



## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: <b>RFQMUS2021-010 – Equipment for the implementation of ICZM Plans</b>	Date: 24 September 2021
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### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to read 'Sameer Khudaroo', is written over a horizontal line.

Name: Sameer Khudaroo

Title: Operations Manager a.i

Date: 24 September 2021

## SECTION 2: RFQ INSTRUCTIONS AND DATA

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>18 October 2021, 16 00 hrs Mauritius time (GMT +4)</b></p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows: Dedicated Email Address</p> <p>Bid submission address: <b>procurement.mu@undp.org</b></p> <ul style="list-style-type: none"> <li>▪ File Format: PDF format</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 30 MB</li> <li>▪ Mandatory subject of email: <b>RFQMUS2021-010 – Equipment for the implementation of ICZM Plans</b></li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”.</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The bidder should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP’s Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</a></p>
<b>Gifts and Hospitality</b>	<p>Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p>

<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC: <a href="#">General Terms and Conditions / Special Conditions for Contract</a>. Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	Cancellation of PO/Contract if the delivery/completion is delayed by 120 days
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	Quotations shall be quoted in <b>Mauritian Rupees (MUR) (for local suppliers) or United States Dollars (USD)</b>
<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that: (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
<b>Only one Bid</b>	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <p>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</p> <p>b) they have the same legal representative for purposes of this RFQ; or</p>

	<p>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</p> <p>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</p> <p>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</p>
<b>Duties and taxes</b>	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p><b>All prices must: be exclusive of VAT and other applicable indirect taxes</b></p>
<b>Language of quotation</b>	<p><b>English</b></p> <p>Including documentation including catalogues, instructions and operating manuals.</p>
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</li> <li><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</li> <li><input checked="" type="checkbox"/> Company Profile.</li> <li><input checked="" type="checkbox"/> Registration certificate;</li> <li><input checked="" type="checkbox"/> List and value of projects performed for the last <b>3</b> years plus client's contact details who may be contacted for further information on those contracts;</li> <li><input checked="" type="checkbox"/> List and value of ongoing Projects with UNDP and other national/multi-national organization with contact details of clients and current completion ratio of each ongoing project;</li> <li><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top <b>3</b> clients in terms of Contract value in similar field;</li> <li><input checked="" type="checkbox"/> Other: - Brochures or data sheets for all items quoted.</li> </ul> <p>- Letter of agreement with local representatives (applicable to international vendors only).</p> <p>- Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.</p>
<b>Quotation validity period</b>	<p>Quotations shall remain valid for <b>120 days</b> from the deadline for the Submission of Quotation.</p>
<b>Price variation</b>	<p>No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.</p>
<b>Partial Quotes</b>	<p><input checked="" type="checkbox"/> Permitted. Bidders may bid for any or all of the items listed.</p>
<b>Alternative Quotes</b>	<p>Not permitted</p>
<b>Payment Terms</b>	<p><input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation.</p>
<b>Conditions for Release of Payment</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Passing Inspection</li> <li><input checked="" type="checkbox"/> Complete Installation</li> <li><input checked="" type="checkbox"/> Passing all Testing [Testing will be carried out by the vendor's local representatives under the supervision of representatives of the National Parks and Conservation Service]</li> <li><input checked="" type="checkbox"/> Completion of Training on Operation and Maintenance [The vendor shall provide training on the setting up, operation and maintenance of equipment, including on the use of equipment and software (equipment set up, downloading data, software use)]</li> <li><input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements</li> </ul>

<b>Contact Person for correspondence, notifications and clarifications</b>	<p>E-mail address: parmananda.ragen@undp.org and deepa.seeburn@undp.org</p> <p>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</p> <p>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</p>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than <b>4 October 2021 (14 working days)</b> before the submission deadline). Responses to request for clarification will be communicated email by <b>10 October 2021</b>
<b>Evaluation method</b>	The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
<b>Evaluation criteria</b>	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input checked="" type="checkbox"/> Earliest Delivery /shortest lead time
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input checked="" type="checkbox"/> Purchase Order
<b>Expected date for contract award.</b>	03 November 2021
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## ANNEX 1: SCHEDULE OF REQUIREMENTS

