



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 12th October 2021

Country: South Africa

Type of Contract: Individual Consultant

Description of the assignment: Develop and Deliver TOT Training on Blended Finance for UNDP Staff

Project name: Finance Sector Hub

Period of assignment/services (if applicable): 2 months

Proposal should be submitted at the following by email to bid.pretoria@undp.org no later than **16h00 South African Time on the 25th October 2021.**

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Unit, South Africa will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

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1. BACKGROUND

UNDP's SDG Finance Sector Hub offers a comprehensive package of methods and tools to support governments, the private sector and international financial institutions (IFIs) to scale up financing for the SDGs. The Africa Finance Sector Hub (AFSH) was established in response to UNDP's growing SDG financing agenda to service the Regional Bureau of Africa. The AFSH works to facilitate and support teams across RBA in scaling up their work on financing the SDGs and putting the SDGs at the heart of the public and private financing systems. As such, the Hub offers a comprehensive package of methods, tools and regional flagship programmes in support of UNDP's SDG Integration offer to enable governments, the private sector and other partners to accelerate financing for the SDGs.

As demand for technical assistance, quality assurance and training has grown, AFSH is seeking to deliver blended finance training for the teams deploying various financing instruments across the SDG Finance and Nature Climate and Environment teams. UNDP staff need to develop a deeper understanding of blended finance instruments and structures. There a Blended Finance Learning Program for UNDP needs to be designed and delivered. This training is intended as a "Training of Trainers", equipping key UNDP staff with a deep understanding of blended finance, which they subsequently share within their teams. In order to strike a balance between theoretical and practical training, targeted case studies and third party practitioners will be engaged to share their experience.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The main objective of this course is to create blended finance champions within UNDP by equipping UNDP staff with an intermediate understanding of the principles of deploying blended finance solutions to achieve the SDGs. Core knowledge and skills include:

- the development thesis of blended finance,
- the importance of mobilizing private sector investment to developing countries at scale, and
- a theoretical understanding of the need to alter the risk-return proposition from unacceptable to acceptable.
- Case Studies that address the specific needs of African Countries especially in the context of COVID responses taking into account "building back and better approach" and identified priority investment needs such as those from key SDG Investment Opportunity Areas;

The training will cover the main blended finance archetypes and instruments and practical case studies, allowing participants to develop an understanding of how blended finance projects and funds are structured, and familiarizing them with the different sources and objectives of development (concessional) capital providers and private investors.

The training will be delivered in four (4) workshops organized in 2021 (dates tbc by UNDP). The first and second workshop will be for a combined audience from both FSH and NCE teams followed by the remaining two which will be curated to the objectives/interests of specific teams

(For detailed information be found in the terms of references)

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Education

- Master's Degree or above in Economics, Finance, development finance, or related social science fields.
- 5-10 years' experience in delivering training on Blended finance, with a focus on blended finance data, intelligence, and deal flow to increase private sector investment in developing countries.
- Knowledge of the Sustainable Development Goals and of different approaches used in public and private sector investment in the context of the 2030 Agenda.
- Good understanding of regional integration across Africa including the different regional economic zones and a knowledge of the local and regional markets and trade/investment landscape

Functional Competencies

- Ability to deliver trainings and webinars to a diverse audience
- Ability to develop pedagogical training modules and past history of producing such modules

Languages: Fluency in English is required.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references

5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Travel:

In case travel is requested, the costs including transport, lodging and terminal expenses should be agreed upon, between UNDP and the Individual Consultant, prior to travel and will be covered and paid by UNDP on the basis of UNDP rates.

The fare will always be “most direct, most economical” and any difference in price with the preferred route will be paid for by the expert.

UNDP will not cover any costs associated with moving to the duty station. If applicant is requesting for such coverage the cost to be calculated and included in the financial proposal.

6. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

1. Lowest price and technically compliant offer

When using this method, the award of a contract should be made to the individual consultant whose offer has been evaluated and determined as both:

a) responsive/compliant/acceptable, and

b) offering the lowest price/cost

“responsive/compliant/acceptable” can be defined as fully meeting the TOR provided.

EVALUATION CRITERIA

- Educational relevance: **10 points.**
- Understanding the scope of work **10 points.**
- Strong knowledge in Blended finance **20 points.**
- Relevant experience of developing training modules **20 points.**
- Experience of similar assignment **10 pts**

Only candidates obtaining a minimum of 70% (70 points) would be considered for the Financial Evaluation

ATTACHMENTS:

- **TERMS OF REFERENCES (TOR)**
- **INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS**
- **OFFEROR’S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY**
- **P11 – PERSONAL HISTORY FORM**