

**United Nations Development Programme**



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**AMENDMENT NO. 1**

**Date:** 21/09/2021

**Subject:** Amendment No.1 to “Request for Quotation” for Long-Term Agreement (LTA) for “Supply of Stationary”

**Ref:** UNDP-TUR-RFQ(LTA)-2021/025

Dear Madam/Sir,

Please find ATTACHMENT-1 for the “Answers to Questions from Prospective Offerors” within the context of subject RFQ.

You are kindly requested to prepare and submit your offers in response to our subject “Request for Quotation” with consideration of these answers, whereas all other clauses of the “Request for Quotation”, except as amended herein, remaining valid.

**Please make sure that your offers are submitted on or before 25 September 2021, 14:00 hrs. Turkey Time.**

**Attachments:**

ATTACHMENT-1 Answers to Questions from Prospective Offerors

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Üsâme YALÇIN', is written over a blue horizontal line.

Üsâme YALÇIN

Assistant Resident Representative (Operations)

**ATTACHMENT-1 Answers to Questions from Prospective Offerors**

**Question 1: Does UNDP request samples for the offered equal products (brands) during submission of offers or at the evaluation stage?**

*Answer 1: UNDP does not require samples for the offered equal brands during submission of offers; however, UNDP reserves the right to request samples from the offerors during evaluation stage, in case deemed necessary.*

*While preparing the offers, it is the responsibility of the offerors to ensure that the offered products (brands) are equal to the ones stipulated in Annex 3 - Price Schedule of the RFQ.*

**Question 2: Can offerors quote for equal products? In such case, will UNDP accept the quotes with equal product?**

**Please also advise if “the quotation of the exact product stipulated in the RFQ” or “quotation of equal product” will make any difference in terms technical evaluation.**

*Answer 2: As also stipulated in Annex 3 - Price Schedule of the RFQ, offerors can quote for equal brands.*

*“Quotation of exact brand stipulated in the RFQ” or “quotation of equal brand” will not make any difference in terms of technical evaluation. While preparing the offers, it is the responsibility of the offerors to ensure that the offered products (brands) are equal to the ones stipulated in Annex 3 - Price Schedule of the RFQ.*