Item No	Minimum technical requirements		Unit	Quantity
1	ON-DESK PROJECTOR			1
	Mandatory requirements			
	Make and Model	Yes and specify		
	Country of Manufacture	Yes and specify		
	Display type (active matrix, etc)	Specify		
	Brightness	Min 3000 Lumens		
	Native Resolution (Horizontal x Vertical)	Min 1024 x 768		
	Maximum Resolution supported	Specify		
	Lamp type (metal halide, etc)	Specify		
	Lamp Power (in Watts)	Specify		
	Lamp User Replaceable (Yes/No)	Specify		
	Projector Distance/Throw Distance	Specify		
	Screen Coverage	Specify		
	Remote Control	Yes		
	Computer Compatibility	Yes		
	Video Compatibility (NTSC, PAL, SECAM)	Yes and Specify		
	Stereo Sound System	Specify		
	Speaker	Yes		
	Dimensions (L x H x D)	Specify		
	Weight	Specify		
	Carry Case	Yes		
	Power Supply	Specify		
	Electrical connections and accessories	BRITISH BS 1363		
	Resolution	Specify		
	Camera Lens	Specify		
	Other Features	Specify		
	Other requirements			

	Supply, install and commission the proposed equipment.	Yes		
	All software proposed should come with valid licenses and certificate of authenticity (where applicable).	Yes		
	All software licenses proposed should be able to cater for previous versions of the software at no additional cost. Bidder has to submit relevant evidence to this effect. (where applicable)	Yes		
	Bidders should provide the latest version of all software proposed at the time of delivery without any change in cost (where applicable).	Yes		
	Relevant technical brochure (Original documentation) for all items proposed to be submitted (where applicable).	Yes		
	Warranty	Warranty period for projectors shall be of a minimum duration of <b>1 year</b> and shall include labour, parts & transport. Warranty should cover at least the same requirements as per the Maintenance Contract available at <a href="http://cib.govmu.org">http://cib.govmu.org</a> . Warranty period will start after Central Information Systems Division has successfully commissioned the equipment. During the warranty period, the company should undertake to attend to problems reported within 3 hours of notification of problem/defect. In case the company staff cannot resolve the problem within 24 hours after their arrival, the company should lend the department, free of charge, equivalent equipment with the relevant software.		

	Prices for computer equipment	Prices for equipment will have to include software where applicable as well as the installation of the different software on the equipment (including any registration of software needed).		
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
2	<b>EXTERNAL DRIVE - 2TB</b>			8
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
3	<b>PENDRIVES - 128 GB</b>			8
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Metre</b>	<b>Quantity</b>
4	<b>SYSTEM FOR VISIO CONFERENCE</b>			1
	<b>Mandatory requirements</b>			
	All in one bar solution with integrated microphone, camera and speakers			
	4K video resolution			
	WIFI Content sharing ability			
	UHD in content sharing mode			
	Possibility of white boarding in content sharing mode			
	Airplay & Miracast compatible			
	Certified for Microsoft Teams & Zoom			
	Automatic people framing & speaker tracking			
	3.5 mm line for external speakers			
	Tablet controller			
	VESA mount for TV			
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
5	<b>PRINTER /PLOTTER A1</b>			1
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
6	<b>ARC GIS SOFTWARE, STANDARD INCLUDING 3D ANALYST EXTENSION AND SPATIAL ANALYST EXTENSION LATEST VERSION</b>			1
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
7	<b>AUTOCAD SOFTWARE LATEST VERSION</b>			1
<b>Item No</b>	<b>Minimum technical requirements</b>		<b>Unit</b>	<b>Quantity</b>
8	<b>DGPS/RTK GPS SURVEY EQUIPMENT, INCLUDING SOFTWARE FOR ANALYSIS OF DATA</b>			2
	<b>Mandatory requirements</b>			
1	<b>GPS Receiver</b>			
	<b>(GNSS GPS Network Rover Receiver to work with local Reference Station)</b>			



