



Partnership & Development Finance Consultant Terms of Reference

I). Background

The United Nations General Assembly resolution 72/279 elevated the United Nations Development Assistance Framework (now renamed the United Nations Sustainable Development Cooperation Framework) as “the most important instrument for planning and implementation of the UN development activities at country level in support of the implementation of the 2030 Agenda for Sustainable Development (2030 Agenda)”. The Cooperation Framework guides the entire programme cycle, driving planning, implementation, monitoring, reporting and evaluation of collective UN support for achieving the 2030 Agenda. The Cooperation Framework determines and reflects the United Nations development system’s contributions in the country and shapes the configuration of the UN assets required in and outside the country. The Cooperation Framework represents a commitment to the people and country particularly the most marginalized and vulnerable.

The present Cooperation Framework for Belize, is the Multi-country Sustainable Development Framework (MSDF) 2017-2021, the business plan for UN agencies, funds and programmes in the English and Dutch speaking Caribbean, jointly prepared through inclusive consultations and implemented in 18 Caribbean countries and territories with the respective governments, United Nations agencies, funds and programmes along with civil society partners.

To inform the new Cooperation Framework for Belize, the United Nations has *completing a UN Common Country Analysis (CCA)* for 2020 the UN system’s independent, impartial and collective assessment and analysis of a country’s socio-economic and developmental situation, progress gaps, opportunities and bottlenecks vis-à-vis Belize’s commitment to achieving the 2030 Agenda. The CCA is the critical analytical foundation upon which the Cooperation Framework is developed and is an integrated, forward-looking and evidence-based joint UN analysis, prepared in such a way to be an up-to-date source of information on country context for the whole UN system to adjust UN programmatic actions and anticipate emerging issues.

The United Nations in Belize is now in the process of the preparation and formulation of the 2022-2026 Multi-country Sustainable Development Cooperation Framework which is expected to be completed in August/September 2021.

Furthermore, the COVID-19 pandemic has precipitated the need for the United Nations to have in place a Socio-Economic Response Plan drawn from the United Nations framework for the immediate socio-economic response to COVID-19, consisting of five streams of work, representing an integrated support package offered by the UN development system to protect the needs and rights of people with particular focus on the most vulnerable. The United Nations in Belize has a Country Implementation Plan 2021 and will prepare a 2022 Country Implementation Plan aligned to the new Cooperation Framework including joint programme solutions.

A critical part of the UN reform process is the new configuration of the Resident Coordinator Office. Belize is part of a multi-country office together with El Salvador and therefore has not received the full staffing

and is missing a Partnership and Development Finance officer who normally would support the processes of establishing the financing framework and the partnership strategy in the UNSDCF. The present consultant post will cover part of these tasks. The consultant therefore would function as part of the core team in the Resident Coordinator Office (RCO) and liaise with UN agencies, government and development partners as required.

II). **SDG Financing and Funding the Cooperation Framework**

The 2030 Agenda for Sustainable Development and the Sustainable Development Goals (SDGs) emphasizes transformative shifts, integrated approaches, and solutions to structural barriers to sustainable development. This goal requires financial flows (public, private domestic and international), as well as finding the adequate resource mix and overcoming market barriers to ensure investments reach those left furthest behind.

The Cooperation Framework covers two concepts that are distinct yet mutually reinforcing:

- ***Financing the SDGs*** is based on the Addis Ababa Action Agenda's call for nationally owned sustainable development strategies, supported by an Integrated National Financing Framework to achieve the 2030 Agenda; mobilizing and aligning all sources of finance to implement national plans to achieve the SDGs; strengthening partnership with IFIs, private sector and other stakeholders towards the achievement of the Agenda 2030.
- ***Funding the Cooperation Framework*** refers to the traditional concept of mobilizing resources through United Nations accounts in order to close budgetary gaps in the Cooperation Framework as the primary planning and implementation instrument for the United Nations to contribute to achieving the 2030 Agenda at the country level.

The UN Resident Coordinator's Office is recruiting a consultant, with the overall objectives to:

- a) Support mapping and developing the UN Country Team (UNCT) partnership strategy;
- b) Support the development of resource mobilization plan for the Belize Country Implementation Plan of the UN Multi-country Sustainable Development Cooperation Framework (MSDCF).
- c) Provide substantive support on financing for accelerating the achievement of the SDGs; and
- d) Support knowledge management and capacity development.

III). **Objective and Scope of work**

The Partnership and Development Finance (PDF) Consultant under the supervision of the UN Resident Coordinator Office in Belize, Development Coordination Officer, Strategic Planner and Team Leader, will be guided by the following objectives:

- i. Address barriers to mobilizing financing for national SDG plans.
- ii. Make technical advice available to the government identifying sources of finance for national SDG plans.
- iii. Better align existing sources of financing with SDG plans.
- iv. Propose strategies to build partnership for financing and accelerating the SDGs.

