



## REQUEST FOR QUOTATION (RFQ)

RFQ Reference: <b>782-2021-UNDP-UKR-RFQ-RPP</b>	Date: 08 November 2021
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### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of **Procurement of the technical equipment to support underwater demining tasks in the east of Ukraine (Donetsk and Luhansk oblasts)** as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: \_\_\_\_\_

Name: **Ms. Agnes Kochan**

Title: **UNDP Operations Manager**

Date: **November 08, 2021**

**SECTION 2: RFQ INSTRUCTIONS AND DATA**

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p><b>NB. If after deadline the number of bids is not enough to proceed with evaluation process, the decision about deadline prolongation can be made. For security point of view It is recommended to create 2 archive files (*.zip format only!): one should include technical proposal, another one should include financial proposal and be encrypted with password. Both files should be attached to the email letter. Herewith, absence of archives protected <u>does not lead</u> to rejection of bids.</b></p> <p>During evaluation process companies will be officially asked by UNDP procurement unit via email to provide password to archive with financial proposal. Please do not include the password either to email letter or technical proposal and disclose before official request.</p>
<b>Deadline for the Submission of Quotation</b>	<p><b>23:59 (Kyiv time), November 22, 2021</b></p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p> <p>For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Dedicated Email Address</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a></p> <p>Bid submission address: <b>tenders.ua@undp.org</b></p> <ul style="list-style-type: none"> <li>▪ File Format: <b>.ZIP, .PDF</b></li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: <b>20 MB</b></li> <li>▪ Mandatory subject of email: <b>782-2021-UNDP-UKR-RFQ-RPP</b></li> <li>▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”.</li> <li>▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible.</li> <li>▪ The bidder should receive an email acknowledging email receipt.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p>

<b>Fraud, Corruption,</b>	Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_an_dinvestigation.html#anti</a>
<b>Gifts and Hospitality</b>	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>General Conditions of Contract</b>	<p>Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract</p> <p>Select the applicable GTC:</p> <p><input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for de minimis contracts (services only, less than \$50,000)</a></p> <p><input type="checkbox"/> <a href="#">General Terms and Conditions for Works</a></p> <p>Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a></p>
<b>Special Conditions of Contract</b>	<p><input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days.</p> <p><input checked="" type="checkbox"/> Others: Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.</p>
<b>Eligibility</b>	<p>A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.</p> <p>It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p> <p>Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.</p>
<b>Currency of Quotation</b>	<p>Quotations shall be quoted in:</p> <p><input checked="" type="checkbox"/> United States Dollars</p> <p>or</p> <p><input checked="" type="checkbox"/> Local Currency: UAH</p>

<b>Joint Venture, Consortium or Association</b>	<p>If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association.</p> <p>Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.</p>
<b>Only one Bid</b>	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>b) they have the same legal representative for purposes of this RFQ; or</li> <li>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</li> <li>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</li> <li>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>
<b>Duties and taxes</b>	<p>Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices must:</p> <p><input checked="" type="checkbox"/> <b>be inclusive of VAT and other applicable indirect taxes</b></p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p> <p>[according to Project Card Registration №]</p>
<b>Language of quotation</b>	<p><b>English or Ukrainian, or Russian</b></p> <p>All the documentation including catalogues, instructions and operating manuals should be in Ukrainian or Russian and English languages.</p>
<b>Documents to be submitted</b>	<p>Bidders shall include the following documents in their quotation:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</li> <li><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1.</li> <li><input checked="" type="checkbox"/> Copy of Latest Business Registration Certificate.</li> <li><input checked="" type="checkbox"/> Extract from the Register of VAT payers or single taxpayers (not mandatory on submission stage but will be required if Offeror is selected for contract award).</li> <li><input checked="" type="checkbox"/> Company Profile, indicating at least 2 (two) successfully performed orders of supplying similar to this Specification equipment during the last 2 (two) years.</li> <li><input checked="" type="checkbox"/> At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment.</li> <li><input checked="" type="checkbox"/> The supplied equipment should be confirmed by quality certificates.</li> <li><input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) – will be an advantage.</li> </ul>
<b>Quotation validity period</b>	<p>Quotations shall remain valid for <b>60 days</b> from the deadline for the Submission of Quotation.</p>