	2	Modern system equipped with sufficient number of		
		channels to track the following signals:		
		• GPS		
		• GLONASS		
		• GALILEO		
		• BeiDou		
		Receiver to be used for the following survey jobs at sub-centimeter		
		accuracy:		
		a. Control Survey		
		b. Cadastral Survey		
		c. Engineering Survey and		
		d. Monitoring Survey		
	3	<b>Accuracy:</b>		
		• Static: (Hz 3mm ± 1ppm / V 5mm ± 1ppm)		
		• RTK: (Hz 10mm ± 1ppm / V 15mm ± 1ppm)		
	4	<b>Communication and Data Storage</b>		
	5	<b>Connectivity</b>		
		• USB or LEMO port		
		• Bluetooth		
	7	<b>Data Storage</b>		
		• Minimum 8GB Internal Memory		
	8	<b>Data Format</b>		
		• RTCM		
		• CMR		
		• CMR+		
	9	• Network RTK must be enabled		
	10	<b>Physical Specifications</b>		
		• Withstands a 1.5 m drop on to concrete surface		
		• Must conform to IP67 (i.e. dustproof, protected from temporary immersion in water to a depth of 1m)		
	11	<b>Operating Time</b>		
		• Rover Antenna must be able to receive corrections for more than 8 hours		
	12	<b>Power Supply</b>		
		• Rechargeable Battery		
	13	<b>GPS Controller (Data Collector)</b>		
		<b>Hardware &amp; Software</b>		
		• Windows or Android OS Data Collector Compatible and fully working with the above GNSS/GPS receiver		
		• Advanced Graphics		
		• Bluetooth module for connection to GPS receiver		
		Software		
		• Field Software must be preinstalled, and configured to allow survey in MGM2008, LGM2012 and Le Pouce Grids		

	14	<b>Warranty &amp; After Sales Service:</b>		
		• A 1-year warranty period is required.		
		• Supplier to provide evidence as to the availability of facilities locally for servicing of equipment supplied and also for the availability of spare parts for the equipment		
	15	<b>Additional Accessories &amp; Facilities</b>		
		<b>Rover for RTK Survey</b>		
		• GPS RTK Pole extending to 2m		
		• Pole bracket for Data Controller		
		<b>Remote Connectivity to Reference Station</b>		
		• Supplier to confirm availability of GPS correction data for land surveying purposes through a local Reference Station or by other means		
		• Supplier to quote for a yearly subscription programme for the acquisition of correction data from the local Reference Station		
	16	Supplier to arrange for office and on-site training on the receiver's configuration, field surveys/data collection and data manipulation/download from the collector		

Item No	Minimum technical requirements		Unit	Quantity
9	<b>PERSONAL COMPUTER FOR GIS MAPPING</b>			2
	<b>Mandatory requirements</b>			
	24 FHD (1920 X 1080)			
	INTEL CORE I5-1135G7			
	8GB RAM or 16 GB RAM, 512GB PCIE SSD			
	WINDOWS 10 PRO			
	KEYBOARD AND MOUSE			
	Computer Brand and Model	Yes and Specify		
	Country of Manufacture	Yes and Specify		
	Proposed vendor should be listed in the Gartner's Market Guide for Enterprise Desktops and Notebooks, 2020 (Table 3: Enterprise PC Vendors - Business PC Sales Market Shares)	Yes		

	<b>1. Processor</b>			
	Processor	At least Intel core i5 (10th Generation)		
	Processor Cache	Specify		
	<b>2. Motherboard</b>			
	Make and Model	Yes and Specify		
	RAM Capacity	Min 8 GB		
	Type of RAM	DDR4 or better		
	<b>3. Communications</b>			
	Ethernet Port (10/100/1000 BaseT)	Min 1		
	USB Ports	Min 4		
	<b>4. Mass Storage Drives</b>			
	Fixed: Number of Internal Hard Disks	1		
	Capacity of Hard Disk	Min 512 GB		
	Hard Disk Type	SSD storage or better		
	<b>5. Input Devices</b>			
	US Qwerty Multimedia Keyboard	Yes		
	Mouse	Yes		
	<b>6. Multimedia Facilities</b>			
	DVD-RW Drive	Yes		
	Sound Card	Yes		
	Microphone	Yes		
	<b>7. Visual Display Unit</b>			
	Brand and Model	Yes and Specify		
	Country of Manufacture	Specify		
	Screen Type	Colour Flat Panel		
	Technology	LED or better		
	Screen Size	At least 24"		

	<b>8. Standard Software</b>			
	Windows 10 Professional (or latest version)	Windows 10 Professional must be pre-installed on the PCs. Licenses for Windows 10 Professional must be provided. (Not Applicable for OEM and related Licenses)  <b>All licenses (excluding OEM and related licenses) should be issued to the Government of Mauritius</b>		
		Windows Media Kit or Recovery CD or any other acceptable alternative to restore OS to be provided		
		Appropriate mechanism to certify genuineness of software to be provided		
	Microsoft Office 2019 Standard Open License (or Latest) (including Word, Excel, Access, PowerPoint, Outlook,...)	Yes, Preinstalled		
	<b>9. Miscellaneous</b>			
	Electrical Connections	British BS 1363		
	<b>10. Green IT</b>			
	<b>10.1 Visual Display Unit</b>			
	Energy Star Compliant	Yes		
	<b>10.2 Personal Computer</b>			
	Energy Star Compliant	Yes		
	EPEAT/Ecolabel Registered	Yes, specify (if EPEAT, state Level)		
	State whether product is compliant with EU Ecolabel. If yes, specify type.	Specify		
	<b>Technical Specification Required</b>			
	Supply, Install and commission the	Yes		

