

Minutes of the Pre-proposal Meeting held on the Provision of Engineering services for site scoping, assessment and supervision for constructing innovation hubs in Autonomous Region of Bougainville (AROB).

Reference: RFP/PNG/009-2021

Venue: ZOOM Platform
11:30 AM, PNG TIME on 23 Sept. 2021

Attendees of the meeting: SCREEN SHOT ANNEXED

Pre-amble:

UNDP PNG Country Office briefed the bidders on the scope of the requirement, modality of the RFP, and technical aspect of the E-Tender submission.

The bidders were then allowed to ask questions for further clarification about the assignment and proposal submission process. Following were the questions asked in the meeting and received through PNG Procurement dedicated and their answers.





S/L	Questions from Bidders	UNDP Response
1.	Could you please give a bit more of an indication of what each of the innovation hubs?	Innovation hubs would be designed to deliver one-stop shop youth innovation hubs for fostering innovation and entrepreneurship and developing vocational and transferable skills among young people. These hubs provide an integrated end-to-end support service to entrepreneurs from idea generation, start-up to scale-up of businesses. Youth are also supported with training to develop vocational and soft skills; and are supported with mentorship programmes to build their confidence and capacity. Innovation hub services include vocational training services, business training and incubation, business registration and legal advice, financing and financial literacy, innovation camps and challenges, research and leadership development, internships and employment opportunities, internet access and online learning, and e-market platform connecting demand to supply for skills, services, and products.
2.	What are approximate size, functionality, features / services are expected to be required by innovation hubs?	As for size and functionality, please, refer to Project Indicators from ProDoc. Each hub should reach out to min. 1000 women, men and youth over a year: Output 3.1 .1. Construct commerce/ economic hubs in Buka, Arawa and Buin, and provide

		<p>staffing to support daily coordination of activities and training in the hubs (youth hub managers)</p> <p>Indicator: 3.1: Innovation hubs in Buka, Arawa and Buin established by December 2021 for a working age population of approx. 150,000 people 18 years and above.</p> <p>Baseline: 2020 = 0</p> <p>Target: 3 hubs in 3 Bougainville Regions (Buka, Arawa and Buin)</p> <p>Output 3.2 Establish internet services, conference facilities, digital technology labs and tutorial rooms within the Innovation Hubs</p> <p>Indicator: 3.1: #of women, men and youth accessing internet and conference services of digital technology labs</p> <p>Baseline: 2020 = 0</p> <p>Target: 3,000 women, men and youths reached (1,000 in each region)</p>
3.	<p>Has land in Buka, Arawa and Buin been identified or agreed for these buildings?</p> <p>Is any information on this land currently available?</p>	<p>The land has not been confirmed yet, this is to be confirmed based on consultation with ABG partners, Department of Land etc. The Consultaiton with ABG partners related to construction of the innovation hubs is to be undertaken by the Engineering company, that is awarded the contract for this RFP.</p>

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments (if any) shall be an integral part of the RFP document and supersede all provisions if applicable.

ANNEX

PRE-BID ATTENDEE FIRMS



19 of 19

Date:

United Nations Development Programme
Port Moresby, Papua New Guinea

Assignment: "_____"



Reference: [RFP/PNG/009-2021](#)



Dear Sir,



I declare that _____ is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.



Yours Sincerely,



Participants (6)


 Ehsanul K Chowdhury (Host, me) 

 Aigul Murat (Co-host) 

 Lynette Migile (Co-host) 

 Velea Vagi (Co-host) 

 MGF Project Mgt (Andrew Duggin) 

 Valentruide Urading 