<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
<b>Partial Quotes</b>	<input checked="" type="checkbox"/> <b>Not permitted</b> <input type="checkbox"/> Permitted: The offers may be submitted to different Lots.
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> <b>Not permitted</b> <input type="checkbox"/> Permitted If permitted, an alternative quote may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, <a href="#">Click or tap here to enter text.</a> reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote"
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Conditions for Release of Payment</b>	<input type="checkbox"/> Passing Inspection [specify method, if possible] <input type="checkbox"/> Complete Installation <input type="checkbox"/> Passing all Testing [specify standard, if possible] <input type="checkbox"/> Completion of Training on Operation and Maintenance [specify no. of trainees, and location of training, if possible] <input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements <input type="checkbox"/> Others [pls. specify]
<b>Contact Person for correspondence, notifications and clarifications</b>	E-mail address: <b>Procurement Unit, UNDP Ukraine, procurement.rpp.ua@undp.org</b> <b>Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified.</b> <b>Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.</b>
<b>Clarifications</b>	Requests for clarification from bidders will not be accepted any later than <b>3 (three)</b> days before the submission deadline. Responses to request for clarification will be communicated via direct sharing the responses to requester's email as well as announcement on UNDP Procurement Notices by <b>22 November 2021.</b>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other <a href="#">Click or tap here to enter text.</a>
<b>Evaluation criteria</b>	<b><u>Administrative Requirements:</u></b> <input checked="" type="checkbox"/> Offers must be submitted within the stipulated deadline. <input checked="" type="checkbox"/> Offers must meet required Offer Validity. <input checked="" type="checkbox"/> Offers have been signed by the proper authority. <input checked="" type="checkbox"/> Offers include requested company/organization documentation as mentioned above in "Documents to be submitted" section. <input checked="" type="checkbox"/> Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine). <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions.  <b><u>Technical Requirements:</u></b> <input checked="" type="checkbox"/> Technical responsiveness to stipulated requirements in specification. <input checked="" type="checkbox"/> At least 2 (two) successfully performed orders of supplying similar to this Specification equipment during the last 2 (two) years. <input checked="" type="checkbox"/> At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment. <input checked="" type="checkbox"/> The supplied equipment should be confirmed by quality certificates. Bidders should provide quality certificates for all offered items, if applicable for a respective category.

	<input checked="" type="checkbox"/> Warranty for all equipment must be at least 12 (twelve) months. All equipment must have official warranty service in Ukraine. <input checked="" type="checkbox"/> Delivery of the equipment must be done within 30 (thirty) calendar days from the date of signing the Contract.
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order.
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Type of Contract to be awarded</b>	<input type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services) (this template is also utilised for Long-Term Agreement) and if an LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> <a href="#">Contract for Works</a> <input type="checkbox"/> Other Type/s of Contract [pls. specify]
<b>Expected date for contract award.</b>	<b>15 December 2021</b>
<b>Publication of Contract Award</b>	UNDP will publish the contract awards valued at USD 100,000.00 and more on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.
<b>Other</b>	Bid recommended structure: Folder 1: Copies of latest registration Certificates and other relevant registration documents of company/organization. Folder 2: Properly filled Annex 2 and Annex 3. Folder 3: Quality certificates for equipment to be supplied. Folder 4: Recommendation letters from clients. Folder 5: Other documents (e.g., Company Profile, Manufacturer's Authorization of the Company as a Sales Agent, etc.)  <b>Documents should be named properly according to their content.</b>

## ANNEX 1: SCHEDULE OF REQUIREMENTS



### SPECIFICATION for the technical equipment to support underwater demining tasks in the east of Ukraine (Donetsk and Luhansk oblasts).

#### 1. Description of the project

The ongoing conflict in eastern Ukraine has had a direct and highly negative impact on social cohesion, resilience, livelihoods, community security, and the rule of law. Recognizing the need to urgently address reconstruction, economic recovery and peacebuilding needs in areas affected both directly and indirectly by the conflict, in late 2014 the Government of Ukraine requested technical assistance and financial support from the international community to assess priority recovery needs.

