INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 21 September 2021

Country:	Turkey
Description of the Assignment:	Deliverable Based Individual Consultancy Services "Natural Resources Management (NRM) and Climate Change Adaptation (CCA) Expert"
Reference Code:	UNDP-TUR-IC-2021-09-21
Related Project Name:	Goksu Taseli Watershed Development Project – Uplands Rural Development Project
Period of Assignment/Services:	November 2021 – 28 February 2022

Proposal should be submitted by email to tr.icproposal@undp.org no later than **05 October 2021, 23:59 (GMT +3)**.

Mandatory e-mail subject: UNDP-TUR-IC-2021-09-21 - Natural Resources Management (NRM) and Climate Change Adaptation (CCA) Expert

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. UNDP will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1 Background

Please see Annex II (Terms of Reference).

2 Scope of Work, Responsibilities and Description of the Proposed Analytical Work

Please see Annex II (Terms of Reference).

3 Requirements for Experience and Qualifications

Please see Annex II (Terms of Reference).

4 Documents to be Included when Submitting the Proposals

Interested individual consultants MUST submit the following documents/information to demonstrate their qualifications:

- Duly signed and complete "Letter to UNDP Confirming Interest and Availability" given in the attachment as Annex I
- A one-page motivation letter, explaining why they are the most suitable for the work,
- Latest Personal CV including experience in similar projects and easily accessible contact details (preferably mobile phones) and at least 2 references.

Failure to submit either one of the above listed documents may result in automatic disqualification of a candidate.

5 Financial Proposal

Financial proposal shall be submitted together with the compulsory documents, in the format provided in "Letter to UNDP Confirming Interest and Availability". Any deviation from the standard text may lead to disqualification.

6 Evaluation

The evaluation will be based on cumulative analysis (i.e. technical qualifications and price proposal). The weight of the technical criteria is 70%; the weight of the financial proposal is 30%.

Technical evaluation scoring will be based on the following table;

Technical Evaluation	**Maximum Allocated Points**
Total	**100 pts**
General Qualifications	20 pts
General Professional Experience	20 pts
Specific Professional Experience	60 pts

After conclusion of the technical evaluation, candidates that obtain a minimum of 70 pts out of a maximum 100 pts will be considered for the financial evaluation.

Candidates that do not meet the minimum requirements will be disqualified.

7 Annexes

The following annexes are an integral part of this procurement notice. In case of any conflict between the provisions of the Annex III and the procurement notice and/or Annex I and/or Annex II, the provisions of Annex III are applicable.

- Annex I: Template for "Letter to UNDP Confirming Interest and Availability"
- Annex II: Terms of Reference
- Annex III: General Conditions of Contract for the Services of Individual Contractor