

## Pre-Bid Meeting Minutes-RFP-PNG-014-2021

### Questions and answers (1st round)

Date of the Meeting: 25 October 2021

REQUEST FOR PROPOSAL: Hiring the firm for the expansion of the mobile App LUKIM GATHER for collecting protected area and conservation data

	Questions	Answers
1	You mentioned that UNDP is working with CEPA's on sustainable financing for the protected areas. What would be CEPA's involvement in the app design?	CEPA will be accessing the data produced under this App, but they won't pilot and use it in the field. They will be end-users but not primary data collectors.
2	How will end-users communicate the data and use the data available in the App?	<p>We want to see immediate feedback from the communities through the App (e.g., incident reports).</p> <p>From the managerial level, it would be good to have a dashboard of collected data with different types of searches.</p> <p>Also, we wish to have an option where end-users can download the raw data from the App.</p>
3	Do you know App which could serve as an example?	<p>For the incident reporting - MAPEO <a href="https://www.digital-democracy.org/mapeo/">https://www.digital-democracy.org/mapeo/</a> It has icon- based approach that adapts to users of different literacy levels. Also, there is an immediate feedback option, and it has automatic upload when the internet connection is available.</p> <p>For the environmental survey – no, this is to be determined by the successful bidder.</p>
4	Do you want to discontinue usage of the App created under phase 1 or continue its further development?	We want to continue building on top of the already created App.
5	What technologies were used for the development of the current application?	Django and Enketo..
6	Is it okay to propose more/different experts than requested by RFP?	<p>As the minimum, we request two experts <u>as stated</u> in RFP.</p> <p>If you want to propose additional experts, please include this in your technical and financial proposals. Also, you need to consider its influence on your financial proposal and the overall competitiveness of your bid.</p>

	Questions	Answers
		<p>If you propose a few consultants for a specific position stated in the RFP, we will consider average scoring while assessing by the evaluation matrix.</p> <p>If you offer a new profile, this can be considered only during the evaluation of your approach to work (section 2 of the valuation matrix).</p>