UNDP has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection. Work on addressing the specific conflict-related development challenges discussed above built on this earlier engagement and established partnerships and started in 2015 through the United Nations Recovery and Peacebuilding Programme (UN RPP), a multi-donor funded framework programme implemented by four United Nations partnering agencies: the United Nations Development Programme (UNDP), the UN Entity for Gender Equality and the Empowerment of Women (UN Women), the United Nations Population Fund (UNFPA) and the Food and Agriculture Organization of the United Nations (FAO).

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sectoral programme-based approach and is implemented using an area-based methodology. With the current project, it is a unifying interventions framework for projects funded by 12 international partners: European Union, European Investment Bank, as well as the governments of the United Kingdom, Denmark, Canada, Netherlands, Germany, Norway, Poland, Sweden, Switzerland and Japan.

The UN RPP was designed to respond to and mitigate the causes and effects of the conflict. It is based on findings of the Recovery and Peacebuilding Assessment (RPA) and is aligned to the State Target Programme for Recovery as well as to the two oblasts development strategies up to 2020. The UN RPP involves three pillars for action: 1) restoration of infrastructure and economic recovery; 2) support to local governance and related capacity building; and 3) social resilience and peacebuilding. It is an integral component of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework (UNPF). It is closely interlinked with the Democratic Governance and Reform Programme, operating nationally and in all of Ukraine's regions and is consistent with the SDGs, in particular SDG 16 (Peace, Justice and Strong institutions).

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

Component I: Economic Recovery and Restoration of Critical Infrastructure

Component II: Local Governance and Decentralization Reform

Component III: Community Security and Social Cohesion (CSSC).

In March 2020, UNDP launched a new project named "Capacity Development Support for Integrated Mine Action in Eastern Ukraine", funded by the Government of Canada. The Project will be implemented in the framework of UN RPP.

The Project's overall objective is to support the Government of Ukraine in establishing a comprehensive, coordinated and gender-sensitive mine action response. The project will provide strategic capacity development support for mine action



to enhance integrated planning, coordination, and operational efficiencies amongst the different mine action stakeholders presently active at national and regionally in eastern Ukraine (Donetsk and Luhansk oblasts).

One of the project interventions is focused on establishing effective state capacities for clearance of landmines and explosive remnants of war (ERW) under water with provision of up-to-date equipment to support underwater demining tasks which are conducted by State Special Transport Service (SSTS) Ministry of Defence of Ukraine (MOD) exclusively in the east of Ukraine (Donetsk and Luhansk oblasts).

## 2. Scope of work

Provision of equipment by the Contractor in accordance with the Technical specification, contained in the Table 1.

## 3. Technical specification

**Table 1. Equipment to support underwater demining tasks**

No.	Product name and specification requirements <i>Technical characteristics should not be less /more/worse as it is specified in the assignment</i>	Number of units
1.	<p><b>Underwater torch for diving purposes</b></p> <p>Device configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- operating depth not less than 120 m;</li> <li>- light flux of not less than 1000 Lumens;</li> <li>- angle of view not less than 110°;</li> <li>- supply voltage 24V DC;</li> <li>- technical documentation.</li> </ul>	2
2.	<p><b>Diving television complex for monitoring underwater operations</b></p> <p>Designed for underwater video filming in conditions of normal and low water transparency with image transmission via cable to the surface to a video monitor and video recording.</p> <p>Set configuration with minimum requirements:</p> <p><u>I. Surface unit</u></p> <p>Portable video-capture system designed specifically for use with laptop or portable computer for observing underwater operations. A unit combined with its easy-to-use video monitoring and recording software.</p> <p>Surface unit configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- compact, rugged design with weight not exceeding 6 kg;</li> <li>- dimmable LED light control;</li> <li>- connection via USB interface;</li> <li>- in-built rechargeable battery (not less 3 hours run time);</li> <li>- battery voltage monitor.</li> </ul> <p><u>II. Compact LED Underwater Light</u></p> <p>A small, lightweight LED light for underwater operations compatible to underwater video camera.</p> <p>Compact LED Underwater Light configuration with minimum requirements:</p>	1