	proposed equipment/items.			
	<p>All software proposed should come with valid licenses and certificate of authenticity (where applicable).</p> <p><b>All licenses (excluding OEM and related licenses) should be issued to the Government of Mauritius</b></p>	Yes		
	<p>All software licenses proposed should be able to cater for previous versions of the software at no additional cost. Bidder has to submit relevant evidence to this effect (where applicable).</p>	Yes		
	<p>Bidders should provide the latest version of all software proposed at the time of delivery without any change in cost (where applicable).</p>	Yes		
	<p>Relevant technical brochure (Original documentation) for all items</p>	Yes		

	proposed to be submitted			
	WARRANTY	<p>Warranty period for PCs shall be of a minimum duration of <b>3 years</b> and shall include labour, parts and transport.</p> <p>Warranty should cover at least the same requirements as per Maintenance Contract - available at <a href="http://cib.govmu.org">http://cib.govmu.org</a>.</p> <p>Warranty period will start after Central Information Systems Division has successfully commissioned the equipment.</p> <p>During the warranty period, the company should undertake to attend to problems reported within 3 hours of notification of problem/defect. In case of the company staff cannot resolve the problem within 24 hours after their arrival; the company should lend the department, free of charge, equivalent equipment with the relevant software.</p>		
	Prices for computer equipment	Prices for computer equipment will have to include software where applicable as well as the installation of the different software on the equipment (including any registration of software needed).		
	Certificate of origin (where applicable)	<p>Upon delivery of equipment, the Bidder will submit certificate of origin issued by manufacturer to certify the genuineness of the equipment (with details such as serial numbers of all equipment shipped for the account of the Bidder/customer, configuration and makes of the major parts used in the assembly). This document will also be used for the commissioning of the equipment.</p> <p>Non-submission of relevant certificates at time of delivery, may entail termination of contract in whole or in part.</p>		

Item No	Minimum technical requirements		Unit	Quantity
10	<b>HIGH PERFORMANCE NOTEBOOK</b>			9
	<b>Mandatory requirements</b>			
	Make and Model	Yes and Specify		
	Country of Manufacture	Yes and Specify		
	Proposed vendor should be listed in the Gartner's Market Guide for Enterprise Desktops and Notebooks, 2020 (Table 3: Enterprise PC Vendors - Business PC Sales Market Shares)	Yes		
	<b>1. Processor</b>			
	Processor	At least Intel core i7 (10th Generation)		

	Processor Cache	Specify		
	RAM Capacity	Min 16 GB		
	RAM expandable to	Specify		
	<b>2. Communications</b>			
	Ethernet Port (10/100/1000 BaseT)	Min 1		
	USB Ports	Min 2		
	- WiFi certified wireless LAN card for connectivity to WiFi certified access point (IEEE 802.11n with backward compatibility)	Yes		
	VGA Port	Specify		
	HDMI Port	Yes		
	<b>3. Input Devices</b>			
	Pointing Device	Yes, touchpad		
	Mouse	Yes		
	<b>4. Mass Storage</b>			
	Internal Hard Disk	Min 512 GB SSD storage or better		
	Graphics card	Min 6 GB		
	<b>5. Display</b>			
	- Display	Colour		
	- Technology (Dual Scan, TFT, ...)	LED or better		
	- Screen size (inch)	Min 17.3"		
	- Battery Autonomy (in hours)	Specify		
	<b>6. Standard Software</b>			
	Windows 10 Professional (or latest version)	Windows 10 Professional or latest must be pre-installed on the Notebooks.  Licenses for Windows 10 Professional must be provided (Not Applicable for OEM and related Licenses)  <b>All licenses (excluding OEM and related licenses) should be issued to the Government of Mauritius</b>		
		Appropriate mechanism to certify genuineness of software to be provided		
	Microsoft Office 2019 Standard Open License (or Latest) (including Word, Excel, PowerPoint, Access, Outlook,...)	Yes, Preinstalled		

