



UNITED NATIONS DEVELOPMENT PROGRAMME

Clarification # 1

REFERENCE: UH/2021/003 Relaunch – Janitorial Services – UN House

Date: October 6, 2021

We notify all interested bidders the following clarifications:

Question 1.

Schedule of proposed personnel assign- please explain.

Answer 1. Please review the Pre-bid minutes posted

Question 2

Schedule of Wages & Salaries along with deduction. Is this the salaries and wages of the proposed staff or a current schedule of our employment list?

Answer 2. This schedule will be in relations with your proposed personnel.

Question 3

3. Cleaning staff should be required to wear face masks and should have PPEs. (Proof of Standard Operating Procedure) - I don't have a drafted SOP, however I have a list of (TO DO'S) which is attached to my employee contract. Can I use that?

Answer 3. Please be guided by the instructions in the Request for Quotation

End of clarification