	<ul style="list-style-type: none"> <li>- luminous flux not less than 1000 lumens;</li> <li>- beam angle not less than 120°;</li> <li>- operating voltage 24V DC;</li> <li>- operating life not less than 30,000 hours;</li> <li>- operating temperature minimum range 0°C...+40°C;</li> <li>- storage temperature minimum range -10°C...+50°C;</li> <li>- operating depth not less than 120 m.</li> </ul> <p><u>III. Compact underwater video camera</u></p> <p>The camera provides excellent image quality, ideal for low light inspection tasks. The compact design is perfect for mounting on a diver helmet to allow working in confined spaces.</p> <p>Compact underwater video camera configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- colour image;</li> <li>- operating depth not less than 120 m;</li> <li>- horizontal resolution not less than 1000 TV lines;</li> <li>- camera sensitivity not less than 0.001 Lux;</li> <li>- lens with fixed focus;</li> <li>- viewing angle in the range not less 80° diagonal (in the air);</li> <li>- supply voltage: 12 - 24 VDC;</li> <li>- Operating temperature minimum range 0 °C...+40 °C.</li> </ul> <p><u>IV. Cable-rope</u></p> <p>Cable-rope configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- Length: not less than 100 m with certain ends;</li> </ul> <p>Surface end has:</p> <ul style="list-style-type: none"> <li>- Connector UTS6JC14E12P;</li> <li>- Banana plug Red;</li> <li>- Banana plug Black;</li> </ul> <p>Diver end has:</p> <ul style="list-style-type: none"> <li>- Video connector MCIL5F;</li> <li>- Camera connector MCIL2F;</li> <li>- Audio connector – Hi Use.</li> </ul>	
3.	<p><b>Hydro-acoustic communication station</b></p> <p><u>Underwater sonar transmitter/receiver unit</u></p> <p>Device configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- compatible with a full-face mask;</li> <li>- operating range: 200-1000 m, depending on ambient conditions;</li> <li>- operating channels - 4;</li> <li>- channel selection method: voice menu/selector switch;</li> <li>- transmitter frequency range: 31-33 kHz;</li> <li>- range of transmitted acoustic frequencies: 300-4000 Hz;</li> <li>- operating depth not less 40 m;</li> <li>- connector HiUse type.</li> </ul> <p><u>Surface sonar station</u></p> <p>Device configuration with minimum requirements:</p>	1

	<ul style="list-style-type: none"> <li>- nominal range: <ul style="list-style-type: none"> <li>o calm sea – not less than 1000 m;</li> <li>o 6 points of sea disturbance – not less than 150 m;</li> </ul> </li> <li>- operating frequency range 30-35 kHz;</li> <li>- audio frequency range 300-3500 Hz;</li> <li>- acoustic power not less 5 W;</li> <li>- handheld microphone, 200 ohm;</li> <li>- front speaker;</li> <li>- transmitter/receiver unit ceramic;</li> <li>- external power supply 12V DC, not less than 4 A;</li> <li>- power supplies and alkaline battery life not less than 16 hours.</li> </ul>	
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#### 4. Additional requirements

1) Addresses of delivery:

*All goods are to be delivered to the address: 18, Ivana Mazepi street, Chernihiv, Chernihiv oblast, 14017, Ukraine.*

*Consignee: State Special Transport Service MOD.*

*Delivery terms: DDP Incoterms 2020.*

2) Delivery of equipment/goods should be accompanied by manufacturer's warranty certificates. All necessary technical documentation is to be provided in Ukrainian or Russian and English languages by the supplier on the day of delivery. The warranty period for all equipment must be not less than 12 (twelve) months. All equipment must have official warranty service in Ukraine.

3) Delivery of items must be carried out during 30 (thirty) calendar days from the contract signing date.

#### 5. Experience and Qualification Requirements

1) Officially registered company (for Ukrainian companies – company should be registered in the territory controlled by the government of Ukraine).

2) At least 2 (two) successfully performed orders of supplying similar to this Specification equipment during the last 2 (two) years.

3) At least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment.

4) The supplied equipment should be confirmed by quality certificates. Bidders should provide quality certificates for all offered items, if applicable for a respective category.

The Contract will be awarded to the technically compliant offer with the lowest prices.

#### 6. Price offer and payment schedule

1) The contract value must remain fixed for the duration of the contract.

2) Applicants must include all costs associated with provision of equipment in their price quotation (such as the supply of all materials and equipment, transportation costs, offloading, staff salaries, office expenses, etc.).

3) Payments should be arranged as follows:

100% payments of all the equipment are made by UNDP within 30 (thirty) calendar days from the date of delivery and acceptance by UNDP and submission of originals of invoice, act of acceptance and tax invoice (if applicable).

