

**Addendum No.1 Minutes of Pre-bid meeting Clarification and responses**

**Subject: Provision of Catering Services, Hall Booking and Administrative Services for UNDP, Afghanistan**

**ITB No.: UNDP/AFG/2021/ITB/ 0000010138**

Bidders Clarifications	UNDP Responses
If they import material from abroad will UNDP Support for tax exception letter	Since the events will be organized locally, we do not foresee any need for issuance of tax exemption letter- Additionally, it is not known yet if the same exemption will be acceptable with the new Government.
Our companies don't have access to remote areas like Kunar province how we should support and respond to event management Needs in remote Provinces?	This is the responsibility of the contractor to access to remote locations of Afghanistan. UNDP requires the services in all over Afghanistan if required.
In the ITB document its mentioned that the bids should be submitted in Hard Copies and via e-tendering platform which one should be submitted	Reference to ITB datasheet the bids must be submitted online via E-tendering platform. No bid shall be accepted via email if any bidder submits the bid in hard copy or through email it shall be rejected.
Currently the banks are not operating how the company should submit the bid security or performance security?	No bid security and/or performance security are requested in the ITB document.
Would you please provide some background if still UN agencies are active, and this service is still a requirement? Is there any diplomatic agreement with Taliban to allow such event to be held.	UNDP will continue operations for Afghanistan and requirement for services.
Regarding the subject ITB, would you please provide some background if it still this is a requirement? Dose UN personnel exist in Kabul to hold such events? Is there is any agreement with Taliban to allow such event to be held?	UNDP will continue operations for Afghanistan and requirement for services.
<ul style="list-style-type: none"> <li>• Could you please let us know whether the LOT 1 Hall Booking includes catering service or the catering services for both LOTs belong to LOT 2 Part (A)?</li> <li>• If Hall Booking includes meals, which Menu will be used for that?</li> </ul>	For Lot#1 its only hall booking, the food type is already reflected in Lot#2 with its menu type.
ITB Invitation Letter-Datasheet the reference number is added as ITB No.: UNPD/AFG/2021/ITB/ 0000010138	The ITB reference number is revised in all ITB section as a UNDP/AFG/2021/ITB/ 0000010138
Data sheet	Data sheet

Deadline for the submission of ITB is 09-September-2021 as per E-tendering time	Deadline for the submission of ITB is extend until 20-September-2021 as per E-tendering time
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Sincerely yours.

A handwritten signature in black ink, appearing to be 'J. Smith', written over a horizontal line.

UNDP Procurement Team  
Date: 09-September-2021