	<b>7. Multimedia</b>			
	- Speakers (in-built)	Yes		
	- microphone	Yes		
	- Integrated Camera	Yes		
	<b>9. Miscellaneous</b>			
	- Air gaming backpack	Yes		
	- Dimensions (W/L/H) (in cm)	Specify		
	- Weight (in Kg)	Specify		
	- Electrical connections	British BS 1363		
	<b>10.Green IT</b>			
	Energy Star Compliant	Yes		
	EPEAT/EU Ecolabel Registered	Yes, specify (If EPEAT, State Level))		
	Other Features Proposed By Supplier	Specify		
	<b>Technical Specification Required</b>			
	Supply, Install and commission the proposed equipment/items.	Yes		
	All software proposed should come with valid licenses and certificate of authenticity (where applicable).  <b>All licenses (excluding OEM and related licenses) should be issued to the Government of Mauritius</b>	Yes		
	All software licenses proposed should be able to cater for previous versions of the software at no additional cost. Bidder has to submit relevant evidence to this effect (where applicable).	Yes		
	Bidders should provide the latest version of all software proposed at the time of delivery without any change in cost (where applicable).	Yes		
	Relevant technical brochure (Original documentation) for all items proposed to be submitted	Yes		
	<b>WARRANTY</b>	Warranty period for notebooks shall be of a minimum duration of <b>3 years</b> and shall include labour, parts and transport.  Warranty should cover at least the same requirements as per		



		<p>Maintenance Contract - available at <a href="http://cib.govmu.org">http://cib.govmu.org</a>.</p> <p>Warranty period will start after Central Information Systems Division has successfully commissioned the equipment.</p> <p>During the warranty period, the company should undertake to attend to problems reported within 3 hours of notification of problem/defect. In case of the company staff cannot resolve the problem within 24 hours after their arrival; the company should lend the department, free of charge, equivalent equipment with the relevant software.</p>		
	Prices for equipment	Prices for equipment will have to include software where applicable as well as the installation of the different software on the equipment (including any registration of software needed).		
	Certificate of origin (where applicable)	<p>Upon delivery of equipment, the Bidder will submit certificate of origin issued by manufacturer to certify the genuineness of the equipment (with details such as serial numbers of all equipment shipped for the account of the Bidder/customer, configuration and makes of the major parts used in the assembly). This document will also be used for the commissioning of the equipment.</p> <p>Non-submission of relevant certificates at time of delivery, may entail termination of contract in whole or in part.</p>		

## Delivery Requirements

Delivery Requirements	
<b>Delivery date and time</b>	Bidder shall deliver the goods at the <b>Ministry of Environment, Solid Waste Management and Climate Change (Environment and Sustainable Development Division)</b> , Ken Lee Tower, Corner Barracks & St Georges Streets, Port-Louis, Republic of Mauritius within <b>90 days of issuance of PO.</b>
<b>Delivery Terms (INCOTERMS 2020)</b>	Delivery at Place
<b>Customs clearance (must be linked to INCOTERM)</b>	Shall be done by Supplier/bidder
<b>Exact Address(es) of Delivery Location(s)</b>	Ministry of Environment, Solid Waste Management and Climate Change 3rd Floor, Ken Lee Tower, Line Barracks, Port Louis Mauritius
<b>Distribution of shipping documents (if using freight forwarder)</b>	N/A
<b>Packing Requirements</b>	N/A
<b>Training on Operations and Maintenance</b>	The vendor shall provide training on the setting up, operation and maintenance of equipment, including on the use of equipment and software (equipment set up, downloading data, software use)
<b>Warranty Period</b>	As specified in the technical specifications for each equipment
<b>After-sales service and local service support requirements</b>	Availability of spare parts for at least 5 years from date of delivery Local technical support for minimum of 5 years
<b>Preferred Mode of Transport</b>	N/A

## ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Is your company a member of the UN Global Compact	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
Previous relevant experience: 3 contracts				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

#### Bidder's Declaration

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.



### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

<b>Currency of the Quotation:</b> Click or tap here to enter text.					
<b>INCOTERMS:</b> Click or tap here to enter text.					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Click or tap here to enter text.				
2.	Click or tap here to enter text.				
3.	Click or tap here to enter text.				
4.	Click or tap here to enter text.				
5.	Click or tap here to enter text.				
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
<b>Total Final and All-inclusive Price</b>					

#### Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Other requirements [pls. specify]	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

**Other Information:**

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<i>Exact name and address of company</i> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.