Partial delivery is allowed as per agreement with a UNDP at the stage of Contract signing.

Bidders must submit their price offers in the following format:

No.	Product name and specification requirements	Qty (pcs)	Unit price without VAT, indicate currency	VAT, indicate currency	Unit price, with VAT, indicate currency	Cost with VAT, indicate currency
1.	<b>Underwater torch for diving purposes</b> <i>Indicate Brand, Model and parameters</i>	2				
2.	<b>Diving television complex for monitoring underwater operations</b> <i>Indicate Brand, Model and parameters</i>	1				
3.	<b>Hydro-acoustic communication station</b> <i>Indicate Brand, Model and parameters</i>	1				
4.	<b>Delivery</b>	1				
<b>Cost of custom clearance (applicable for import), indicate currency</b>						
<b>Broker fees at custom clearance (applicable for import), indicate currency</b>						
<b>Total without VAT, indicate currency</b>						
<b>Total VAT, indicate currency</b>						
<b>Total with VAT, indicate currency</b>						
<b>GRAND TOTAL (Cost of custom clearance + Broker fees at custom clearance + Total with VAT), indicate currency</b>						

## ANNEX 2: QUOTATION SUBMISSION FORM

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Actual Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
VAT payer status	Click or tap here to enter text.
Contract person name	Click or tap here to enter text.
Contact person email	Click or tap here to enter text.
Contact person phone	Click or tap here to enter text.
Company's core activities	Click or tap here to enter text.
Profile – describing the nature of business, field of expertise.	Click or tap here to enter text.
Business Licenses – Registration Papers, Extract from the Register of VAT payers or single tax payers, etc.	EDRPOU, ID tax number. Copies of State registration and Extract from the Register of VAT payers or single tax payers should be attached.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No      If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes,	<input type="checkbox"/> Yes <input type="checkbox"/> No

<i>provide a Copy of the valid Certificate):</i>	
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues (If yes, provide a Copy)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.
References	Please provide at least 2 (two) positive recommendation letters from previous clients as per supplying of similar to this Specification equipment and contact details of respective clients.

**Bidder's Declaration**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict

Yes	No	
		of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions, Sanctions:</b> I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

**ANNEX 3: TECHNICAL AND FINANCIAL OFFER – GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

**Table 1. Conformity to the Specification**

#	Name of equipment and Technical characteristics	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics (Technical characteristics should not be less /more/worse as it is specified in the assignment)
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1.	<b>Underwater torch for diving purposes</b>  Device configuration with minimum requirements: <ul style="list-style-type: none"> <li>- operating depth not less than 120 m;</li> <li>- light flux of not less than 1000 Lumens;</li> <li>- angle of view not less than 110°;</li> <li>- supply voltage 24V DC;</li> <li>- technical documentation.</li> </ul>		
2.	<b>Diving television complex for monitoring underwater operations</b>  Designed for underwater video filming in conditions of normal and low water transparency with image transmission via cable to the surface to a video monitor and video recording.  Set configuration with minimum requirements:  <u>I. Surface unit</u> Portable video-capture system designed specifically for use with laptop or portable computer for observing underwater operations. A unit combined with its easy-to-use video monitoring and recording software.  Surface unit configuration with minimum requirements: <ul style="list-style-type: none"> <li>- compact, rugged design with weight not exceeding 6 kg;</li> <li>- dimmable LED light control;</li> </ul>		