The scope of work of the consultant will include inter alia the following areas:

1). Support mapping and developing the UN Country Team (UNCT) partnership strategy

- Provides advice on the development and implementation of the UN Partnership Strategy in alignment with and support of the United Nations Multi-Country Sustainable Development Cooperation Framework (UNMSDCF) in the country and participates in the regional team on partnership.
- Provides substantive support to the Resident Coordinator (RC) and the UNCT in identifying risks and opportunities related to specific partnerships and suggests mitigation measures as relevant.
- Provides inputs on due diligence processes of potential investment and partnership opportunities, in accordance with UN regulations and procedures.
- Provides substantive support to RC/UNCT to develop and implement locally tailored partnerships and resource mobilization strategies and initiatives.
- Contributes to dialogues with partners to improve development assistance policies and practice.
- Facilitates liaison and coordination with UN entities at country, regional and HQ levels, to help package and define UN business strategies, including differentiated value propositions, to attract partners, both traditional and non-traditional.

2). Support the development of resource mobilization plan for the Belize Country Implementation Plan of the UN Multi-country Sustainable Development Cooperation Framework (MSDCF).

- Provides substantive support to RC/UNCT to develop and implement a locally tailored resource strategy, including identifying appropriate data and benchmarks to measure progress and success.
- Monitors and analyses existing resource mobilization partnerships.
- Provides substantive support for the production and distribution of marketing materials.

3). Provide substantive support on financing for accelerating the achievement of the SDGs:

- Analyze trends and provides advice on new and innovative financing mechanisms for development and SDG acceleration.
- Provide inputs for briefing papers and discussion points on issues related to financing for development for consideration by RC/UNCT;
- Plan and facilitate engagements with external stakeholders – including the national government, international financial institutions, and others on financing for SDG acceleration.
- Undertake the design and execution of innovative proposals to generate financial resources in support of the SDGs;

4). Support knowledge management and capacity development:

- Contributes to knowledge networks and communities of practice at national, regional, and global levels;
- Undertakes activities to strengthen the capacity of the UNCT to maintain and promote SDG investment partnerships.

IV). Expected Outputs and Deliverables

The consultant is expected to carry out key activities during the assignment to ensure timely completion of the following outputs and detailed deliverables:

a). A Financial Landscape Analysis is completed, that includes the following elements:

- Mapping the different volumes, mixes, and sources of finance, namely international, domestic, private, and public, building on work already done by the Financial Landscape Analysis in the 2021 CCA;

- Develop a sound understanding of financing flows, within and out of the country above and beyond the resources channeled through the UN;
- Analyze trends in development finance flows and their allocation to national priorities;
- An understanding of the roles and responsibilities of national institutions to manage and/or influence the development of individual financial flows;
- Recommendations for how institutions and systems might be adjusted to ensure that different sources of development finance are managed within a coherent framework which better supports the achievement of national priorities and the SDGs;

b). Prepare a Roadmap for developing an Integrated National Financing Framework¹. The INFF involves identifying, mobilizing, and aligning financing resources to meet national sustainable development priorities and SDG through the following elements:

- Assessment and diagnostics: Assessment of financing needs (costing exercise) to achieve the SDGs, combined with an analysis of existing resource flows (financial landscape analysis) to create a baseline understanding of the financing gap. It also includes risk assessment and a diagnostic to identify gaps in financing data and national statistical systems and other policy, international and capacity-building constraints.
- Financing Strategy: The financing strategy is at the heart of the INFF. It brings together all financing policy actions from across all the areas of the Addis Ababa Action Agenda and matches them to priorities in the national sustainable development strategy. This includes a better integration of national planning and public budgeting processes, with a focus on results, and the alignment of policy and regulatory frameworks with sustainable development. These actions will be focused and carefully sequenced considering Belize's capacity constraint and situation based on the assessment and diagnostic first stage.
- Mechanism for monitoring, review, and accountability: Monitoring the impact of different financing flows and policies provides the basis for informal policymaking, facilitates learning, adaptation of instruments and policies to enhance their impact, and helps to mitigate risk.
- Governance and Coordination Framework: By their nature, INFFs would need to have strong political backing and broad-based country ownership. This calls for high-level government coordination mechanism and engagement of all stakeholders.

c). Support the preparation of the Funding Framework for the Cooperation Framework that includes the following elements:

- It is a consolidation of the agreed, costed results of the Cooperation Framework, including operations and communications.
- It provides an overall picture of the amount, type, source, duration, and sequence of financial resources, including the required amounts, available resources, and resource mobilization needs.
- It includes a multi-year funding framework (overall budget) that puts a price tag on the Agreed Cooperation Framework and its outcomes, covering the full duration of the programme cycle, and an annualized funding framework as part of the annual joint workplans.

d). Prepare a Partnership and Resource Mobilization Strategy proposal including the following elements:

- Based on the CCA and Cooperation Framework priorities, highlight the catalytic role of funding to leverage financing (for example describe how the country team will help address barriers to

¹ An INFF requires full endorsement by Government of Belize since it involves financing all SDGs. Thus, where there is no financing framework discussion at the national level, the UNCT could initiate such a process through the financial landscape analysis and the Cooperation Framework.

mobilizing SDG financing; identify SDG financing sources or instruments; support alignment of existing financial resources with national SDG plans; promote leaving no one behind within SDG financing; catalyze financing reduction and prevention; and forge key partnerships to leverage SDG financing, including the international financial institutions, private sector, national and regional development banks and others etc.)

- Specify how the UN country team will, jointly with Government, initiate and maintain periodic funding dialogues with donors and other partners to fill the funding gap of the Cooperation Framework and its workplans.
- Outline which funding instruments the UN country team will establish and/ or draw on for resource mobilization (for example country level SDG/ pooled fund, joint programmes etc.) and the linkages and complementarities among them.

No	Deliverables	Work Programme Period
1	Inception Report Work Plan and desk report	10 days
2	Financial Landscape Analysis	20 days
3	Roadmap in collaboration with UNCT and Government for an Integrated National Financing Framework	25 days
4	In close collaboration with the UN Agencies prepare the Funding Framework for the MSDCF 2022-2026	25 days
5	Partnership and Resource Mobilization Strategy for financing the 2030 Agenda and a financing Roadmap, which provides a pathway for implementation of the Strategy	25 days
	TOTAL	105 working days

V). Duration of Assignment and form of payment

The consultant will be engaged over a period of 7 months September 2021 to March 2022 (approximately 105 working days).

The consultant will prepare a monthly report and approved work plan outlining intermediate milestones towards the successful achievement of the deliverables outlined in these terms of references.

Payment will be completed in monthly equal payments upon satisfactory completion of deliverables and by agreed target deadlines as per approved work plan.

VI). Duty Station

The work assignment is expected to take place from the RCO with remote working as needed. The duty station is Belmopan, Belize, with possibility of travel for meetings.

VII). Institutional Arrangement

The consultant will be directly supervised by the Strategic Planner and Team Leader in the RCO and report to the UN Resident Coordinator for approval/acceptance of deliverables.

VIII). Qualifications of the Successful Individual Contractor

- a) Advance degree in Finance, development statistics, economics, policy development or related field.
- b) 7 years of professional working experience in conducting multi-disciplinary country/national level situational analysis in relevant fields and similar activities as the ones of the terms of reference;
- c) Previous and existing research on topics related to the TORs;
- d) Experience in the production of Financial Landscape Analysis, Development Financial Assessment and/or Integrated National Financial Frameworks in the last five years is desirable.
- e) Substantial professional application of human rights, gender equality, environmental sustainability, result-based management, and capacity development in research;
- f) Experience working with international organizations, particularly on UN Common Country Analysis, country programming related to the 2030 Agenda for Sustainable Development and the SDGs, SDG nationalization and reporting processes is an asset;
- g) Ability to design and implement participatory, inclusive, and innovative methods and tools;
- h) Knowledgeable of Results Based Management programming;
- i) Experience in partnerships, private sector, coordination, and resource mobilization;
- j) Fluency in spoken and written English is essential;
- k) Excellent writing skills and proven ability to produce quality documents/reports.
- l) Excellent communication skills demonstrated ability to facilitate/conduct meetings, ability to communicate with wide range of stakeholders, including government, civil society, senior level UN staff and international development partners.
- m) Knowledgeable in the usage of online platforms to facilitate consultations and engagements
- n) Available immediately

IX). Evaluation criteria for selection of best offer

All offers shall be evaluated by a combined scoring method – whereas qualification and methodology will be weighted a maximum of 70% and combined with the price offer which will be weighted a maximum of 30%.

No.	Description	Weighting
1	Technical proposal	30%
2.	Qualification and profile	40%
3.	Financial offer	30%

An interview may be requested as part of the selection process.

Submission of Application Package:

Proposals are required to submit by email or in 1 sealed envelope clearly labeled *RFP: Partnership & Development Finance Consultant*

United Nations Development Programme
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Tel: (501) 822-2688, 0467, 4228
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Deadline for Application: Tuesday, September 28, 2021 at 5:00 p.m.