

Minutes of the Pre-proposal Meeting held on the Hiring a firm for IMPLEMENTATION OF THE CAPACITY DEVELOPMENT PLAN

Reference: RFP/PNG/010-2021

Venue: ZOOM Platform
11:30 AM, PNG TIME on September 22, 2021

Pre-amble:

The RFP was advertised on September 17, 2021, and the Pre-Bid conference was called on September 22, 2021. The Procurement and Project representative was present, but NO POTENTIAL bidder attended the Pre-Bid Meeting via Zoom link. The team agreed to observe questions received by the timeline (September 23, 2021, 4.30 PM PNG time) through procurement.pg@undp.org and reply to these in the following format.

S/L	Questions from Bidders (received through email)	UNDP Response
1.	Should the bidder for implementation of the capacity development plan need to be a registered training organization?	The organization should have accreditation / registration / license to carry out any professional training.

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments (if any) shall be an integral part of the RFP document and supersede all provisions as applicable.

ANNEX
PRE-BID ATTENDEE FIRMS

**NO BIDDER PARTICIPATED/ ATTENDED THE PRE-
BID MEETING**