	<ul style="list-style-type: none"> <li>- connection via USB interface;</li> <li>- in-built rechargeable battery (not less 3 hours run time);</li> <li>- battery voltage monitor.</li> </ul> <p><u>II. Compact LED Underwater Light</u></p> <p>A small, lightweight LED light for underwater operations compatible to underwater video camera.</p> <p>Compact LED Underwater Light configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- luminous flux not less than 1000 lumens;</li> <li>- beam angle not less than 120°;</li> <li>- operating voltage 24V DC;</li> <li>- operating life not less than 30,000 hours;</li> <li>- operating temperature minimum range 0°C...+40°C;</li> <li>- storage temperature minimum range -10°C...+50°C;</li> <li>- operating depth not less than 120 m.</li> </ul> <p><u>III. Compact underwater video camera</u></p> <p>The camera provides excellent image quality, ideal for low light inspection tasks. The compact design is perfect for mounting on a diver helmet to allow working in confined spaces.</p> <p>Compact underwater video camera configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- colour image;</li> <li>- operating depth not less than 120 m;</li> <li>- horizontal resolution not less than 1000 TV lines;</li> <li>- camera sensitivity not less than 0.001 Lux;</li> <li>- lens with fixed focus;</li> <li>- viewing angle in the range not less 80° diagonal (in the air);</li> <li>- supply voltage: 12 – 24 VDC;</li> <li>- Operating temperature minimum range 0 °C...+40 °C.</li> </ul> <p><u>IV. Cable-rope</u></p> <p>Cable-rope configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- Length: not less than 100 m with certain ends;</li> </ul> <p>Surface end has:</p> <ul style="list-style-type: none"> <li>- Connector UTS6JC14E12P;</li> <li>- Banana plug Red;</li> <li>- Banana plug Black;</li> </ul> <p>Diver end has:</p> <ul style="list-style-type: none"> <li>- Video connector MCIL5F;</li> <li>- Camera connector MCIL2F;</li> <li>- Audio connector – Hi Use.</li> </ul>		
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3.	<p><b>Hydro-acoustic communication station</b></p> <p><u>Underwater sonar transmitter/receiver unit</u></p> <p>Device configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- compatible with a full-face mask;</li> <li>- operating range: 200-1000 m, depending on ambient conditions;</li> <li>- operating channels – 4;</li> <li>- channel selection method: voice menu/selector switch;</li> <li>- transmitter frequency range: 31-33 kHz;</li> <li>- range of transmitted acoustic frequencies: 300-4000 Hz;</li> <li>- operating depth not less 40 m;</li> <li>- connector HiUse type.</li> </ul> <p><u>Surface sonar station</u></p> <p>Device configuration with minimum requirements:</p> <ul style="list-style-type: none"> <li>- nominal range: <ul style="list-style-type: none"> <li>o calm sea – not less than 1000 m;</li> <li>o 6 points of sea disturbance – not less than 150 m;</li> </ul> </li> <li>- operating frequency range 30-35 kHz;</li> <li>- audio frequency range 300-3500 Hz;</li> <li>- acoustic power not less 5 W;</li> <li>- handheld microphone, 200 ohm;</li> <li>- front speaker;</li> <li>- transmitter/receiver unit ceramic;</li> <li>- external power supply 12V DC, not less than 4 A;</li> <li>- power supplies and alkaline battery life not less than 16 hours.</li> </ul>		
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**Table 2. Financial offer for the supply of goods in accordance with the technical specification and requirements**

No.	Product name and specification requirements	Qty (pcs)	Unit price without VAT, indicate currency	VAT, indicate currency	Unit price, with VAT, indicate currency	Cost with VAT, indicate currency
1.	<b>Underwater torch for diving purposes</b> <i>Indicate Brand, Model and parameters</i>	2				
2.	<b>Diving television complex for monitoring underwater operations</b> <i>Indicate Brand, Model and parameters</i>	1				

3.	<b>Hydro-acoustic communication station</b> <i>Indicate Brand, Model and parameters</i>	1				
4.	<b>Delivery</b>	1				
<b>Cost of custom clearance (applicable for import), indicate currency</b>						
<b>Broker fees at custom clearance (applicable for import), indicate currency</b>						
<b>Total without VAT, indicate currency</b>						
<b>Total VAT, indicate currency</b>						
<b>Total with VAT, indicate currency</b>						
<b>GRAND TOTAL, indicate currency</b>						

**Table 3. Compliance with Requirements**

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS 2020):  <b>DDP, 18, Ivana Mazepi street, Chernihiv, Chernihiv oblast, 14017, Ukraine.</b>	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time (Delivery of equipment must be carried out within <b>30 (thirty)</b> calendar days from PO/Contact signature date)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
The warranty period for all equipment must be not less than 12 (twelve) months.	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Availability of warranty service in Ukraine	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation (min. 60 days)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<b>Exact name and address of company</b> Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	<b>Authorized Signature:</b> Date: Click or tap here to enter text. Name: Click or tap here to enter text. <b>Functional Title of Authorised Signatory:</b> Click or tap here to enter text. Email Address: Click or tap here to enter text.