2nd Round of Questions and Answers (received through Email)
Pre-Bid Minutes of the Meeting
Among: UNDP and SPs

United Nations Development Programme (UNDP)		
Subject: RFI Ref. No - UNDP/AFG/RFP/2021/ 00000010652 – **Title: Cash Based Intervention**		
Venue:	Via Zoom Call	
Date of Conference: 03 November 2021	**From: 11:00 AM**	**To: 12:00 PM**
Closing Time & Date of RFP	17 November 2021 at 4:PM kabul time	
Number of NGOs attended the pre bid meeting	30 plus	
Pre-Bid conference was opened with following agenda:	1. **Information, instructions and explanation on RFI document by procurement unit – administrative requirements (closing date, submission form & method), required documents such as (a) Request for proposal (RFP)** 2. **Clarifications provided the bidders' Questions and Administrative Questions.**	

The following queries were raised by the participating representatives from the prospective bidders, and the following respective responses are provided:

	Queries	Responses
1	Can UNDP clarify what exactly would constitute fulfillment of this criteria and whether these apply (e.g. capacity building, risk management) apply for LOT 1?	Any experience which is relevant to capacity training and risk management would be considered.
2	Can UNDP confirm that these criteria are applicable to those applying for LOT 1?	Yes, they are relevant
3	Is it required for Lot 1 bidders to provide different team leaders and IT/Statisticians for each region, even where the bidder proposes to implement in more than 1 region (page 37)?	The same staff may be proposed for different region. The SPs will be selected for specific regions

4	Can UNDP clarify whether this project (and therefore beneficiary identification) will only cover individuals in rural areas, or will urban residents be eligible for support?	The key focus is on the poor rural Afghans.
5	If the answer to the above is yes, how does UNDP define rural?	Outside the city centers within countryside
6	How does UNDP define "conflict affected", and does this mean that those not deemed to be in a conflict affected environment will not be eligible for support?	The revised TORs provide parameters for vulnerable populations. Please see the revised TORs within the revised RFP on 11 November.
7	Does the scope work for Lot 1 cover identification of beneficiaries of unconditional cash support AND conditional support (including youth/physically able adults and SMEs/women led businesses)?	The parameters are identified for vulnerable population in the revised TORs
8	does UNDP intend that the same SP providing lot 1 will be responsible for verifying its own beneficiary identification activities?	To verify the results of rapid assessment survey to prepare eligible list before submitting to UNDP for final approval.
9	Can you clarify whether SPs for Lot 1 or Lot 2 would be responsible for registration of beneficiaries into the digital/mobile transfer platform? Can UNDP clarify what it defines as "register[ing]r" in regards to Lot 1?	SP of Lot 1 will do the registration to develop into a database and SP for LOT 2 will perform digitalization of the database into mobile transfer platform.
10	Can UNDP provide further insight into what it is required from "Package #1 and Package #2"?	This has been removed from the revised TORs
11	can UNDP clarify what it refers to as "any possible complaints"? Is this a sample of total complains each month/week? or is the SP for Lot 1 responsible for collecting and monitoring all complaints?	This is for monitoring and evaluation of service of Lot 2. SP for Lot 1 will collect and monitor complaints with respect to service of Lot 2
12	Since Lot 2 SPs are required to handle a 24/7 hotline for complaints/issues, can UNDP clarify who has ultimate responsibility for recording complaints - SPs for Lot 1 or Lot2?	Lot 2 handles technical complaints of execution of transfers
13	Afghanistan has approximately 36000 communities. Conducting the activities required under this scope (consultations, listing, verification) would require multiple rounds of significantly large-scale deployment. Can UNDP share its approximate budget ceiling for Lot 2?	Please refer to revised TORs and estimates of disbursements provided in the TOR "UNDP intends to launch its CBIs as part of a wider ABP strategy starting from Western Region for future scale up to other 7 regions aiming to reach 6-9 million beneficiaries countrywide. The initial transfer value will be about USD 8 million for immediate emergency phase (06-12 months) with planned gradual scale-ups to USD 300 million to cover all 8 targeted regions over a two-year

		period. It's estimated that for cash transfers in the next two months at least $500k to $1m equivalent in Afghani currency will be required.
14	Does UNDP envision rolling out the identification and cash distribution for unconditional cash beneficiaries first (presumably under the "immediate emergency phase") and later identifying those businesses and physically able adults/youth eligible during the "medium-term phase"?	Please refer to revised TOR
15	Similar to above, can UNDP confirm whether the immediate emergency phase (06-12 months) will cover just the Western region alone or multiple regions?	Most likely Western region to start with
16	Should the 2-month rapid assessment cover the entirety of the country (all 8 regions) or just the Western region? The western region.	The entire country.
17	Does UNDP envision that the community engagement and consultation will occur prior to the conduction of the listing?	YES
18	Can UNDP elaborate on to what extent and in what capacity the current Afghan government will be involved in the project?	NONE
19	Does UNDP have a strategy in place for conflict management under this project? Who will be responsible for addressing conflicts related to project post-identification?	A strategy will be developed following completion of the selection process and based on the technical proposals.
20	Does UNDP intend that each region will have its own unique CBI packages based upon the regional-level assessment? Or will one SP establish a national system (including national criteria) that is then implemented across all regions? In other words, does UNDP seek a regional or a national CBI system?	Each region will have its own CBI package. Regional level
21	Has UNDP set a minimum percentage of the beneficiary population to be verified?	Please refer to revised TOR. Minimum percentage is not provided
22	Which stakeholder (Lot 1 or Lot 2 service provider) will be responsible for analyzing and addressing complaints?	Lot1 for service of Lot 2, and Lot 2 for technical complaints.
23	Does UNDP have any requirements for promoting awareness of the complaint's mechanism (assuming this is the 24-hour	This is part of the technical proposal

	hotline) to beneficiaries and the broader general public?	
24	Beyond "recording complaints", what does UNDP specifically envision from the monitoring and evaluation activities it notes for Lot 1? Is M&E considered a separate activity from addressing complaints?	Results and performance indicators.
25	Does UNDP envision that communities themselves, facilitated by the Lot 1 service provider, will lead the selection of beneficiaries?	NO
26	Does UNDP require bidders for Lot 1 to identify the risks and explain mitigation measures associated with beneficiary identification within the fragile setting of Afghanistan?	YES

End of Questions and Answers.
Thank you.