with the requirements of	
Specification)	
Warranty	
Transportation	
Please add other expenses required, with detailed description	
Total amount	

Table 3. Relevant projects implemented during the last 3 years:

щ	Client' name and	Project period		Project cost	Describe briefly the
#	address	Start date	Finish date	(USD)	nature of supply

Table 4. Compliance with Requirements

	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications			Click or tap here to enter text.
Delivery terms (INCOTERMS-2020 DDP Can be delivered to addresses from the TOR)			Click or tap here to enter text.
Delivery Time (no later than 10 November 2021)			Click or tap here to enter text.
Warranty and after sell services (warranty period for the equipment not less than 12 months after installation) and official service centres in Ukraine			Click or tap here to enter text.
Validity of Quotation (min. 60 days)			Click or tap here to enter text.
Payment terms			Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.				
Exact name and address of company	Authorized Signature:			
Company Name: Click or tap here to enter text.	Date: Click or tap here to enter text.			
Address: Click or tap here to enter text.	Name: Click or tap here to enter text.			
Click or tap here to enter text.	Functional Title of Authorised			
Phone No.: Click or tap here to enter text.	Signatory: Click or tap here to enter text.			
Email Address: Click or tap here to enter text.	Email Address: Click or tap here to enter text.			